

Dated: {CURRENT\_DATE}

**CIRCULAR**

The below mentioned students is readmitted for the academic year in {BRANCH} branch and the HOD should note students name and Regd. No. and permit to the classes.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No** | **Student Name** | **Roll No.** | **Branch** | **Readmitted in to** | **Date of Readmission** |
| 1 | {NAME} | {ROLL\_NO} | {BRANCH} | {YEAR\_SEMESTER} | {RE\_DATE} |

Note: - The Re-admission is given subject to the fulfilment of the attendance requirement.

Copy to: - PRINCIPAL

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All HODs

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