

# Sprint Report 6

**Community Partner** Mr Saheem - Qatar Red Crescent Society (QRCS)

**Team** Al Anoud Al Khulaifi, Fatima Al-Haddad, Deema Al-Mohanadi

**Advisor** Professor Abdul Salam

**Date** (16/03/2025 - 23/03/2025)

## Community Partner Notes

[https://docs.google.com/document/d/1K5e3atwJUwZhWujY2V-xCCk6NYY4G\\_o\\_rEQObBqOj7M/edit?usp=sharing](https://docs.google.com/document/d/1K5e3atwJUwZhWujY2V-xCCk6NYY4G_o_rEQObBqOj7M/edit?usp=sharing)

## Project Plan:

<https://docs.google.com/document/d/1HrSI3XD1HI9UPNn6k70RQXjE8e1XQTe6xvBTMg6P10Q/edit?usp=sharing>

## Current Documentation Progress:

[https://docs.google.com/document/d/1-mPOO7seEABGHYDeEc3TL\\_j9htKIM\\_VI7TaltLvZwtA/edit?usp=sharing](https://docs.google.com/document/d/1-mPOO7seEABGHYDeEc3TL_j9htKIM_VI7TaltLvZwtA/edit?usp=sharing)

## 2. Accomplishments Since Last Sprint

### All team members (Project Management related)

Title	Task Description	Team Members	Time
<b>General – Class Attendance</b>	Attended Sunday and Monday classes.	All	2
<b>General- Weekly client meeting</b>	Contacted Mr. Saheem to clarify project scope and expectations (Specifically, typeface) and had an engaging conversation with him during the weekly Zoom meeting on Wednesdays, 5-6.	All	1.5
<b>General - Team Meeting</b>	The team met to discuss client meetings, proposal tasks, and	All	3

	details 3 times during the week.		
<b>General - Project Management</b>	Update the Trello board for task management	All	0.5

### Al Anoud Individual Progress Report

Title	Task Description	Progress (%)	Time
<b>General – Coursework</b>	(See table above)	100%	7
<b>Finalizing Purple Button Text Formatting</b>	Add the texts to the 2 purple buttons with the correct font size, location, style, and font type/typeface.	100%	5
<b>Total</b>			<b>12</b>

### Fatima Individual Progress Report

Title	Task Description	Progress (%)	Time (hours)
<b>General – Coursework</b>	(See table above)	100%	7
<b>Project Title and Description Formatting</b>	Inputting in the project title and project description with the correct font size, location, style, and font type/typeface.	100%	5
<b>Total</b>			<b>12</b>

### Deema Individual Progress Report

Title	Task Description	Progress (%)	Time
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<b>General – Coursework</b>	(See table above)	100%	7
<b>Finalizing Red Button Text Formatting</b>	Add the texts to the 3 red buttons with the correct font size, location, style, and font type/typeface.	100%	5
<b>Total</b>			<b>12</b>

### Sprint Reflection

<b>What went well</b>	<b>What not as planned</b>	<b>What Improvements should take for next sprint</b>
<p>We've all had good progress with designing the prototype and were able to finish our tasks on time. This means we've started our testing journey. Before we dive into full testing, we're conducting final revisions and refinements through peer reviews and feedback. This ensures we're all aligned with WCAG guidelines and are delivering an accessible user experience.</p> <p>We've also made good progress in documenting our work by creating specific documentation roles for each person and being proactive by writing down all progress after it's done.</p>	<p>Before each person can start on their tasks, they need to pull the team changes that were merged to Github repo. This means that we need to ensure that we are maintaining consistent management of our Git workflows.</p>	<p>For the next sprint, we need to continue creating meaningful commit messages and Pull Request descriptions before merging or pulling to ensure that everyone can have a clear understanding of what the purpose of the changes were and why they were made.</p>

### 3. Blocks and Problems

Block / Problem Description	Reason for Block	Mitigation Plan	Project Impact
Shift from in-person to online Monday meetings.	Due to the last 10 days of Ramadan, Monday advisory meetings were moved online. To stay consistent, our team met on the 23rd of March to discuss changes to our schedule and the way we planned our next sprint accordingly. Therefore, we also shifted our usual in-person Monday meetings to online for the time being.	We coordinated our schedules and agreed to temporarily meet online on Monday. After Eid, we will resume in-person meetings at a time that works for everyone.	Minimal impact — the change slightly altered our regular meeting setup, but we adapted quickly and maintained productivity.

### 4. Goals / Targets for the Next Sprint

Title	Task Description	Team Member	Estimated Time
UI Component Refinements	I will be refining Deema's work (3 small red buttons including their icons and texts) and testing it based on WCAG	Al Anoud	5
UI Component Refinements	I will be refining Fatima's (1 Long red button + Project details text and icons on the top of the	Deema	5

	project page) work and testing it based on WCAG		
<b>UI Component Refinements</b>	I will be refining Al Anoud's (2 Purple Buttons including their icons and texts) work and testing it based on WCAG	Fatima	5

## 5. Community Partner Relationship

- During the week of the 16th of March to the 23th of March, we have maintained a formal and professional state of communication with the client.
- Specifically, we met with Mr. Saheem through Zoom to show him our continued progress with our prototype and our new advancements since the last time we've shown him our demo. We've also made sure to explain any new changes in accordance to WCAG to ensure that it aligns with what Mr. Saheem expects of us. Mr. Saheem was satisfied with our progress and is looking forward to our final results soon.
- We've also contacted him Sunday the 23rd to ask for his availability during this week since it's the last 10 days of Ramadan. This ensures we are accommodating him and his time.
- We also made sure to send him a reminder through WhatsApp and ensure that the meeting time still works for him. Furthermore, we created a calendar invitation and added him to it so he can easily access the Zoom link.
- Overall, we have managed to sustain a professional and informative relationship with our client.