

## Step 3: Consultation process

**Consider how to consult with relevant stakeholders:** describe when and how you will seek individuals' views – or justify why it's not appropriate to do so. Who else do you need to involve within your organisation? Do you need to ask your processors to assist? Do you plan to consult information security experts, or any other experts?

## Step 4: Assess necessity and proportionality

**Describe compliance and proportionality measures, in particular:** what is your lawful basis for processing? Does the processing actually achieve your purpose? Is there another way to achieve the same outcome? How will you prevent function creep? How will you ensure data quality and data minimisation? What information will you give individuals? How will you help to support their rights? What measures do you take to ensure processors comply? How do you safeguard any international transfers?

The legal basis for processing are - \*\*\* Select all from the list ; separate by comma if more than 1  
\*\*\* For this scope of service , our organization recommends project lead to define the legality of data processing. No, The data processing will not achieve the desired goals.No, we do not have any alternate approach to achieve the same outcome. We explore a couple of more approaches to achieve the same results. All these approaches are documented in the final report. Project lead decided the list of KPI's which will be used to monitor data quality and integrity for this specific scope of service. Data Subjects are informed about the intent of processing data. Our processes related to data subject rights recommends the data processing team to uphold these rights and aim for complete compliance. We have a robust process to monitor the compliance of the designated processing entitie which aims to achieve full compliance. We make sure that we stick to the decided scope of service and have no deviations from it while processing. We do not accept any out of scope requirements and prevent any function creep.We have a process which ensures that we do not deviate from the decided scope of service while processing data.We have well defined controls in place to ensure that data processors are aware about the scope of service and they comply by them.There is no measures defined to safegaurd any international transfer of the data.