

VIRUNEE VIRAVONG

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I am a versatile and hardworking individual who thrives on challenges and high-pressure, dynamic environments. Studying engineering has allowed me to be able to carry out work logically and with acute attention to detail, whilst my recent employment has developed my skills in data analysis and management. My hobbies include playing many sports to competitive levels, which compliments my ability to work in a team and help improve skills with good communication.

SKILLS

- HTML, CSS
- Javascript
- AngularJS
- Java (for Android)
- MATLAB & GAMS
- Python
- Git
- SQL
- C# with Unity
- PHP
- Bash & Linux
- Adobe Creative Suite
- Final Cut Pro X

CAREER HISTORY

Operations Lead	Google UK Ltd. (through Adecco)	Aug 2016 - Present (6 months)
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I manage operations for a team of ~200 Field Associates across 9 markets within EMEA, as well as communicating with teams in APAC, NA and LATAM to help align processes globally.

Technical responsibilities include:

- Creating and maintaining large data sets using internal bespoke software (Google BigQuery)
- Building analytics dashboards and spreadsheets using SQL and Javascript.
- Developing policies for projects, internal apps and devices.
- Vigorous testing of internal apps and devices. Giving feedback to the engineering departments to build more robust applications.
- Technical troubleshooting of Android devices, internal applications and platforms.
- Coordinating and leading the training for new global projects and creating training materials.

Recently, I helped launch a new project in several markets, subsequently leading on a confidential global project on emerging technology; created the project policy, ensuring operations run smoothly and on schedule whilst tracking progress.

Quality Control Specialist	Google UK Ltd. (through Adecco)	Feb 2016 - Aug 2016 (6 months)
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I used bespoke software and database query languages to analyse the data collected by the field team, according to the need by the back-end engineers, or the operations team.

Key tasks involve driving key metrics for tracking and executing the various programs and project, providing feedback to team members and soliciting regional and global feedback, and suggesting changes to workflows with data-driven rationale for changes

Responsibilities included:

- Routinely provides suggestions on policy and survey mechanics
- Delegating effectively and serving as the sole point of contact for requests.
- Conveying project direction to team members.
- Being a key point of contact for the region.

Field Operations Associate Google UK Ltd. (through Adecco) Sep 2015 - Feb 2016 (4 months)

I was responsible for testing and deploying new technologies that will help Google Maps in a project that is growing quickly, and internationally.

Responsibilities included:

- Data collection using proprietary software.
- Identifying recurring problems and work with team to make improvements.
- Communicate current and future plans to the team.
- Co-ordinating domestic/international travel and logistics plans
- Client-facing communication
- Being flexible with domestic/International travel as required.

ADDITIONAL RESPONSIBILITIES

- STEM Ambassador for London
- Web & graphic designer for the UCL Chemical Engineering Society
- Graphic designer for ATicket2Ride websites

EDUCATION

2012 to 2015 – UNIVERSITY COLLEGE LONDON

2:1 Chemical Engineering (BEng) . Final project: Designing a chemical plant to convert ethanol into a higher value-added product.

2005 to 2012 - WESTCLIFF HIGH SCHOOL AND SIXTH FORM FOR GIRLS

A-Levels: Mathematics (A), Further Mathematics (A), Physics (A), Chemistry (B), Fine Art (A*)

14 GCSE's including English and Mathematics (Grades A*-A)

QUALIFICATIONS

- Open University module - Design & the Web
- Full, clean UK driving licence
- DBS certificate
- Completed BBC online course in Health and Safety
- Currently completing Code Institute Full Stack Diploma in Software Development.

LINKS

GitHub	https://github.com/Virunee
LinkedIn	https://uk.linkedin.com/in/virunee

Examples of work:

[WHTC tennis club website](#) (work in progress)

[Simple Weather forecast web app](#)

REFERENCES

Available on request.