

Subject: Resignation Letter – Leaving Position as Java Developer

Dear Sir/Madam,

I am writing to formally resign from my position as Java Developer at XYZ Pvt. Ltd. My resignation will be effective one month from today, as per the notice period mentioned in my contract.

This was a difficult decision, but after careful thinking, I believe it is the right step for my personal and professional growth. I am truly grateful for the valuable opportunities, support, and learning experiences I have gained during my time with the company.

I will make sure to complete all ongoing tasks and assist in the transition process to ensure a smooth handover. Please let me know if any additional formalities are required during the notice period.

Thank you once again for your guidance and support. It has been a pleasure working with the team at XYZ Pvt. Ltd.

Warm regards,
Vishakha Sharda