



POPULATION RESEARCH CENTRE
UNIVERSITY OF KASHMIR SRINAGAR-190006

(An establishment of the Ministry of Health & Family Welfare, Govt, New Delhi)



Applications are invited for one post of Lower Division Clerk (LDC) on Contractual Basis

1.		Lower Division Clerk (LDC): One Post (Contractual)
i).	Qualification	Bachelor's Degree with at least 50% marks or its equivalent on grading scale.
ii).	Pay	Consolidated Rs. 31840/per month.
iii).	Age limit	As per UT J&K and University Rules.

Terms and Conditions

1. The post is **purely on contractual basis** for a period of 1 year or till the financial support for this post is available from the Ministry of Health Family Welfare (MoHFW), Govt, New Delhi, whichever is earlier. However, the contractual appointment can be extended up to three years on year-to-year basis subject to the performance of the candidate.
2. Eligible candidates who are domiciles of UT of Jammu and Kashmir may apply in the **PRESCRIBED APPLICATION FORM** that can be downloaded from PRC website: www.prcku.uok.edu.in and University of Kashmir Website: www.kashmiruniversity.net, and submitted along with necessary testimonials in the office of **Coordinator Population Research Centre, University of Kashmir-190006** personally or by speed post only. No applications sent through Email/Online mode will be considered.
3. Those candidates who have already applied for this post vide Advertisement No: **KU/PRC/Advt-2/2023, dated: 22.09.2023 need not to apply afresh against this advertisement.**
4. All enclosures attached with the Application Form should be self-attested and the candidates shall have to produce the original documents relating to their age, qualifications, experience, fitness and other claims at the time of interview.
5. Applications not fulfilling the eligibility conditions or not accompanied by necessary valid supporting documents shall be rejected without any communication with applicant.
6. The selected candidate will not have any claim for the regular appointment either in PRC or in University of Kashmir, Srinagar. The University of Kashmir/PRC has no liability for either regularizing the services or offer regular appointment to the selected candidate.
7. The University/PRC reserves its right to limit the number of candidates to be called for Interview/written test and shortlisted candidates shall be informed about the date of interview or any screening test through email/phone only and the list of shortlisted candidates will be uploaded on PRC website.
8. The University/PRC reserves the right not to fill up the post advertised, if circumstances so

warrant, without assigning any reason thereof. The selection procedure will be at the discretion of the competent authority of the University of Kashmir/PRC.

9. The University of Kashmir/PRC shall verify the antecedents of all documents of the candidates submitted at anytime of appointment or during the tenure of service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, his/her services shall be terminated forthwith and the action shall be taken as warranted under rules.
10. Impersonation or submission of false/fabricated/tampered documents or making incorrect/false statements by a candidate, will, render him/her liable for criminal prosecution.
11. The selected candidate will have to produce a Medical Certificate from the concerned District Health Society with regards to his/her physical/medical fitness.
12. Candidates are advised to regularly check University/PRC website for any corrigendum/addendum pertaining to this advertisement and latest updates/important instructions, released by the PRC from time to time. No separate intimation in this regard shall be given.
13. The shortlisted candidates will have to appear in an interview/written/skill test at the University Campus, for which no TA/DA will be paid.

Last Date for Receipt of Applications: 15/01/2025

No: KU/PRC/Advt-1/2024

Sd/

Coordinator

Date: 28-12-2024



**POPULATION RESEARCH CENTRE,
UNIVERSITY OF KASHMIR SRINAGAR-190006**

(An establishment of the Ministry of Health & Family Welfare, Govt, New Delhi)



Application for the post of: _____

S. No	Particulars				
1	Name of the Candidate				
2	Postal Address				
3	Contact Number				
4	Email Address				
5	Date of Birth <i>(As per official Records)</i>				
6	Age <i>(in completed years)</i>				
7	Domicile of UT of J&K <i>(attach the domicile certificate)</i>				
8	Educational Qualifications: <i>(Self attested Certificates should be attached)</i>				
	Qualification	Percentage age of marks obtained	Year	Subject	Board / University
	Matriculation				
	Bachelor's degree or Equivalent				
	Master's degree or Equivalent				
	Any other				
10	Work Experience: Years: and Months <i>(Copy of Experience Certificates should be attached)</i>				
	Name of the Organization	Position Held	Nature of work	From	To
i).					
ii).					
iii).					
11.	Are you currently employed? <i>(attach relevant experience certificate)</i>	Yes	No		

Undertaking:

I certify that the above-mentioned information is correct to the best of my knowledge, and I do hereby agree with the terms and conditions mentioned in the advertisement.

Place: _____

Date: _____

Signature of the Applicant



POPULATION RESEARCH CENTRE
UNIVERSITY OF KASHMIR
(NAAC Accredited Grade "A+")



University Campus, Hazratbal, Srinagar (J&K)- 190006
www.prcku.uok.edu.in Email: directorprc@uok.edu.in

Advertisement Notice No. 03 of 2024
Dated: 27-12-2024

The Population Research Centre, Srinagar invites online applications from the domiciles of the UT of Jammu & Kashmir for the posts of Research Investigator (**02 posts**) and Field Investigator (**01 post**) under University of Kashmir, Srinagar-190006 (J&K), accredited Grade 'A+' by NAAC. The details of posts, emoluments, qualification and experience are as under:

Name, Number of Posts with Reservation and Post Code	Pay Level (Rs)	Prescribed qualifications	Experience
Research Investigator (02 posts; 01 UR & 01 SC) Post Code: UR:- PGD-PR-2 SC:- PGD-PR-3	Level 6, Rs. 35400- 112400/- (Plus allowances as admissible under rules)	1. A domicile of the UT of J&K; 2. At least Second Class Post Graduate Degree in Demography/ Population Studies/ Statistics/ Economics/ Mathematics/ Sociology/ Social Work/ Psychology/Anthropology/ Geography; 3. Knowledge of Computer Applications	3 Years' experience in data collection/ analysis and report writing. (Relaxable for candidates with higher qualifications).
Field Investigator (01 post-UR) Post Code: PGD-PR-4	Level 6, Rs. 35400- 112400/- (Plus allowances as admissible under rules)	1. A domicile of the UT of J&K; 2. At least Second Class Post Graduate Degree in Demography/ Population Studies/ Statistics/ Economics/ Mathematics/ Sociology/ Social Work/ Psychology/Anthropology/ Geography; 3. Knowledge of Computer Applications	Some experience in collection/ analysis of data

- The posts are temporary and likely to continue with the continuation of the Population Research Centre at the University of Kashmir, J&K by the Ministry of Health and Family Welfare.
- Further Information can be had from the office of the Coordinator, Population Research Centre through Office Phone No:0194-2415541, and E-mail: directorprc@uok.edu.in

I) IMPORTANT DATES:

I	Submission of Online Forms/ Hard Copy from	30th December, 2024
II	Last date for Submission of Online Forms	29th January, 2025
III	Last date for submission of Hard copy	31st January, 2025

II) PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINT SCALE:

In the Seven Point Scale with letter grades O, A, B, C, D, E & F, "B" shall be regarded as equivalent of 55%, wherever the grading system is followed:

Grade	Grade Point	%age Equivalent
O=Outstanding	5.50-6.00	75-100
A=Very Good	4.50-5.49	65-74
B=Good	3.50-4.49	55-64
C=Average	2.50-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	00-24

A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19th September, 1991.

III) SUBMISSION OF ON-LINE APPLICATION FORMS:

Step 1: Visit <http://www.kashmiruniversity.ac.in> and Click on **Jobs/Recruitment** link. Read detailed important Instructions and Preview of whole process for Registration and submission of Application Form before proceeding ahead.

Step 2: Candidate needs to register himself/herself before submitting the Online Application. For Registration, Click on the Register as an Applicant link. Remember the Username and Password for future reference. Use valid Email id and mobile during registration process.

Step 3: After successful Registration, Login into the system by using your Username and Password.

Step 4: Key in the personal details, educational qualifications, experience etc then Preview the Form. If details are correct, Click on Submit. If there are variations or you want to update, Click on Preview button, make corrections, updating and then Submit. **Remember, no editing or updating is allowed after the Form is submitted.** Get a print out and note the Form No. for future reference.

Step 5: Deposit the Application Fee through Online mode only of:

- i. Rs. 750 for Open Category
- ii. Rs. 500 for Reserved category.

However, the persons with benchmark disabilities (PwD) are exempted from payment of application fee.

IV) SUBMISSION OF DOWNLOADED APPLICATION FORMS (HARD COPY)

The shortlisted applicants are required to produce printout of ONLINE application form (Hardcopy) completed and duly self-attested along with supporting documents as and when asked for.

V) GENERAL INSTRUCTIONS AND TERMS AND CONDITIONS:

- a) The age of candidates for the above posts as on 01.01.2024 should be:
 - a. Not below 18 years; and
 - b. Not above:
 - i. 40 years in case of Open Merit.
 - ii. 42 years in case of Physically Challenged candidates.
 - iii. 43 years in case of SC/ST/RBA/EWS/LAC/PSP/Social caste.
- b) In addition to Pay Band/ Pay Level, D.A. Medical Allowance, House Rent and other allowances as admissible to the staff of the Population Research Centre is payable to the appointees.
- c) The appointee is not entitled to GP fund/ pension, however, Contributory Provident Fund/ NPS/ gratuity and leave encashment will be applicable to the appointee as permissible under rules/ guidelines of the Ministry.
- d) Terms and conditions of appointment of the candidates shall be governed by the provisions of the Kashmir & Jammu Universities Act, 1969, and Statutes & Regulations made there under from time to time, and the Union Ministry of Health and Family Welfare, whichever applicable.
- e) The University reserves the right not to fill up the post advertised, if circumstances so warrant, without assigning any reason thereof.
- f) No TA/DA shall be paid to the candidates for appearing in the interview.
- g) There shall be no age bar for in-service candidates of the University of Kashmir.
- h) Only those candidates should apply for the posts, who fulfill the eligibility criteria on or before the last date of submission of applications.
- i) Applications received late or not in proper format or incomplete in any respect shall not be entertained.
- j) Applications by Government servants should be sent through the Administrative Authority concerned. In the case of the University Teachers/Employees, through the Registrar of their respective University and in the case of persons employed in the private firms and Institutions through the Head of the firm/institutions concerned.

APPLICATIONS NOT ROUTED THROUGH THE RESPECTIVE CHANNELS ARE LIABLE TO BE REJECTED. However such candidates are advised not to wait for the last date and an advance copy may be sent at the earliest followed by application through proper channel.

- k) Canvassing in any form by or on behalf of the candidate will be a disqualification.
- l) Impersonation or submission of false/ fabricated/ tampered documents or making incorrect/false statements by a candidate, will, render him/her liable for criminal prosecution.
- m) All enclosures attached with the Application Form should be self attested and the candidates shall have to produce the original documents relating to their age, qualifications, experience, fitness and other claims whatsoever at the time of interview.
- n) The candidates are advised to write their name strictly as per Matriculation/ Higher Secondary Certificates.
- o) The interview call letter/s shall be sent through E-mail/ SMS on the e-mail address and mobile number mentioned in the respective application form/s.
- p) The University shall verify the antecedents of all documents of the candidates submitted at any time of appointment or during the tenure of service. In case, it is detected that the

documents submitted are fake or the candidate has a clandestine antecedents/ background and has suppressed the said information, his/her services shall be terminated forthwith and the action shall be taken as warranted under rules.

- q) Eligible candidates shall have to undergo the process of screening/ shortlisting/ selection to be determined by the University which shall be notified separately.
- r) Addendum/ Corrigendum/ Notice regarding this advertisement shall be uploaded on the University/ PRC website only.
- s) Candidates are advised to regularly check University/ PRC website for latest updates/ important instructions, released by the University from time to time. No separate intimation in this regard shall be given.
- t) Candidates who have applied for the post of Research Investigators against the advertisement Notice No. KU/PRC/Advt-PI/2021 dated 16-11-2021 and No. KU/PRC/Advt-2/2023 dated 22-09-2023 need to apply afresh online against this advertisement for consideration of their candidature. However, they can approach the Office of the Population Research Centre for refund of their earlier application fee, if any. Further, such candidates have to get their application forms, previously submitted by them, forwarded by the Co-ordinator PRC to the Office of the Recruitment Section with a certificate that the candidate has applied against the Advertisement Notice No. KU/PRC/Advt-PI/2021 dated 16-11-2021 and/or Advertisement No. KU/PRC/Advt-2/2023 dated 22-09-2023, for further process, if otherwise eligible.

Sd/-
REGISTRAR

No.: KU/PRC/Advt-PI/2024

Dated: 27.12.2024



POPULATION RESEARCH CENTRE
UNIVERSITY OF KASHMIR
(NAAC Accredited Grade "A+")



University Campus, Hazratbal, Srinagar (J&K)- 190006
www.prcku.uok.edu.in Email: directorprc@uok.edu.in

Advertisement Notice No. 04 of 2024

Dated: 27-12-2024

The Population Research Centre, Srinagar invites online applications for the posts of Associate Professor (**01 post**) under University of Kashmir, Srinagar-190006 (J&K), accredited Grade 'A+' by NAAC. The details of post, emoluments and qualification are as under:

Name, Number of Post with Reservation and Post Code	Pay Level (Rs)	Prescribed qualifications
Associate Professor (01 post- UR) Post Code: <i>PGD-PR-1</i>	Level 13A, Rs. 131400-217100/- (Plus allowances as admissible under rules)	<ol style="list-style-type: none"> 1. A Master's Degree in Demography/ Population Studies/ Statistics/ Economics/ Mathematics/ Sociology/ Psychology/ Anthropology/ Geography with at least 55% marks or an equivalent grade in a point scale, wherever grading system is followed; 2. Persons with Post Graduation Degree other than Demography/ Population studies should have completed a minimum of one year regular course in Demography/ Population studies at a recognized institution/ University; 3. A good academic record with a Ph.D. Degree in the subjects mentioned at Point No. 01; 4. Published Research work of good quality on any aspect of Health preferably relevant to MoHFW's Health Schemes and Programmes; 5. A minimum of eight years of experience of teaching and/ or research in an academic/ research position equivalent to that of Assistant Professor in a University, College or Accredited Research Institution/ Industry with a minimum of seven publications in the peer-reviewed or UGC listed journals and a total Academic/Research score of seventy-five (75) as per the criteria given below in Appendix II, Table 2 of UGC Guidelines, July, 2018.

- The posts are temporary and likely to continue with the continuation of the Population Research Centre at the University of Kashmir, J&K by the Ministry of Health and Family Welfare.
- Further Information can be had from the office of the Coordinator, Population Research Centre through Office Phone No:0194-2415541, and E-mail: directorprc@uok.edu.in.

I) IMPORTANT DATES:

I	Submission of Online Forms/ Hard Copy from	30th December, 2024
II	Last date for Submission of Online Forms	29th January, 2025
III	Last date for submission of Hard copy	31st January, 2025

II) PERCENTAGE EQUIVALENCE OF GRADE POINTS FOR A SEVEN POINT SCALE:

In the Seven Point Scale with letter grades O, A, B, C, D, E & F, "B" shall be regarded as equivalent of 55%, wherever the grading system is followed:

Grade	Grade Point	%age Equivalent
O=Outstanding	5.50-6.00	75-100
A=Very Good	4.50-5.49	65-74
B=Good	3.50-4.49	55-64
C=Average	2.50-3.49	45-54
D=Below Average	1.50-2.49	35-44
E=Poor	0.50-1.49	25-34
F=Fail	0.00-0.49	00-24

A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. Degree holders, who have obtained their Master's Degree prior to 19th September, 1991.

III) SUBMISSION OF ON-LINE APPLICATION FORMS:

- Step 1:** Visit <http://www.kashmiruniversity.ac.in> and Click on **Jobs/Recruitment** link. Read detailed important Instructions and Preview of whole process for Registration and submission of Application Form before proceeding ahead.
- Step 2:** Candidate needs to register himself/herself before submitting the Online Application. For Registration, Click on the Register as an Applicant link. Remember the Username and Password for future reference. Use valid Email id and mobile during registration process.
- Step 3:** After successful Registration, Login into the system by using your Username and Password.
- Step 4:** Key in the personal details, educational qualifications, experience etc then Preview the Form. If details are correct, Click on Submit. If there are variations or you want to update, Click on Preview button, make corrections, updating and then Submit. **Remember, no editing or updating is allowed after the Form is submitted.** Get a print out and note the Form No. for future reference.
- Step 5:** Deposit the Application Fee of **Rs. 1050/-**, through Online mode only.
However, the persons with benchmark disabilities (PWD) are exempted from payment of application fee.

IV) SUBMISSION OF DOWNLOADED APPLICATION FORMS (HARD COPY)

Submit a Print-out of the Application Form submitted online along with the enclosures, duly numbered at right hand top margin, as per the auto-generated serial numbers against each entry, online payment acknowledgement, properly bound, either personally or through Speed Post/ Registered Post to the **Office of the Recruitment Section, New Admin Block, University of Kashmir, Hazratbal, Srinagar-190006, J&K.**

Candidates sending print-out of their Application Forms by post should ensure that the envelope containing Application Form is super-scribed as "*Application for the post of Post ID Advertisement notice No. Dated "*" and reaches by or before the last date. **Application Form received by post after the last date shall be rejected summarily without any notice in this regard.**

V) GENERAL INSTRUCTIONS:

- a) In addition to Pay Band/ Pay Level, D.A. Medical Allowance, House Rent and other allowances as admissible to the staff of the Population Research Centre is payable to the appointees.
 - b) The appointee is not entitled to GP fund/ pension, however, Contributory Provident Fund/ NPS/ gratuity and leave encashment will be applicable to the appointee as permissible under rules/ guidelines of the Ministry.
 - c) Terms and conditions of appointment of the candidates shall be governed by the provisions of the Kashmir & Jammu Universities Act, 1969, and Statutes & Regulations made there under from time to time, and the Union Ministry of Health and Family Welfare, UGC, whichever applicable.
 - d) The University reserves the right not to fill up the post advertised, if circumstances so warrant, without assigning any reason thereof.
 - e) No TA/DA shall be paid to the candidates for appearing in the interview.
 - f) Only those candidates should apply for the posts, who fulfill the eligibility criteria on or before the last date of submission of applications.
 - g) Applications received late or not in proper format or incomplete in any respect shall not be entertained.
 - h) Applications by Government servants should be sent through the Administrative Authority concerned. In the case of the University Teachers/Employees, through the Registrar of their respective University and in the case of persons employed in the private firms and Institutions through the Head of the firm/institutions concerned.
- APPLICATIONS NOT ROUTED THROUGH THE RESPECTIVE CHANNELS ARE LIABLE TO BE REJECTED.** However such candidates are advised not to wait for the last date and an advance copy may be sent at the earliest followed by application through proper channel.
- i) Canvassing in any form by or on behalf of the candidate will be a disqualification.
 - j) Impersonation or submission of false/ fabricated/ tampered documents or making incorrect/false statements by a candidate, will, render him/her liable for criminal prosecution.
 - k) All enclosures attached with the Application Form should be self attested and the candidates shall have to produce the original documents relating to their age, qualifications, experience, fitness and other claims whatsoever at the time of interview.
 - l) The candidates are advised to write their name strictly as per Matriculation/ Higher Secondary Certificates.
 - m) The interview call letter/s shall be sent through E-mail/ SMS on the e-mail address and mobile number mentioned in the respective application form/s.
 - n) The University shall verify the antecedents of all documents of the candidates submitted at any time of appointment or during the tenure of service. In case, it is detected that the documents submitted are fake or the candidate has a clandestine antecedents/ background

and has suppressed the said information, his/her services shall be terminated forthwith and the action shall be taken as warranted under rules.

- o) Addendum/ Corrigendum/ Notice regarding this advertisement shall be uploaded on the University/ PRC website only.
- p) In case large number of applications are received, the short listing shall be carried out for which scheme will be notified separately.
- q) Candidates are advised to regularly check University/ PRC website for latest updates/ important instructions, released by the University from time to time. No separate intimation in this regard shall be given.

VI) OTHER TERMS AND CONDITIONS:

- a. A candidate should have a minimum of seven publications in the peer-reviewed or UGC listed journals and a total Academic/ Research score of seventy five (75) as per the criteria given in Appendix II, Table 2 of UGC Guidelines, July, 2018.
- b. **Any publications in predatory/ dubious journals or presentations in predatory/dubious conferences shall not be considered for academic credit for selection and confirmation. With effect from 14.6.2019, research publications from journals indexed in UGC-CARE Listed Journals/ Scopus/ Web of Science listed Journals only would be considered for all academic purposes.**
- c. Each API score must be supported by the documentary evidence in the Performance Based Appraisal System (PBAS) Proforma, without which no claim on account of Academic/ Research Score will be entertained. It is mandatory that the candidate mark Page No./s on all the supporting documents as in the Application Form.
- d. The details with regard to ISSN/ISBN, sole author/Coauthors/Joint publication, referee/non-referee/ indexed/ non-indexed and local/ national/ international status etc. must also be reflected in the publication part of PBAS proforma supported by documentary evidence.
- e. Documents required to be submitted along with Hard Copy of complete application form:
 - i. A self-addressed envelope bearing postage stamp worth Rs. 50/-
 - ii. **One (1) set of Performance Based Appraisal System (PBAS) Proforma, four (04) copies of latest Bio-data along with and four (04) copies of seven (07) best publications as books and / or research/policy papers (which shall not be in any case attached to PBAS Proforma), in spiral binding only, along with other documents.**
- f. Candidates who have been awarded post graduate/Ph.D. degree from Foreign University should enclose "Equivalence Certificate" issued by Association of Indian Universities (AIU), New Delhi without which their candidature shall not be considered and application form shall be rejected.

Sd/-
REGISTRAR

No.: KU/PRC/Advt-PRC/2024

Dated: 27.12.2024