To,

The Administrative Office,

Netaji Subhas University of Technology,

Delhi, India

To whom it may concern,

This is Vishal Singh, a 2023 Computer Engineering graduate from NSUT (Roll No. 2019UCO1553). I have applied, paid for, and submitted all the documents required to obtain five (5) copies of my transcript and marksheet that have been stamped and approved from the college. Due to work restrictions, it is currently not possible for me to come and collect these documents in person, and for this reason I would like to give Anjali Marwaha (Roll No. 2020UIT3119) the authorization to collect these documents (and any other documents that the university may provide) on my behalf. I humbly request that you give these documents to her as they are important for my further education abroad.

Thank you for your kind consideration and cooperation in this matter.

Regards,

Vishal Singh

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