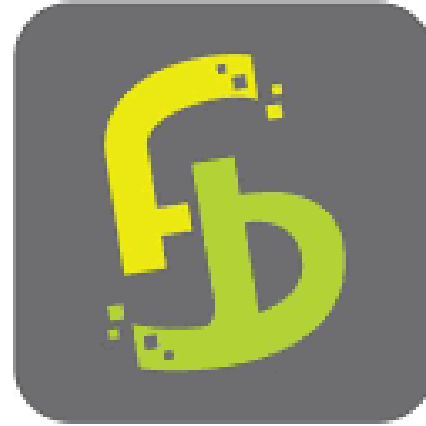




FirstBitSolutions.com
...Learn IT Bit by Bit...



FirstBitSolutions.com
...Learn IT Bit by Bit...

Interview Preparation





Interviewer Focus areas

Interviewer

1. **Getting** the candidates who fits in the requirement.
2. **Evaluates** candidates with right competencies and relevant skills.
3. **Observes** candidates with right behavior, grooming, and who takes responsibilities, initiatives and provide fresh ideas .
4. **Find** out individual's true personality

Respondent Focus areas

Respondent

1. To get a job offer reflecting the best version of you
2. To display a good behaviour
3. To showcase skills and talents
4. To prove that, you are the best suit for the requirement



Frequently Asked Questions



FirstBitSolutions.com
...Learn IT Bit by Bit...

•Run me through your resume / Tell me about yourself

My name is / I am

I have completed my computer science degree from With Percentage/ I am doing my bachelors from in Mechanics .

Along with degree I have successfully completed courses such as This courses also helped to complete my project. (Same for soft skills courses)

I have worked on project which was in Domain and I have skills such as

Apart from this I have worked as an intern in As a

I have also participated in..... or participated in hackathon. (Award, participation)

I like to do extra curricular activities such as dance, read, write and participated intercollege dance/sports/speech/singing/coding competition and grabbed 1st/2nd/3rd rank.

As I am very enthusiast person in culture activities, I was elected as cultural committee head in my college.

My Hobbies are.....

•What are your strengths and weaknesses?

My strengths are collaboration as I always love to work with teams and therefore participated in many team events with productive output , I am a critical thinker and therefore maximum times my family members and friend tend to ask me suggestions on difficult situation. I am also a quick learner because I worked on different technologies and also learn new things on daily basis.





Weakness- During lockdown period I became very lazy and was finding hard to manage time, but now I complete my work and assignment on daily basis by using to do list method and also by using sticky notes. My laziness also started affecting my health so I have started getting up early, step by step reducing my sleep time and also focusing on exercise.

I feel less confident while speaking in public and therefore started to participate in social works and practice on my speech by speaking in front of mirror.

Sometime its hard to manage time so I use POST-IT Technique and stick the task to laptop or on wall. I prioritize my task and complete accordingly

•**What has been your most significant/Biggest achievement?**

(Make list of achievement or where you were appreciated and pick that achievement which is related to job description)

- Organized fest/event
- Speech
- Participation

(Not necessarily – awards and trophies)

•**What are your outside interests/Hobbies?**

•**What did you do during the lockdown period?**

•**What was the last book you read?**





FirstBitSolutions.com
...Learn IT Bit by Bit...

- **Where do you see yourself in the next 5 years?**

I see myself as an expert in (Job profile) in your company. I would have also gained managerial skills and see myself move into management position and working on multiple projects. (Advanced part of technical skills)

Over the next few years I really want to deepen my (technologies) skills to become subject matter expert.

- **What are your salary expectation**

Before telling my expectation I would like to know how much do you offer to this position or how much I deserve as per my skills.

Based on my skills and job description provided I expect salary in the range of X to Z

- **Why do you want to work in our company?**

I have skills such as which is mentioned in job description. I am sure my management and collaborative skills will help to achieve company's target.

I searched about your company and found that you are launching new product and I feel that I am good at PRODUCT MANAGEMENT and want to become part of the growth. (Use words from JOB DESCRIPTION)



I spoke to one of the employees of your company whose name is xyz, he is working in dept of your company and told me about your advancement opportunities and I really appreciate it and would like to be the part of this advancement.

STAR FRAMEWORK

(To explain situations)

Situation - Where it took place, what people involved.

Task - What was the task, how many people worked on it,
Responsibility

Action - Action you took to complete task

Result - Output. (Not best result but which quality was shown)





FirstBitSolutions.com
...Learn IT Bit by Bit...



TELEPHONIC INTERVIEW

- **Don't let them surprise you** – “I really appreciate your call and I am really interested in your company but the thing is I am not in network area so my voice may break. Can we schedule later on Is it fine for you?
(In case you receive a call from HR and you are not in network area or out of station, then use above format)
- **Background noise**
- **Smile**
- **Attire**
- **Cheat – Keep your resume in hand and notes, but don't let the interviewer know that you are reading it.**
- **Check Network connectivity. Your voice should not break.**





FirstBitSolutions.com
...Learn IT Bit by Bit...



Virtual Interview

- **Smile**
- **Switch on the camera 5 mins prior**
- **Attire (Refer our ppt of attire)**
- **Check internet Connectivity**
- **Inform everyone at your home about interview so that they wont disturb**
- **No wearing pyjamas**
- **Check audio and camera**
- **Light should be from opposite side**
- **Don't switch off your camera instead minimize the screen**
- **Look into the camera while speaking**





FirstBitSolutions.com
...Learn IT Bit by Bit...



Face to Face Interview

- **Smile**
- **Enter with proper posture** (No touching face/outfit)
- **Don't directly sit , wish them**
- **Focus on Body Language**





FirstBitSolutions.com
...Learn IT Bit by Bit...

TIPS

- **Keep your answer short, don't over explain**
- **Listen –focus- speak**
- **Be truthful**
- **Research about the Company– Ask yourself is there any possibility that somebody could ask me about that**
- **Be aware of industry/domain of company**
- **Connect requirement to life situation**
- **Mock Interviews- Experience and knowledge**
- **CHIT TECHNIQUE-** Make chits of questions and keep in the bowl. Pick up the chit read the question and give answer.

If you gave the answer correctly than tear the chit, if not fold the cheat and keep it again in bowl.



Situational questions



FirstBitSolutions.com
...Learn IT Bit by Bit...

- Tell me about a time you went way beyond to finish a work/ assignment
- Tell me about a time you had to choose something else over your studies / committed job
- Describe a situation where you weren't satisfied with what you did. What could have made it better?
- If you won Rs.10 crores in a lottery, would you still work?

- Where do you see yourself five years from now?
- Tell me about a time you reached a big goal. How did you reach it?
- Describe a situation where you saw a problem and took steps to fix it.
- Tell me about a time you had to collaborate with a friend/ classmate who was tough to please.
- Tell me about a time when your workload was very heavy in college.
- Describe a time when you had too many to do items on your list. How did you solve the problem?
- Describe your biggest failure. How did you handle it?





Company Related Questions

- Why do you think we should hire you for this job?
- Why do you think you are suitable for this job?
- How do you feel about working nights and weekends?
- Are you willing to relocate or travel?
- What are your salary expectations?
- What do you know about this company?
- Why do you want to work in this organization?
- Describe your ideal company, location and job
- If hired, how long would you work with us?





FirstBitSolutions.com
...Learn IT Bit by Bit...

THANK YOU

