

HeritageQuest– Provides over 25,000 family and local history books, the complete U.S. Federal Census 1790-1930, PERSI (the Periodical Source Index), a subject index to over 6,500 genealogy and local history periodicals and Revolutionary War Pension and Bounty Land Warrant Application Files. Users can search the material in a number of different ways.

Computer commands, field names and mouse actions are in *Italics*.
Text that you must type is within single quote marks (' ').

To access HeritageQuest:

Go to: RCPL Web site (<http://www.myrcl.com>)

Click on: **research & learning**

Click on: **research tools**

Click on: **Genealogy**

Scroll down to: **HeritageQuest**

Click on: **inside the library** OR **home access**

★ After each question below, click on the *Home* tab at the top each page (between the *Help?* tab and the *Books* tab) to begin next question.

1. I am looking for primary sources about General Wade Hampton for my South Carolina history project?

- ☐ Click *Search Revolutionary War*
- ☐ Type 'Hampton' in the *Surname* box
- ☐ Type 'Wade' in the *Given Name* box
- ☐ Select *South Carolina* in the *State* box
- ☐ Select *All* in the *Service* box
- ☐ Click *Search*
- ☐ Click *Hampton*
- ☐ Click the *Image* arrow to scroll through Hampton's Revolutionary War record
- ☐ See question # 3 below for printing instructions

2. Are there any primary sources for Booker T. Washington (1856-1915) that I can use for my history project?

- ☐ Click *Search Census*
- ☐ Type 'Washington' in the *Surname* box
- ☐ Type 'Booker' in the *Given Name* box
- ☐ Select 'All' in the *Census Year* box
- ☐ Select 'All' for in the *State* box
- ☐ Click *Search*
- ☐ Click *1900 Census*
- ☐ Click *Washington, Booker T.*
- ☐ See question # 3 below for printing instructions

3. What is the best way to print records once I have found them?

- ☐ Click *Download*
- ☐ Click *PDF File*
- ☐ Click the Adobe Acrobat print icon

- ❑ In the *Page Scaling* box select *Fit to paper* if you are using Adobe 6.0(or *Fit to Printer Margins* if you are using Adobe 7.0)
- ❑ Click *Okay*

4. My family is from upstate New York but I heard that my ancestor, Edward Garbutt, was a well known pioneer in Colorado. Can I find any information about him in this library?

- ❑ Click *Search Books*
- ❑ Click *People*
- ❑ Type 'Edward Garbutt' in the *Person Names* box
- ❑ Click *Search*
- ❑ Click *View Hits*
- ❑ Scroll down to the bottom of the page
- ❑ Click *Index*
- ❑ Click the *Page* arrow one time to find the "G's"
- ❑ Scroll and find *Garbutt, Edward N..... 891*
- ❑ Scroll up to *Jump to* box on the right hand side of the page
- ❑ Type '891' in the *Jump to* box
- ❑ Hit the enter button
- ❑ Scroll down to read his biography
- ❑ Click the *Page* arrow to read the next page
- ❑ Click the *Print* button to print