NextReads - Allows you to receive book suggestions by e-mail. Sign up and choose from a variety of newsletters, featuring fiction and non-fiction categories.

Go to: **RCPL website** (http://www.myrcpl.com)

Click on: **Research & Learning**Click on: **Research Tools**Click on: **Books and Literature**Scroll down to: **NextReads**

Click On: web site

Computer commands, field names and mouse actions are in *Italics*. Text that you must type is within single quote marks ('').

1. How do I sign up to receive book suggestions by e- mail?

- Choose your newsletter(s) by clicking in the box(es) to the left of your favorite book genres
- □ Enter your name, email address, and password of your choice at the bottom of the page
- Record your password in a secure place for future reference
- □ Click on Subscribe
- □ Check your email for a new message from BookBuzz at RCPL
- □ Click on the link in the email to confirm your subscription

2. How do I change which newsletters I'm subscribed to?

- □ Click on *Manage Subscriptions* at the bottom of the page
- Type in your email address and password
- □ Click on Login
- Check genres to add them to your subscription, and un-check genres to remove them from your subscription
- Click on update subscription settings