

BISAG-N, Gandhinagar

Dt. 09/02/2023

**To,
The Administrator,
BISAG-N, Gandhinagar
Fwd Through : Miren Karamta,PD,BISAG-N**

Sub: Regarding Leave adjustment for working on holiday.

Respected Sir,

Please be informed that the below member have worked on **30 and 31 Dec 2022** for **NIS** application as per the direction of Project Director. The stake holders from **NIS** were also present.

Sir, we undersigned request you to adjust Two leaves as we were involved in above mentioned application development work. This is to request for granting an extra leave for the same. Thanking you in anticipation.

Yours Sincerely,

1 Mehul Patel