

Joshua Imbert

Casselberry, FL

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To continue to grow as a leader in both professional and academic settings while further developing my interpersonal and educational skills in order to develop solutions to real world challenges.

Authorized to work in the US for any employer

Work Experience

Hospital Corpsman

U.S. Navy

- Emergency Room- Post Anesthesia Care Unit

U.S. Navy

Hospital Corpsman

- Performs duties as an assistant in the prevention and treatment of disease and injury.
- Assists health care professionals in providing medical care to retirees, family members, and active duty service members.
- Partakes in administrative tasks including personnel management, equipment management, and various forms of military documents.

SKILLS

- Advanced First Aid
- Classified Information and Materials Security
- Counseling
- Customer Service
- Dental Hygiene
- Drug Compounding/Preparation
- Emergency Medical Care (Technician)
- Fire Safety
- Firearm Handling
- Healthcare Delivery Systems
- Leader
- Medication Administration (Technician)
- Motivated
- Patient Care (Technician)
- Team player
- Time management

Veterinary Assistant/Technician

Veterinary Healthcare Associates

- Feed animals and monitor whether they're eating.
- Bathe pets when necessary.

- Exercise the animals.
- Assist veterinarians and vet technicians with lab work.
- Clean, sterilize, and maintain kennels, operating rooms, examining rooms, cages, and surgical equipment.
- Comfort and restrain pets during examinations and care.
- Provide first aid to pets in an emergency, stabilizing them until a doctor can take over.
- Administer medications to pets.
- Perform some clerical duties.

Sales Associate

Shoot Straight, Inc. - Casselberry, FL

- Assist customers with requests in-store and on the phone
- Demonstrate knowledge of products and services to customers
- Greet customers in a friendly and polite manner
- Keep an eye on inventory levels and restock shelves as needed
- Educate customers about current promotions and advertisements
- Ring up customers at the cash register, take payments, and issue receipts
- Stamp, mark, and tag prices on merchandise
- Contribute to team's daily sales goals
- Microsoft word, excel, power point

Operations Specialist

Trustco Bank - Longwood, FL

- Analyzes how information is recorded and how the process can be improved.
- Analyzes customer needs and determines how operations can be altered to improve service to customers and better meet their needs.
- Evaluates all company operations to make sure they are compliant with safety standards and other rules and regulations of the industry.
- Audits legal documents that can impact the company.
- Manages quality, costs, and the efficiency of the organization.
- Reengineers processes to improve efficiency.
- Promotes a smooth delivery system for products and services going to clients.
- Oversees quality control.
- Supervises production.
- Handles purchasing and logistics.
- Manages the supply chain.
- Works to deliver excellent products and services at the lowest cost possible.
- Recommends process improvements for everyday operating procedures.
- Provides support for the Director of Operations.
- Provides logistics support for training sessions and business conferences.
- Processes purchase orders.
- Ensures that corporate accounting policies and procedures are kept.
- Assists with financial reporting.
- Tracks expenditures to ensure the company does not go over budget.
- Assists with office administration duties.
- Trains business operations staff.
- Conducts operational research.
- Solves complex problems relating to the operation of the business.
- Stays up-to-date on software that is commonly used in the modern industry.

Education

Bachelor's in Statistics

University of Central Florida - Orlando, FL

August 2021 to Present

Associate's degree in General Studies

Seminole State College of Florida - Orlando, FL

August 2019 to December 2020

High school

Lake Region High School

Skills

- Microsoft Word
- Microsoft Office
- Powerpoint
- Pet Grooming
- Animal Restraint
- Veterinary Assistant
- Animal Care
- Veterinary Technician Experience
- Financial services
- Research
- Leadership
- Statistical Analysis
- Computer Skills
- Sales
- Laboratory Experience
- Data Collection
- Analysis skills
- Analytics
- Quality Assurance
- C
- R
- Medical coding

Languages

- Russian - Beginner
- English - Expert

Military Service

Branch: United States Navy

Rank: E4

Certifications and Licenses

Secret Clearance