

Reference USA Residential Database is compiled from more than 3,900 white page telephone directories. Each listing appears in the database exactly as it appears in the phone book. It does not include unlisted numbers. Each residential listing also contains information from the most recent U. S. census, including median household income, median home value, latitude / longitude, and percentage of owner-occupied housing. A similar database for Canadian households also is available.

Computer commands, field names and mouse actions are in *Italics*.
Text that you must type is within single quote marks (' ').

To access Reference USA Residential Database:

Go to: www.myrcl.com

Click on: **Research Tools**

Click on: **Business and Investments** OR **Telephone and Zip Code Directories**
(or **View All Databases Alphabetically**)

Scroll to: **Reference USA**

Click on: **Inside the Library** OR **Home Access**

Click on: **U. S. Residential Database**

★ To begin a new search after each question below, click the *New Search* button near top of database screen.

1. I need a list of all residents on Syrup Mill Road in Blythewood, South Carolina.

- ❑ Click the *Custom Search* tab.
- ❑ Click *Geography*.
- ❑ Click *City* and *Street Address*.
- ❑ When the *City* and *Street Address* boxes appear, select *South Carolina* from the list of states. This action opens a menu of South Carolina cities.
- ❑ Scroll to and click *Blythewood*. This will move it to the box at the right.
- ❑ At the *Street Address* box, leave the radio button at *Free Form* and type 'syrup mill rd' (or just 'syrup mill') in the search box.
- ❑ Click the green *View Results* button. Residents of Syrup Mill Road will be listed alphabetically by last name. The list can be reordered by clicking the desired index (*First Name, Last Name, Street Address, City/State, Zip Code, Phone*).

2. A patron has an uncommon last name, Agricola, and wants a list of others in the U.S. with the same surname.

- ❑ Click the *Quick Search* tab.
- ❑ Type 'agricola' in the *Last Name* box.
- ❑ At the *State* box, leave the selection at *All*.
- ❑ Click the *View Results* button. A list of individuals with this surname will be displayed along with addresses and other information.

3. I want to know who now lives in the house where I grew up (1308 Bellevue Drive, Gadsden, Alabama).

- ❑ Click the *Custom Search* tab.
- ❑ At the *Custom Search* screen, click *Address* and *City, State*.

- ❑ Click the *Create Search* button.
- ❑ At the *Search Criteria Fields* screen, type '1308' in the *Number* box and 'bellevue' in the *Street Name* box.
- ❑ In the *City Name* box, type 'gadsden'.
- ❑ Scroll down the *Select States for Cities* box and click *Alabama*.
- ❑ Click the *Search Now* Button. The name of the current occupant will appear and may be clicked for a detailed record.

4. I have a telephone number, 404-237-7180, but have lost the name of the person to whom it belongs. How can I find it?

- ❑ At the *Quick Search* screen, type '4042377180' with no spaces or dashes in the box for *Phone (10 digits)*.
- ❑ Click the *Search Now* button. The name and address of the individual will appear. You may click on the last name for a detailed record.

5. I used to know someone who lived on a street named 'Sweet Potato', but I cannot remember the person's name or the state in which they lived. Can I get a list of persons who live on a street with this name?

- ❑ Click the *Custom Search* tab.
- ❑ From *Geography*, click *Address*.
- ❑ Click the *Create Search* button.
- ❑ At the *Search Criteria Fields* screen, type 'sweet potato' in the *Street Name* box.
- ❑ Click the *Search Now* button. An alphabetical listing of the names of persons living on any street called 'Sweet Potato' will appear.

6. What is the approximate value of the home owned by Joanne Sargent of Madison, Alabama?

- ❑ Click the *Quick Search* tab.
- ❑ At the *Quick Search* screen, type 'sargent' in the *Last Name* box, 'joanne' in the *First Name* box, 'madison' in the *City* box, and select 'Alabama' from the *State* list.
- ❑ Click the *Search Now* button.
- ❑ At the *Display* page, either click 'sargent' or click the box next to the name 'sargent' and then click *Details*. The answer will be found in the *Median Home Value* line.