

Marketing Sales and Service:**March 17, 11-12: Career Spotlight Speaker: How to Become a Web Master****March 19, 11-12 and March 31, 6-7: TRIO Educational Opportunity Center Speaker****March 24, 11-12: Toastmasters: Improve your Public Speaking to Improve Your Job Search****New Class!****March 4, 10-12: Business Etiquette*****Call 929-3457 to register for the above programs.**

JOB CENTER AT RCPL

MARCH 2011**Richland County Public Library // www.myRCPL.com**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2 Interview Practice 10-12 Create a Resume Class @ Blythewood 10-12*, 691-9806	3	4 Business Etiquette Class @ Main, 10-12* 929-3457	5
6	7	8 Tech Tuesdays @Eastover 4-8	9 Interview Practice 10-12 Resume Open Lab 5:30	10 CLOSED	11 Create a Resume Class @ St. Andrews 10-12* 772-6675	12
13	14 Interviewing Skills @ Main, 2-4* 929-3457	15 Tech Tuesdays @Eastover 4-8	16 Interview Practice 10-12 Find a Job Online Class @ Blythewood 10-12*, 691-9806	17 Career Spotlight Speaker: How to Become a Web Master, 11-12*	18	19 TRIO Educational Opportunity Center Speaker @ Main, 11- 12* 929-3457
20	21 Social Networking for your Small Business @ Main, 11:30-12:30* 929-3457	22 Email Basics @ Main, 2:30-4:30* 929-3457 Tech Tuesdays @Eastover 4-8	23 Interview Practice 10-12 Social Networking for Your Job Search @ Northeast, 2-4* 736-6575	24 Toastmasters: Improve Your Public Speaking to Improve Your Job Search @ Main, 11:00-12:00* 929-3457	25 Find a Job Online @ Southeast, 10-12* 776-0855	26
27	28	29 Tech Tuesdays @Eastover 4-8	30 Interview Practice 10-12 Find a Job Online @ Main, 2-4* 929-3457	31 Resume Open Lab, 10-12 TRIO Educational Opportunity Center Speaker @ Main, 6-7* 929-3457		