

Jaylon Bolden

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SKILLS

- Communication Skills
- Programming
- Python
- HTML
- CSS
- Critical thinking
- Problem Solving
- Time Management
- Leadership
- English
- Computer Skills
- Teamwork
- Adaptability
- Microsoft Windows

EXPERIENCE

01/2021 - 05/2021 **Web Developer**, Lucid Drone Technologies - Charlotte, NC

- Managed website development from initial design throughout completion, optimizing multi-platform compatibility
- Designed and developed user-friendly website on Zoho site builder remodeled after the original company website
- Created a return on-investment calculator for investors to analyze their potential investment performance with the company

05/2018 - 05/2021 **Student Tech Consultant**, Davidson College - Davidson, NC

- Served as one of the front-line support personnel by being a member of the User Success Team
- Planned/created one of several training materials for future students and faculty/staff members
- Deployed various campus technology (e.g., computers, printers, network infrastructure, software)
- Wrote articles to provide the campus community with user-friendly instructions

06/2019 - 07/2019 **Engineering Teaching Assistant**, St.Paul's School-Concord, NH

- Gained teaching skills by working with experienced professors assisting high schoolers throughout the summer
- Taught and planned classes, led discussions and evening tutorials
- Led sporting events and other extracurricular programs, and supervised dormitories

EDUCATION

Attending 12/2022 **M.S Organizational Communication**, Murray State University (4.0)
Graduated 05/2021 **B.S Computer Science**, Davidson College - Davidson, NC