The Times Digital Archive is a full-image online archive that captures in facsimile format every page published by <u>The Times</u> of London from 1785-1985. The text within the images is fully searchable by keyword at the article level. Users can easily search news articles, obituaries, advertising and classifieds — virtually everything that appeared in the newspaper. Using hit-term highlighting, results are displayed at the article level and users may view either the article or the full page upon which it appeared.

Go to: **RCPL (http://www.myrcpl.com)**
Hover over: ***Research and Learning***
Click: ***Research Tools***
Click: ***News and Magazines***
Scroll to: ***Times Digital Archive***
Click: ***Inside the Library*** OR ***Home Access***

Computer commands, field names and mouse actions are in *Italics***.**
Text that you must type is within single quote marks (' ').

After each search, click the *Start Over* button at the left side of the screen before proceeding to the next number.

1. **I would like to see articles about Queen Victoria published in 1901, the year of her death.**
   ❑ In the yellow *Keyword Search* rectangle, leave the default setting at *Search for Words in Title, Citation, Abstract.*
   ❑ In the *Search* box, type "queen victoria" in quotes.
   ❑ Under the *Limit the Current Search (Optional)* field, type '1901' in the *By Date* box .
   ❑ Click *Search.* Over a hundred matches will be retrieved and classified by category as *Advertising*, *Features*, *People*, *Editorial and Commentary*, and *News*. The articles can be displayed by clicking either the *Article*, *Page* or *PDF* format available for each.

2. **What editorials did <u>The Times</u> publish about President John F. Kennedy immediately after his assassination in 1963?**
   ❑ Leave the default settings at *Keyword Search* and *Search for Words in Title*, *Citation, Abstract.*
   ❑ In the *Search* box type 'president kennedy' (or 'president AND kennedy').
   ❑ Under *Limit the Current Search*, type '1963' in the *By Date* box .
   ❑ Check (click) the *Editorial and Commentary* option.
   ❑ Click *Search*. The returned matches indicate that no editorials as such were published, just letters to the editor.

3. **I want to see what <u>The Times</u> published on VE Day (Victory in Europe), May 8, 1945.**
   ❑ At the *Keyword Search* page, click the *Browse by Date* option on the left of the screen.

❑ When the *Browse by Date* page appears, select *1945* from the drop-down menu for *Year, May* from the drop-down menu for *Month*, and *8* from the drop-down menu for *Day.*

❑ Click the *Browse* button. Facsimile reproductions of the specified issue will be displayed with article titles appearing as clickable links to the right of each page. Clicking the links will display the pages/articles in enlarged format.

4. I remember a scandal from the 1960's about a man named Profumo but cannot recall any other details. If it is possible, I would like articles with photographs.

❑ Click *Advanced Search.*

❑ From the *Select Index* drop-down menu, select *Keyword.*

❑ Type 'profumo' in the *Search* box (next to the letters *ke*, which will appear after *Keyword* is selected).

❑ Under the *Limit the Current Search* section, check (click) the box *Articles with Illustration.*

❑ Click the *Search* button. Links for matches will be displayed at the bottom of the screen under the word *History.* For this search, several citations with illustrations were retrieved.

❑ Click *View Citations* to display the individual pages/articles*.*

5. What did the British press have to say about the American Civil War while it was being waged?

❑ At the *Keyword Search* page, type 'civil war america' in the *Keyword Search* box.

❑ In the *By Date* box, type '1861-1865'.

❑ Click *Search.* Over 300 matches will be returned under the heading *News.*

6. I need photos of Sir Winston Churchill.

❑ In the *Search* box, type 'winston churchill'.

❑ Check *Picture Gallery* and *Articles with Illustration* at the *Limit the Current Search* field.

❑ Click the *Search* button. Articles with pertinent photos will appear.