



Policy: GG.1630  
Title: **Reporting Communicable Diseases**  
Department: Medical Management  
Section: Quality Improvement

*CEO Approval: /s/ Michael Hunn 10/10/2024*

Effective Date: 09/07/2023

Revised Date: 10/01/2024

Applicable to: ☒ Medi-Cal  
☒ OneCare  
☒ PACE  
☐ Administrative

## I. PURPOSE

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This policy defines procedures for reporting any serious diseases or conditions to both local and State public health authorities, and to implement directives from the public health authorities as required by law, including but not limited to, Title 17, California Code of Regulations (CCR), Section §2500 et seq.

## II. POLICY

- A. CalOptima Health and its Health Networks shall ensure that all contracted health care Providers and laboratories report known or suspected cases of disease or condition to the jurisdiction in which the Member resides as mandated by California state law, Title 17, California Code of Regulations (CCR), Section §2500 et seq.

## III. PROCEDURE

- A. CalOptima Health and its Health Networks shall inform contracted Providers of their responsibility to report suspected case(s) of any diseases or conditions listed in Title 17, California Code of Regulations (CCR), Section §2500, to the local health officer.
1. A health care Provider shall report suspected case(s) of any disease or conditions listed in Title 17, California Code of Regulations (CCR), Section §2500, to the local health officer.
  2. When no health care Provider is in attendance at the provider office or laboratory, any individual working for the provider office or laboratory having knowledge of the suspected case of the disease or condition listed in Title 17, California Code of Regulations (CCR), Section §2500, shall make a report to the local health officer.
  3. The administrator of each health facility, clinic, or other setting where more than one health care Provider may know of a suspected case of the disease or condition listed in Title 17, California Code of Regulations (CCR), Section §2500, shall establish and be responsible for administrative procedures to assure that reports are made to the local health officer.
- B. All CalOptima Health and its Health Networks and laboratories shall report known or suspected cases of disease or conditions to the jurisdiction in which the Member resides.

1. A list of reportable diseases, reporting timeframes, and reporting methods are available from the California Department of Public Health website under the Division of Communicable Disease Control, Reportable Diseases and Conditions website.
- C. The report to the public health authorities shall be documented in the Member's Medical Record and include the report date, the contact at the public health authority, and the reporter's signature.
- D. Local Health Departments (LHD) are responsible for receiving disease reports and coordinating follow-up action between local, regional, and state officials. In some cases, reporting requirements may differ slightly from one county to the next. Questions about communicable disease reporting should be directed to the LHD.

**Communicable Disease Control**

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- E. CalOptima Health shall implement directives from the public health authorities.

**IV. ATTACHMENT(S)**

- A. Reportable Communicable Conditions
- B. Reportable Conditions: Notification by Laboratories to Public Health

**V. REFERENCE(S)**

- A. California Department of Public Health, Division of Communicable Disease Control Reportable Diseases and Conditions: Reportable Diseases PDF (Revised August 2022)
- B. Title 17, California Code of Regulations (CCR), §2500 et seq.

**VI. REGULATORY AGENCY APPROVAL(S)**

Date	Regulatory Agency	Response
05/17/2023	Department of Health Care Services (DHCS)	Approved as Submitted

**VII. BOARD ACTION(S)**

Date	Meeting
09/07/2023	Regular Meeting of the CalOptima Health Board of Directors

**VIII. REVISION HISTORY**

Action	Date	Policy	Policy Title	Program(s)
Effective	09/07/2023	GG.1630	Reporting Communicable Diseases	Medi-Cal OneCare PACE
Revised	10/01/2024	GG.1630	Reporting Communicable Diseases	Medi-Cal OneCare PACE

## IX. GLOSSARY

Term	Definition
Medical Record	<p><u>Medi-Cal</u>: The record of a Member's medical information including but not limited to, medical history, care or treatments received, test results, diagnoses, and prescribed medications.</p> <p><u>OneCare</u>: A medical record, health record, or medical chart in general is a systematic documentation of a single individual's medical history and care over time. The term 'Medical Record' is used both for the physical folder for each individual patient and for the body of information which comprises the total of each patient's health history. Medical records are intensely personal documents and there are many ethical and legal issues surrounding them such as the degree of third-party access and appropriate storage and disposal.</p>
Member	A beneficiary enrolled in a CalOptima Health program.
Provider	<p><u>Medi-Cal</u>: Any individual or entity that is engaged in the delivery of services, or ordering or referring for those services, and is licensed or certified to do so.</p> <p><u>OneCare</u>: Any Medicare provider (e.g., hospital, skilled nursing facility, home health agency, outpatient physical therapy, comprehensive outpatient rehabilitation facility, end-stage renal disease facility, hospice, physician, nonphysician provider, laboratory, supplier) providing Covered Services under Medicare Part B. Any organization, institution, or individual that provides Covered Services to Medicare members. Physicians, ambulatory surgical centers, and outpatient clinics are some of the providers of Covered Services under Medicare Part B.</p>