Testing & Education Reference Center allows users to search for information on thousands of colleges and graduate schools and find scholarship monies. This database also offers on-line practice tests. Information and tests can be saved and continued at any time for 90 days.

> Computer commands, field names and mouse actions are in italics.
> Text that you must type is within single quote marks (' ').

To access Testing & Education Reference Center:
> Go to: **RCPL Web site (http://www.myrcpl.com)**
> Click on: ***Research and Learning***
> Click on: ***Research Tools***
> Click on: ***Careers, Education and Jobs***
> Scroll down to: ***Testing & Education Reference Center***
> Click on: ***inside the library*** OR ***home access***

☆ To begin a new search after each question below, click *Home* at the top left of the database screen.

1. **What colleges in South Carolina offer a major in Graphic Design?**
   - ❑ Click on the *down arrow t*o the right of Career on the blue toolbar
   - ❑ Click on *Career Colleges Search*
   - ❑ Click on *Career Colleges Search*, underlined in blue
   - ❑ Click on the down arrow and select *Graphic Design* in the Career Colleges Program
   - ❑ Click on the down arrow and select *South Carolina* from the Locations box
   - ❑ Click *See My Results*
   - ❑ Click on *Get Free Info*

2. **I am looking for a college that offers a long-distance learning program in anthropology.**
   - ❑ Click on the *down arrow t*o the right of Career on the blue toolbar
   - ❑ Click on *Career Colleges Search*
   - ❑ Click on *Distance Learning Programs Search*, underlined in blue
   - ❑ Click on the down arrow and select *Anthropology* in the Distance Learning & Online Degree box
   - ❑ Choose *Undergraduate Bachelor's* as the Degree/Award Level
   - ❑ Click *See my Results*
   - ❑ Click on name of college for more information

3. **I need to study for the ASVAB. Where can I practice the test?**
   - ❑ Click on the down arrow to the right of High School on the blue toolbar
   - ❑ Click *ASVAB prep*
   - ❑ Click ASVAB Practice Tests, underlined in blue
   - ❑ Click *Start Now*
   - ❑ First time users will have to *create a user name and password*
   - ❑ Click *Continue* 2X and then click, *Click Here to Begin*
   - ❑ Click *Start Section* for the desired portion of the test
   - ❑ Click *Begin Section* to begin the timed test