Sita Ram and welcome to our Vishnu Boys Hindu College family.

This letter serves to guide you through our registration process which comprises of two (2) parts:

1. Online Registration
2. Physical Registration
3. **ONLINE REGISTRATION**

Steps involved in the online registration process:

1. Log on to <http://vishnuboyshinducollege.online>
2. Choose student portal
3. Log in with your child’s information.
4. Enter your child’s Student ID.# (given below) as well as their SEA number as their password.

Username:

Password: Your son’s birth PIN number / SEA number

1. Choose EDIT/VIEW REGISTRATION
2. Fill out all the fields for: STUDENT DATA, FAMILY DATA, MEDICAL DATA & OTHER DATA
3. Upload the required document in the following formats:
   1. Birth Certificate (PDF format)
   2. Immunization Card (PDF format)
   3. SEA Placement Slip (PDF format)
   4. Passport size photo (JPEG format)
4. Click on COMPLETE, check the I agree box and GENERATE REGISTRATION FORM.
5. Print the completed form and submit to the school on Friday 8th July, 2022

***A detailed tutorial on the online registration process can be found on the Vishnu Boys Hindu College Facebook page.***

1. **PHYSICAL REGISTRATION (Friday 8th July, 2022.)**

Parents are asked to walk with:

1. Completed Registration form
2. Copies and Originals of :
   * + 1. Birth Certificate
       2. SEA Placement Slip
       3. Custody Agreements and Documentation for existing Medical conditions (if any\*)
3. Registration FEE ( $1500.00) which covers:
   * + 1. Registration Package
       2. Security Fees
       3. Lab Fees
       4. PTA Contributions
       5. Physcial Education uniforms.
4. Valid Identification documents of parents (ID / DP / PP)