

# Vishvandan Gukan

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## SUMMARY

Finance & Accounting professional with **2+** years of experience and graduated with a 2:1 in **MBA** from the University of Chester and skilled in reconciliations, AP/AR and working toward **ACCA**. I am now actively seeking **Graduate Finance** roles. **I have the right to work in the UK.**

## EDUCATION

**Master of Business Administration** | University of Chester, UK | 2023 – 2024

- Delivered group presentation on business risk assessment; received **90% peer evaluation score**
- Built 12-month cash flow forecasts with **95% model accuracy**

**Diploma in Accounting and Finance** | Oxford Home Study Centre, UK | 2022 – 2023

- Distinction (85%)** in project on cash flow improvement strategies
- Trained in **UK-standard** AP/AR, bank reconciliation, and VAT compliance

**Bachelor of Business Administration** | Pondicherry University | 2019 – 2022

- Completed final-year project on SME cash flow management practices across **30+ businesses**
- Scored **80%+ in core finance modules** including Cost Accounting and Financial Management

## WORK EXPERIENCE

**Cashier (Part Time)** | The Picture Drome Akshaya | Liverpool, UK

Sep 2023 – Current

- Achieved a **100%** cash reconciliation accuracy record over **10+ months**
- Managed petty cash exceeding **£1,000/month** and resolved discrepancies proactively
- Reduced end-of-day reporting time by **30%** through improved processes

**Finance Assistant** | K. Chandramoorthi & Associates | Puducherry, India

Aug 2022 – Aug 2023

- Posted and reconciled **200+ AP/AR** transactions monthly, ensuring ledger accuracy
- Prepared statutory audit documentation and supported compliance processes
- Reduced month-end close time by **20%**, accelerating financial reporting cycles.

**Accounting Assistant Intern** | Real Goods Service | Puducherry, India

Mar 2022 – Jun 2022

- Maintained digital and physical financial records with **95% accuracy**
- Improved documentation quality, ensuring **100%** audit readiness and compliance.
- Streamlined data entry processes, contributing to a **15%** boost in productivity

## CORE SKILLS:

- |   |                        |  |
|---|------------------------|--|
| • Advanced Excel & ad hoc analysis        | • <b>Pursuing ACCA</b> | • Attention to Detail & Motivated      |
| • Analysis, Forecasting & Budgeting (CRM) | • Financial Reporting  | • Invoice Processing & PO Verification |
| • Accounts Payable & Receivable           | • Bank Reconciliation  | • Team player & Communication skills   |

**EXTRACURRICULAR ACTIVITIES:** Supported accounting processes for startups, improving financial efficiency

## LANGUAGES AND CERTIFICATES

- Languages:** English (advanced), Tamil (native)
- Software:** Microsoft Office (**Advanced Excel**, Word, PowerPoint), **Xero (Certified)**, Sage, QuickBooks, TALLY
- Certifications:** Financial Market, Finance for everyone, Behavioral Finance, Global Capital Markets