

Subject: Thank You for Your Guidance and Support

Dear **Prachi Ma'am**,

I hope you are well. I am writing this email to say thank you so much for helping us and guiding us. Your teaching style, encouragement, and real-life example have truly helped me improve my communication, confidence, and professional personality.

Thank you for always encouraging us, even when we make mistakes, and for giving us a positive learning environment. I really appreciate your hard work and support. Even when we did not understand something, you always taught us with a smile and helped us every time. It has helped me grow personally and professionally.

Once again, thank you so much, Ma'am. I look forward to learning more from you in the future.

Warm regards,

Vishakha Sharda