Summary report of Workshop/ short term course /conference
(Max.02pages)

1- Title of the Workshop/ short term course /conference

2- Duration of programme(DD/MM/Year to DD/MM/Year)

3- Principal coordinator/Convener

4- Co-coordinator /Co-convener

5- Total Amount of expenses total incurred

6- Funding agency, if any- Amount of grant received

7- **Amount of grant utilized**

8- **Names and addresses of outside resource persons Involved in the programme –**

Name	Designation	Area of interest	Affiliation	Role	e-mail	Contact details	

9. Brief outlines of the outcomes/Summery (maximum 200 word)/major achievement

9- **Any news report, if**
10- **Two high resolution best photograph**