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## Cover letter

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Date: 21/02/2023

From,

Group 8 (Adedolapo Adewale, Shivangi Prasanna Koltharkar, Vishnu Priya Ashok Kumar)

To,

Senior DS

We are giving you a detailed case study report, in relation to the issues and requirements mentioned.  
The following are available : Case Study 1 Master Excel workbook

### Requirement and Issues list

- Case study report
  - Statement of confidence and Concerns
  - Guided Tour
  - Document History
  - Executive Summary
  - Statement of Academic Integrity
  - Summary & Conclusion
  - References

The report details the comprehensive practical analysis group members carried out on the given in accordance with the call Centre, with their issues and requirements. A summary of the findings and recommendations is also included.

Review and Marking: Kindly review our work and give us a marking.

Review	Marking

Team Submission:

**INFO8145**

**Diagnostic Analytics**

**Case Study and report 1**

**Adedolapo Adewale**

**Shivangi Prasanna Koltharkar**

**Vishnu Priya Ashok Kumar**

**Bill Nixon**

**February 25, 2023**

**Version 2**

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## Document History

Date	Version	Changes	Responsible Person
21-02-2023	1		
22-02-2023	1.2	Adding More Content, Grammar, Table Formatting	AA,SK,VP
23-02-2023	1.3	Grammar and Formatting	AA,SK,VP
24-02-2023	2	Final review	AA,SK,VP

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## **Executive Summary**

The project centers on the analysis of the dataset to determine whether it would be worthwhile to provide a potential client with a quote for services from our call center outsourcing company. They provided the data, which included details about several agents and their operations under various mode numbers. To arrive at the choice, 7 issues depending on various conditions, such as the number of hours spent on the phone for each type of agent, the Time available between phone calls for various agent types shift and day-wise, etc., are analyzed. For a better view, pivot tables and charts are used.

The Excel document used for the data analysis is titled Practical Assignment BINFO8145. Greeters, OHT Med Tech, OHT Med Tech Expert, OHT Med Cust Service, and OHT CS Manager are the agent types considered in the study. The workbook is divided into various sheets according to agent types, and then a thorough investigation of each of the seven issues is done.

## Guided Tour of Diagnostic Analytics Work

The excel workbook used for the analytical study named INFO8145 - Group 8 - Case Study Master Excel Workbook is organized into different sections/sheets as follows

- **ReadMeFirst-** This section contains the details of call center data provided like operations, agent types, shift timings and hours, etc to get familiar with the terms before entering into the real analysis.
- **Greeters DM-** Greeters are among agent types and got separate data to be analyzed. The Greeter's data is analyzed for 7 issues i.e. Issue 4-10 and the result is placed in different sheets. The data model (DM) for Greeters is generated by extracting data from the access file provided and extra columns for analysis are calculated which are documented in the top left corner of the sheet.

1 This data is imported from MS access from Greeter 2 Then, we calculated Hours on the phone for each shift, i.e we multiplied accepted calls and triage to service and then divided by 3600. 3 As every shift is of 8 hours we calculated The Time available Between phone Calls by subtracting hours on phone from Total shift hours (8). 4 Then, we calculated the year, month, quarter of year and week of year using excel functions for each shift and day.														
Greeter ID	Date of Shift						Number of Shift		Inbound	Inbound Duration	Number of Calls	Rejected Calls	Aborted Calls	Aborted Call Duration
GreeterFactorID	ShiftDate	Year	Quarter	Month	Week	Weekday	ShiftNbr	Mode00	Mode00Dur	PhoneLinesCount	Mode01	Mode02	Mode02Dur	
114801	02-Jan-17	2017	1	1	1	2	1	27	5	29	4	3	0	
114802	02-Jan-17	2017	1	1	1	2	2	25	8	30	4	3	0	
114803	03-Jan-17	2017	1	1	1	3	1	30	7	29	5	2	0	
114804	03-Jan-17	2017	1	1	1	3	2	27	7	30	5	2	0	
114805	04-Jan-17	2017	1	1	1	4	1	28	9	29	4	3	0	
114806	04-Jan-17	2017	1	1	1	4	2	26	8	30	5	3	0	
114807	05-Jan-17	2017	1	1	1	5	1	28	6	29	5	3	0	
114808	05-Jan-17	2017	1	1	1	5	2	29	6	30	5	3	0	
114809	06-Jan-17	2017	1	1	1	6	1	28	8	29	5	2	0	
114810	06-Jan-17	2017	1	1	1	6	2	25	9	30	4	3	0	
114811	07-Jan-17	2017	1	1	1	7	1	26	6	29	4	3	0	
114812	09-Jan-17	2017	1	1	2	2	1	26	8	29	4	3	0	
114813	09-Jan-17	2017	1	1	2	2	2	25	5	30	4	2	0	
114814	10-Jan-17	2017	1	1	2	3	1	29	6	29	5	2	0	
114815	10-Jan-17	2017	1	1	2	3	2	27	8	30	4	3	0	
114816	11-Jan-17	2017	1	1	2	4	1	30	5	29	5	2	0	
114817	11-Jan-17	2017	1	1	2	4	2	28	8	30	5	2	0	
114818	12-Jan-17	2017	1	1	2	5	1	30	6	29	5	3	0	
114819	12-Jan-17	2017	1	1	2	5	2	29	7	30	5	2	0	
114820	13-Jan-17	2017	1	1	2	6	1	27	7	29	4	2	0	
114821	13-Jan-17	2017	1	1	2	6	2	28	7	30	4	2	0	
114822	14-Jan-17	2017	1	1	2	7	1	29	6	29	4	3	0	
114823	16-Jan-17	2017	1	1	3	2	1	24	7	29	4	2	0	
114824	16-Jan-17	2017	1	1	3	2	2	26	8	30	5	3	0	
114825	17-Jan-17	2017	1	1	3	3	1	26	7	29	5	3	0	
114826	17-Jan-17	2017	1	1	3	3	2	29	6	30	5	3	0	
114827	18-Jan-17	2017	1	1	3	4	1	25	6	29	4	2	0	

- **Tech DM-** Tech are among agent types and got separate data to be analyzed. The Tech data is analyzed for 7 issues i.e. Issue 4-10 and the result is placed in different sheets. The data model(DM) for Greeters is generated by extracting data from the access file provided and extra columns for analysis are calculated which are documented in the top left corner of the sheet.



- CSR DM- CSR are among agent types and got separate data to be analyzed. The CSR data is analysed for 7 issues i.e. Issue 4-10 and the result is placed in different sheets. The data model(DM) for Greeters is generated by extracting data from the access file provided and extra columns for analysis are calculated which are documented in the top left corner of the sheet.

1 This data is imported from MS access from DivBCustServs 2 Then, we calculated Hours on the phone for each shift i.e we summed up all the duration and multiplied it by accepted calls and then divided by 3600. 3 As every shift is of 8 hours we calculated The Time available Between phone Calls by subtracting hours on phone from Total shift hours (8). 4 Then, we calculated the year, month, quarter of year and week of year using excel functions for each shift and day. 5 Average contact time is calculated from hours on phone divided by accepted calls 6 Success probability is calculated from order confirmed divided by accepted calls 7 Forward probability is calculated from order to be cancelled divided by accepted calls														
DivBCustServsID	ShiftDate	Year	Quarter	Month	Week	Weekdo	ShiftNbr	Mode71	Mode71Dur	Mode72	Mode72Dur	Mode73	Mode74Dur	Marketing / Order Status Discussion
70841	01-Dec-18	2018	4	12	48	7	1	26	11	0	0	0	26	79
70842	03-Dec-18	2018	4	12	49	2	1	26	28	0	0	0	26	36
70843	03-Dec-18	2018	4	12	49	2	2	30	13	0	0	0	30	88
70844	04-Dec-18	2018	4	12	49	3	1	28	30	0	0	0	28	45
70845	04-Dec-18	2018	4	12	49	3	2	26	28	0	0	0	26	84
70846	05-Dec-18	2018	4	12	49	4	1	25	25	0	0	0	25	41
70847	05-Dec-18	2018	4	12	49	4	2	27	22	0	0	0	27	58
70848	06-Dec-18	2018	4	12	49	5	1	26	27	0	0	0	26	49
70849	06-Dec-18	2018	4	12	49	5	2	28	24	0	0	0	28	67
70850	07-Dec-18	2018	4	12	49	6	1	26	21	0	0	0	26	84
70851	07-Dec-18	2018	4	12	49	6	2	29	26	0	0	0	29	75
70852	08-Dec-18	2018	4	12	49	7	1	27	23	0	0	0	27	32
70853	10-Dec-18	2018	4	12	50	2	1	24	28	0	0	0	24	84
70854	10-Dec-18	2018	4	12	50	2	2	27	25	0	0	0	27	41
70855	11-Dec-18	2018	4	12	50	3	1	25	22	0	0	0	25	58
70856	11-Dec-18	2018	4	12	50	3	2	28	27	0	0	0	28	49
70857	12-Dec-18	2018	4	12	50	4	1	26	24	0	0	0	26	67
70858	12-Dec-18	2018	4	12	50	4	2	28	21	0	0	0	28	84
70859	13-Dec-18	2018	4	12	50	5	1	27	26	0	0	0	27	75
70860	13-Dec-18	2018	4	12	50	5	2	29	23	0	0	0	29	32
70861	14-Dec-18	2018	4	12	50	6	1	24	28	0	0	0	24	84
70862	14-Dec-18	2018	4	12	50	6	2	27	25	0	0	0	27	41
70863	15-Dec-18	2018	4	12	50	7	1	25	22	0	0	0	25	58

- Manager DM- Manager are among agent types and got separate data to be analysed. The manager data is analysed for 7 issues i.e. Issue 4-10 and the result is placed in different sheets. The data model(DM) for Greeters is generated by extracting data from the access file provided and extra columns for analysis are calculated which are documented in the top left corner of the sheet.

1 This data is imported from MS access from DivBCustServs

2 Then, we calculated Hours on the phone for each shift i.e we summed up all the duration and multiplied it by accepted calls and then divided by 3600.

3 As every shift is of 8 hours we calculated The Time available Between phone Calls by subtracting hours on phone from Total shift hours (8).

4 Then, we calculated the year, month, quarter of year and week of year using excel functions for each shift and day.

5 Average contact time is calculated from hours on phone divided by accepted calls

DivBCustServsID	ShiftDate	Year	Quarter	Month	Week	Weekdo	ShiftNbr	Queued for Refund / Return	Mode83Dur	Wait Mode 83 aborted by Caller	Mode84Dur	Mode85Dur	CallerID Establish
70841	01-Dec-18	2018	4	12	48	7	1	0	27	2	25	1	12
70842	03-Dec-18	2018	4	12	49	2	1	1	27	2	10	0	15
70843	03-Dec-18	2018	4	12	49	2	2	1	13	2	28	1	17
70844	04-Dec-18	2018	4	12	49	3	1	1	13	1	13	1	20
70845	04-Dec-18	2018	4	12	49	3	2	1	16	1	23	2	30
70846	05-Dec-18	2018	4	12	49	4	1	1	17	2	28	0	13
70847	05-Dec-18	2018	4	12	49	4	2	1	17	2	13	2	16
70848	06-Dec-18	2018	4	12	49	5	1	1	23	2	12	1	18
70849	06-Dec-18	2018	4	12	49	5	2	1	24	1	17	1	21
70850	07-Dec-18	2018	4	12	49	6	1	1	24	1	22	1	23
70851	07-Dec-18	2018	4	12	49	6	2	1	30	1	20	1	25
70852	08-Dec-18	2018	4	12	49	7	1	1	11	2	25	1	28
70853	10-Dec-18	2018	4	12	50	2	1	0	16	1	23	1	30
70854	10-Dec-18	2018	4	12	50	2	2	2	17	2	28	1	13
70855	11-Dec-18	2018	4	12	50	3	1	0	17	2	13	1	16
70856	11-Dec-18	2018	4	12	50	3	2	2	23	2	12	2	18
70857	12-Dec-18	2018	4	12	50	4	1	0	24	1	17	0	21
70858	12-Dec-18	2018	4	12	50	4	2	2	24	1	22	2	23
70859	13-Dec-18	2018	4	12	50	5	1	0	30	1	20	0	25
70860	13-Dec-18	2018	4	12	50	5	2	2	11	2	25	2	28
70861	14-Dec-18	2018	4	12	50	6	1	0	16	1	23	1	30
70862	14-Dec-18	2018	4	12	50	6	2	2	17	2	28	1	13
70863	15-Dec-18	2018	4	12	50	7	1	0	17	2	13	1	16
70864	17-Dec-18	2018	4	12	51	2	1	1	23	2	12	1	18
70865	17-Dec-18	2018	4	12	51	2	2	1	24	1	17	1	21
70866	18-Dec-18	2018	4	12	51	3	1	1	24	1	22	1	23
70867	18-Dec-18	2018	4	12	51	3	2	1	30	1	20	1	25

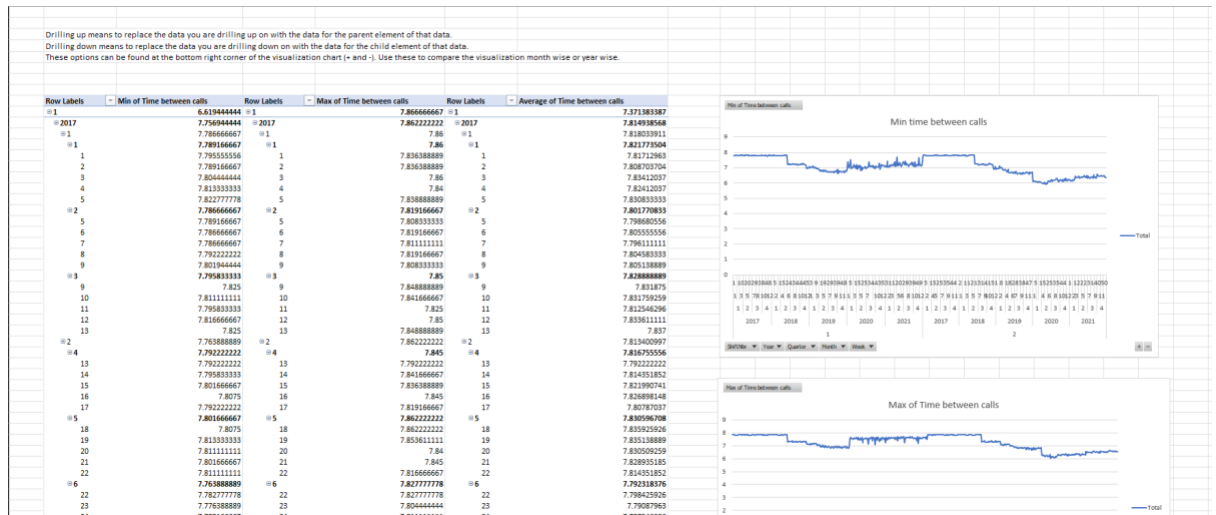


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- Issue 4- This sheet contains the output of issue 4 and includes all the different types of roles in it.

GREETER DM					TECH DM																
Greeter ID	Date of Shift	Accepted Calls	Triage to Service, Sales,	Hours on the phone	Div/Su	ShiftDate	ShiftTime	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS
GreeterFactorID	ShiftDate	Mode03	Mode04Dur	Hours on the phone	Div/Su	ShiftDate	ShiftTime	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS	ModeS
114801	02-Jan-17	20	31	0.17222222	66961	01-Feb-19	1	1	37	1	44	0	26	0	32	13	13	26	0	0	29
114802	02-Jan-17	18	31	0.155	66962	01-Feb-19	2	2	25	2	29	0	15	0	48	17	13	20	0	0	12
114803	03-Jan-17	23	32	0.20444444	66963	02-Feb-19	1	1	39	1	16	0	21	0	58	16	15	24	0	0	25
114804	03-Jan-17	20	34	0.18888889	66964	04-Feb-19	1	2	40	2	32	0	10	0	59	18	14	23	0	0	27
114805	04-Jan-17	21	33	0.1925	66965	04-Feb-19	2	3	35	3	17	0	20	0	68	11	13	23	0	0	30
114806	04-Jan-17	18	33	0.165	66966	05-Feb-19	1	2	18	2	23	0	19	0	45	22	15	22	0	0	25
114807	05-Jan-17	20	32	0.17777778	66967	05-Feb-19	2	2	43	2	22	0	29	0	77	25	13	19	0	0	13
114808	05-Jan-17	21	34	0.19833333	66968	06-Feb-19	1	1	19	1	26	0	23	0	84	26	14	27	0	0	19
114809	06-Jan-17	21	32	0.18666667	66969	06-Feb-19	2	3	29	3	17	0	19	0	76	22	12	21	0	0	10
114810	06-Jan-17	18	34	0.17	66970	07-Feb-19	1	2	35	2	44	0	29	0	72	19	15	26	0	0	18
114811	07-Jan-17	19	31	0.16361111	66971	07-Feb-19	2	2	27	2	45	0	20	0	73	18	13	23	0	0	25
114812	09-Jan-17	19	31	0.16361111	66972	08-Feb-19	1	2	38	2	38	0	18	0	86	19	15	25	0	0	15
114813	09-Jan-17	19	34	0.17944444	66973	08-Feb-19	2	2	32	2	33	0	22	0	61	17	12	20	0	0	15
114814	10-Jan-17	22	33	0.20166667	66974	09-Feb-19	1	1	24	1	15	0	30	0	49	26	14	25	0	0	18
114815	10-Jan-17	20	32	0.17777778	66975	11-Feb-19	1	1	41	1	18	0	23	0	79	20	13	25	0	0	24
114816	11-Jan-17	23	33	0.21083333	66976	11-Feb-19	2	2	36	2	35	0	17	0	65	14	13	21	0	0	16
114817	11-Jan-17	21	33	0.1925	66977	12-Feb-19	1	1	36	1	29	0	16	0	55	21	13	22	0	0	26
114818	12-Jan-17	22	33	0.20166667	66978	12-Feb-19	2	3	23	3	33	0	14	0	62	16	13	20	0	0	22
114819	12-Jan-17	22	32	0.19555556	66979	13-Feb-19	1	2	36	2	38	0	28	0	62	16	13	24	0	0	28
114820	13-Jan-17	21	32	0.18666667	66980	13-Feb-19	2	3	35	3	43	0	26	0	53	19	12	20	0	0	24
114821	13-Jan-17	22	34	0.20777778	66981	14-Feb-19	1	1	29	1	18	0	24	0	53	23	13	25	0	0	19
114822	14-Jan-17	22	30	0.18333333	66982	14-Feb-19	2	2	31	2	37	0	20	0	52	30	12	19	0	0	10

- Greeter Issue-5 TO Manager Issue-5- Contains the pivot tables and the pivot graph for the 5 types of roles. The calculations here include time between calls.



- Tech Issue-7 TO CSR Issue-7 – Contains the pivot tables and descriptive statistics for the three types of roles. Calculations include forward probability and probability success.



1. Using Greeter DM create pivot table
2. Rows are Year, month
3. Column is ShiftNbr
4. values are count, min, max, and average of hours in the phone
5. The descriptive statistics for the hours on the phone is calculated
6. Based on the pivot table, Shift 1 (1565) is busier than Shift 2 (1305)

Hours on the phone		
Mean	0.826912214	
Standard Error	0.010257694	
Median	0.764722222	
Mode	0.180833333	
Standard Devia	0.549529115	
Sample Varian	0.301982248	
Kurtosis	-0.988348285	
Skewness	0.388313056	
Range	1.95	
Minimum	0.133333333	
Maximum	2.083333333	
Sum	2373.238056	
Count	2870	

- Greeter Issue-10 TO Manager Issue-10- Contains the pivot tables for counting null or 0 values for all the types of agents.

1. Using Greeter DM create pivot table
2. Rows are Year, quarter, month, ShiftNbr
3. values are count of average contact time
4. Filter is average contact time
5. The average contact time in Greeter has no 0(zero) or negative value

Average Contact Time (All)	
Row Labels	Count of Average Contact Time
2017	572
2018	574
2019	574
2020	576
2021	574
Grand Total	2870

## Guided Tour of Work Management

A guided tour of work management contains a written walkthrough through the project's various work sections, like the deliverables and work tasks. And it also includes information on excel, where to find the sections mentioned above can be located, and the standards used for creating the teams.

Throughout the project, we used the same excel workbook which contains the Deliverables List and Work Tasks List in the second and third sheets, respectively. The Deliverables List contains 23 items with columns as Deliverable ID, Name, Requirement ID, Started Date, Started Time, Done Date, Done Time, and Notes which are done according to issues and the requirement sheet provided as a standard for analysis.

Deliverable ID	Deliverable Name	Requirement ID	Started Date	Started Time	Done Date	Done Time
1	Build sheet and List of Deliverables. Add Deliverables Records	2	2023-02-24	11:00 AM	2023-02-24	11:15
2	Update Team's Deliverables List - Actual - Week 5	3	2023-02-24	11:15	2023-02-24	11:30
3	Update Team's Deliverables List - Plan - Week 6	4	2023-02-24	11:30	2023-02-24	11:45
4	Create / Update the ReadMeFirst Documentation sheet	6	2023-02-24	11:45	2023-02-24	12:00
5	Pick the first DA issue (#4). Plan to produce deliverables	7	2023-02-24	12:00	2023-02-24	12:15
6	Produce deliverables for DA Issue #4. Document	8	2023-02-24	12:15	2023-02-24	12:30
7	Document deliverables for DA Issue #4.	9	2023-02-24	12:30	2023-02-24	12:45
8	Pick the second DA issue (#5). Plan to produce deliverables	10	2023-02-24	12:45	2023-02-24	13:00
9	Produce deliverables for DA Issue #5	11	2023-02-24	13:00	2023-02-24	13:15
10	Document deliverables for DA Issue #5.	12	2023-02-24	13:15	2023-02-24	1:30 PM
11	Pick the third DA issue (#7). Plan to produce deliverables.	13	2023-02-24	1:30 PM	2023-02-24	13:45
12	Produce the deliverables for the third DA Issue	14	2023-02-24	13:45	2023-02-24	14:00
13	Document deliverables for DA Issue #7.	15	2023-02-24	14:00	2023-02-24	14:15
14	Pick the fourth DA issue (#8). Plan to produce deliverables	16	2023-02-24	14:15	2023-02-24	14:30
15	Pick the fifth DA issue (#9). Plan to produce deliverables.	17	2023-02-24	14:30	2023-02-24	14:45
16	Produce the 5 (or 3) deliverables for the fourth DA Issue.	18	2023-02-24	14:45	2023-02-24	15:00
17	Document deliverables for DA Issue #8.	19	2023-02-24	15:00	2023-02-24	15:15
18	Produce the 5 (or 3) deliverables for the fifth DA Issue.	20	2023-02-24	15:15	2023-02-24	15:30
19	Document deliverables for DA Issue #9	21	2023-02-24	15:30	2023-02-24	15:45
20	Look for, and report on, patterns or trends for the fifth DA Issue.	22	2023-02-24	15:45	2023-02-24	4:00 PM
21	Pick the sixth DA issue (#10). Plan to produce deliverables.	23	2023-02-24	4:00 PM	2023-02-24	16:15
22	Produce the first of the 9 (or 5) deliverables for the sixth DA Issue	24	2023-02-24	16:15	2023-02-24	11:00 AM
23	Document deliverables for DA Issue #10.	25	2023-02-25	11:00 AM	2023-02-25	11:15
24	Look for, and report on, patterns or trends for the sixth DA Issue.	26	2023-02-25	11:15	2023-02-25	11:30
25	Prepare a Statement of Confidence and Concerns about the DataSet.	27	2023-02-25	11:30	2023-02-25	11:45
26	Prepare a written "Guided Tour" of your Team's Diagnostic Analytics work.	28	2023-02-26	11:45	2023-02-26	13:45
27	Prepare a written "Guided Tour" of your Team's Project / Work management	29	2023-02-26	13:45	2023-02-26	14:00
28	Prepare a cover letter, title page, Table of Contents, Document History, Executive Summary, Statement of Academic Integrity, and a Summary/Conclusion.	30	2023-02-26	14:00	2023-02-26	14:15
29	Package your deliverables from 28 to 31 in a PDF. Submit to eConestoga Case Study B assignment.	31	2023-02-26	14:15	2023-02-26	14:30

## Statement of Confidence and Concerns about the Datasets

The quality of the dataset(s) and/or data model(s) used in this project are evaluated in this report section.

List of the involved dataset(s) and data model(s)–

<b>Dataset(s) involved</b>	<b>Data model(s) involved</b>	<b>Code letter</b>	<b>Confidence Column</b>
Call Centre Data	Greeter	Gr	Good
Call Centre Data	OHT Med Tech	OMT	Ok
Call Centre Data	OHT Med Tech Expert	OMTE	Ok
Call Centre Data	OHT Med Cust Service	OMCS	Ok

Concerns about the dataset-

<b>Name/Code of Dataset or Data Model</b>	<b>Description of concern</b>	<b>Rating of the importance of the concern</b>
Gr	Missing Values	8
OMT	Null Values	6
OMTE	Null Values	7
OMCS	Null Values	7

## **Statement of Integrity**

We acknowledge that we have read and understood the Exam, Test, and Assignment Rules and Conestoga's Academic Integrity Policy posted in the Course Information module. By submitting this response, we confirm that we will comply with the posted rules and acknowledge the consequences of not doing so.

Confirmation from: Group 8, Section 1

Adedolapo Adewale

Shivangi Prasanna Koltharkar

Vishnu Priya Ashok Kumar

## **Conclusion**

The report discusses the Call Center Data provided to us as Data Analysts to work upon. The client successfully ran their call center for several years and would like to understand what other services can be provided. We were provided with a list of issues and requirements along with deliverables in an extensive manner. Below are a few conclusions that can be drawn from the deliverables.

1. Calculating the number of hours greeters spend on the phone during each day.
2. We are calculating the 'Hours on the phone for every available role and creating a Pivot table to support that data using excel functions.
3. Find out the anomalies for the modes where values are 0.
4. It understands the phone calls for each day shift for roles.
5. Computing various columns like 'Time between calls,' 'Avg. Contact Time', 'Year', 'Month', 'Quarter', etc. These will help create tables and calculations for given requirements and issues per deliverables.
6. Understanding the various shift hours of agents, which agent has a more significant role in the call center, and how they spend Time on the phone.

## References

1. Issues and Requirements, and Video Reference available under Assignments- Group 08:  
C. Case Study Report on Explaining Behaviour -  
<https://conestoga.desire2learn.com/d2l/le/content/693500/viewContent/15510731/View>
2. Dataset used is available under Assignments - Feedback files in econestoga-  
[https://conestoga.desire2learn.com/d2l/lms/dropbox/user/folder\\_user\\_view\\_feedback.d2l?db=707446&grpId=0&isprv=0&bp=0&ou=693500](https://conestoga.desire2learn.com/d2l/lms/dropbox/user/folder_user_view_feedback.d2l?db=707446&grpId=0&isprv=0&bp=0&ou=693500)