

**VARUN REDDY.S**

**Cell: 7036954291**

**Email: varunsreepuram123@gmail.com**

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**Objective:**

Seeking a challenging position in a reputed organization where I can learn new skills, expand my knowledge, make the best of my potential and contribute to the organization's growth.

**Education:**

- Arena Animation International Program (AAIP) From Arena Animation Dilsukhnagar, 2018.
- Studied at Photriya Photography Academy (Nov 2019 to Jan 2020).
- Intermediate from RAM SAHAY INTER COLLEGE, BAIRI, SHIVARAJPUR(2015)
- S.S.C from EXCELENT GRAMMAR HIGH SCHOOL ACHAMPET(2012-2013)
- Degree from Pragati College, Achampet, (2019-2022)

- ✚ Recruitment Process Life Cycle.
- ✚ Full Staffing Life cycle practical Exposure.
- ✚ Resume Formats. Reports writing, cold calling, warm calling.
- ✚ Excellent exposure on Job Boards, Resume screening, Boolean Search, Monster and tech fetch
- ✚ Search Having practical knowledge how to search candidates on portal, IT SKILLS-.NET, JAVA, QA
- ✚ Having good understanding about the day to day activities and responsibilities of a recruiter

Staffing/Clients  
Tools & technologies overview  
Vendor/sales management  
Sourcing 7 headhunting

**TECHNICAL SKILLS:**

- Bench Sales Recruitment Skills
- Operating Systems: Windows 2000/XP/2003 Server/ Windows 7
- Office Tools: MS Office (Word, Excel, PowerPoint, Access)
- Adobe lightroom cc
- Adobe Photoshop

**Experience:**

Worked as US IT Recruiter in CENTRAPRISE

**Key Skills**

Good at Visual Design concepts. Good at Photoshop and Good at Microsoft office 2003 & 2007.  
photography, candid photos.

Thorough knowledge of the operating functions and settings of the digital camera Proficient in the techniques of repairing, upgrading and maintaining the camera techniques of lights arrangements and focusing on the subject

Strong Analytical Ability

**Personal Profile:**

Father's Name : Umamaheshwar Reddy. S  
Date of Birth : 25 -12- 1997  
Gender : Male  
Marital status : Unmarried  
Nationality : Indian  
Languages Known : English, Hindi, Telugux

**Declaration:** I hereby declare that above-written particulars are true to the best of my Knowledge And Belief.

**Date:**

**Place:**

**(VARUN REDDY.S)**