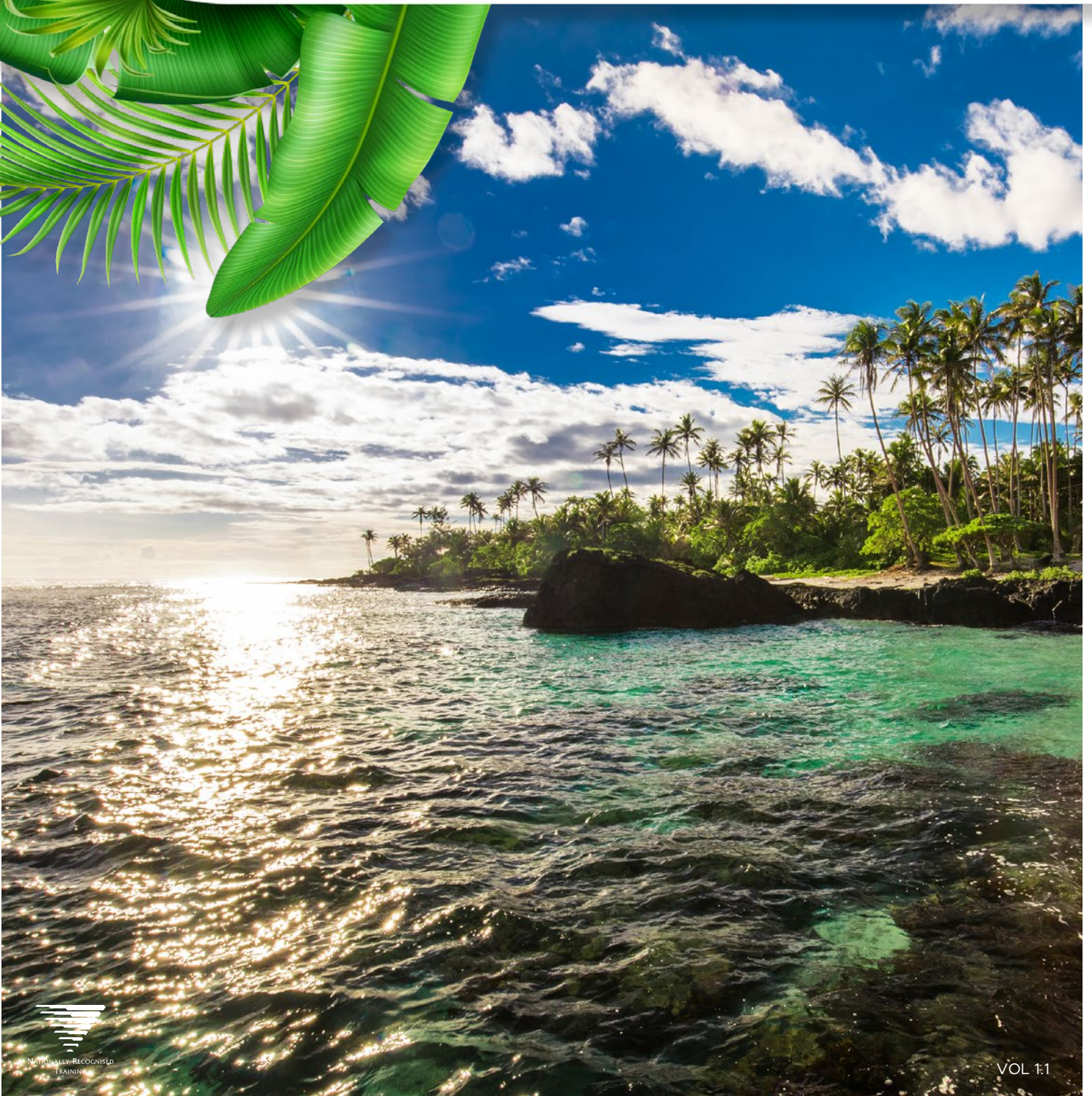# PACIFIC AND TIMOR-LESTE

H1 PROMOTIONS 2026 1st January - 30th June

WELCOME

to HJ Australian Institute

Located in the heart of Hobart, HJ Australian Institute is a private vocational college dedicated to helping students build practical skills for their future careers. Our modern campus offers a supportive and inclusive environment, with well-equipped classrooms, computer labs, and study areas designed to encourage collaboration and hands-on learning.

We offer nationally accredited courses in Business Management and Information Technology, giving students the knowledge and experience to succeed in today's dynamic workplaces. Whether you're preparing to take the next step in your career or looking to start something new, HJ Australian Institute provides the guidance, resources, and real-world focus you need to achieve your goals.

NATIONALLY RECOGNISED TRAINING

At HJ, we are proudly registered with the Australian Skills Quality Authority (ASQA). We deliver nationally recognised Australian qualifications that are accredited with ASQA and governed under the Vocational Education and Training (VET) Quality Framework. This guarantees that the qualifications you earn from us are widely recognised by industry organisations and other education providers throughout Australia and worldwide.

Pacific & Timor-Leste

Countries and Territories:

Cook Islands
Federated States of Micronesia
Fiji
French Polynesia
Kiribati
Nauru
New Caledonia
Niue
Palau
Papua New Guinea
Republic of the Marshall Islands
Samoa
Solomon Islands
Timor-Leste
Tonga
Tuvalu
Vanuatu

Faculty of **BUSINESS**

BUSINESS

SINGLE COURSES

DIPLOMA OF PROJECT MANAGEMENT

VET Code	CRICOS Code	Duration	Location	*Tuition Fee
BSB50820	118979E	52 weeks (44 wks tuition + 8 wks break)	TAS	$8,000 AUD

ADVANCED DIPLOMA OF PROGRAM MANAGEMENT

VET Code	CRICOS Code	Duration	Location	*Tuition Fee
BSB60720	118981M	52 weeks (44 wks tuition + 8 wks break)	TAS	$8,000 AUD

ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

VET Code	CRICOS Code	Duration	Location	*Tuition Fee
BSB60420	118980A	52 weeks (44 wks tuition + 8 wks break)	TAS	$8,000 AUD

HJ Australian Institute qualifications only fulfil the academic requirement, not a licensed trade qualification, traineeship or apprenticeship.

· Excluding Non-Tuition fees. $200 Handling fee not included. All prices in AUD.
1 This qualification requires an Entry Requirement. Please visit the individual course at training.gov.au

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: hjaustralianinstitute.edu.au

Faculty of ENGINEERING TECHNOLOGY

INFORMATION TECHNOLOGY

SINGLE COURSE					
ADVANCED DIPLOMA OF INFORMATION TECHNOLOGY (Telecommunications Network Engineering)					
VET Code	CRICOS Code	Duration		Location	*Tuition Fee
ICT60220	118982K	104 weeks (88 wks tuition + 16 wks break)		TAS	$20,000 AUD

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- Excluding Non-Tuition fees. $200 Handling fee not included. All prices in AUD.
1 This qualification requires an Entry Requirement. Please visit the individual course at **training.gov.au**

For more detailed course information, including general entry requirements, service periods and Terms & Conditions, please refer to our website: **hjaustralianinstitute.edu.au**

NATIONALLY RECOGNISED TRAINING

PRE-ENROLMENT INFORMATION

To help students make an informed enrolment decision before enrolling in a qualification with HJ Australian Institute (HJ), students are required to attend a pre-enrolment consultation session provided by either an authorised HJ Education Agent and/or a HJ staff representative from the college.

During this Pre-Enrolment Consultation session, students will be provided with a comprehensive range of transparent, accurate, and complete information relevant to their intended course of study. This information is provided prior to completing and signing the Enrolment Application to guide students in making a formal decision that will reflect their existing skills and competencies and meet their needs.

Before signing any documents, students will be provided with a Pre-Enrolment Consultation Checklist. This checklist ensures that students have a clear understanding of their intended course of study, the support services offered by the college, and their obligations as international students. They must acknowledge that they have a clear understanding of their intended course of study before proceeding. This information includes, but is not limited to:

- Intake dates
- The VET and CRICOS information of the college
- Entry requirements on training.gov.au and our website (i.e., academic requirements, mode of delivery, language proficiency requirements, employment requirements, financial requirements, etc.)
- Course information on training.gov.au and our website (i.e., fees, duration, delivery mode, location, equipment, unpaid work placement, practical training locations if applicable, and other arrangements related to your application)
- Information about training and assessment
- Policies and procedures on course progress/attendance, assessment, and student conduct rules, etc.
- Information about the support services available to students in the college

A Pre-Enrolment Consultation session is provided to a prospective student one or more times to give the student additional time and/or information to make an informed decision. In addition, the communication channels used for conducting Pre-Enrolment Consultation sessions can be various, such as face-to-face, video conference, telephone call, or email.

The college will only confirm the intake of a qualification when it meets the minimum number of applications. Students will receive a Letter of Offer in the proposed intake when the minimum number of applications is met. If the minimum number of applications is not met, a student will be advised of the following proposed intake.

International students should ensure that they have read the Pre-Enrolment Consultation Checklist available on our website: www.hjaustralianinstitute.edu.au

ENTRY REQUIREMENTS

For more detailed course information, including Entry Requirements and Pre-requisites, please refer to the individual course on **training.gov.au** and the individual course page for each qualification on our website: **www.hjaustralianinstitute.edu.au**

ENGLISH ENTRY REQUIREMENTS

There is a minimum IELTS (or equivalent) requirement.
For more information, please email **info@hjaustralianinstitute.edu.au**

NON-TUITION FEES (non-refundable)

Handling Fee - $200

OSHC FEE

As an international student in Australia, it is a condition of your visa that you are required to have Overseas Student Health Cover (OSHC) for the entire duration of your study in Australia. This insurance covers the costs of your medical and hospital care during your time in Australia.

You can organise your own OSHC, or we can offer you assistance. For more information, please visit: **www.studyaustralia.gov.au/en/plan-your-move/overseas-student-health-cover-oshc**

OTHER FEES

Additional fees will be incurred for re-enrolment, resubmission, credit transfer and certificate re-issuance. For further information, please visit our website: **www.hjaustralianinstitute.edu.au**

ONLINE STUDY

At the commencement of each qualification, some units may be initially conducted online to provide students time to adapt to their new study program.

- The college will not deliver more than one-third of the units in the qualification by online mode to international students.
- The college will ensure that each compulsory study period for the qualification, the international student is studying at least one unit that is not by online learning, unless the student is completing the last unit of their qualification.

STUDENT EQUIPMENT REQUIRED

Students MUST have the following IT equipment prior to enrolling with HJ and will require a suitable study space for self-study, assessment activities, or to participate in online classes.

Students are required to have their own laptop prior to the commencement of their course.

Hardware Requirements:
Laptop with the following recommended System Requirements:
- Specification of laptop is as below:
  - Processor: 2.5–2.9 GHz process
  - Memory: 8 GB
  - Disk Space: 100 GB
  - Microsoft® Windows® 10 Version 22H2 or Windows® 11 Version 24H2 or above
  - Apple® macOS® Sequoia v15.5, Apple® macOS® Sonoma v14.7.6, or Apple® macOS® Ventura v13.7.6
- A webcam, e.g. built-in to a laptop or a USB webcam.
- Audio input and output suitable for video conferencing or online classes.
- A headset or earbuds with a microphone is recommended.
- Photo/scan - a camera, e.g. on a mobile phone, can be required to scan and submit handwritten materials.

Software Requirements:
- A web browser such as Microsoft Edge, Firefox, Google Chrome, or Safari.
- Students are expected to access the web version of Microsoft Office 365 (i.e., Microsoft Outlook, Teams, Word, Excel, PowerPoint, Planner, To Do, and Project).
- Students studying CAD will have access to the college's Computer-aided design (CAD) system (if applicable to students qualification).

Internet Requirements:
- A reliable, high-speed broadband internet connection with sufficient upload and download capacity. A Wi-Fi or mobile connection can be acceptable.
- Students will have access to the college's wireless connection whilst on campus.
- Community internet and computer access:
  - In Australia, public libraries offer free access to computers and the internet, although students may require a membership card or be required to pay a small charge.
  - Students may need to book ahead if they wish to use library services.
  - Students will also have access to printing and photocopying services on a pay-per-page basis. Most libraries also provide wireless hotspots and recharging stations at no cost for students using their own devices.

Other Information:
The college encourages students to acquire the following skills and knowledge related to operating and maintaining an efficient study environment:
- Know how to install, use, and keep their computer's internet browser and other software up to date (e.g. installing security updates)
- Be proficient in connecting their laptop and/or mobile device to wireless networks either at the college campus, your local library, or other locations
- Ability to use a web camera and headset/microphone
- Know how to use cloud storage (e.g. through Office 365 OneDrive)
- Ability to use Microsoft Word and other related software packages.

DISCLAIMER

HJ Australian Institute (HJ) does not guarantee:
- a successful education assessment outcome for the student or intending student; or
- completion of a HJ Australian Institute qualification will lead to an employment outcome; or
- or a learner will successfully complete a training product on its scope of registration; or a training product can be completed in a manner which do not meet the relevant requirements set out in an instrument made under section 185 of the National Vocational Education and Training Regulator Act 2011.

HJ qualifications only fulfil the academic requirement, not a licensed trade qualification, traineeship or apprenticeship.

HJ does not:
- claim to commit to secure for, or on the student or intending student's behalf, a migration outcome from undertaking any course offered by the College

We strongly advise that students consult with a registered migration agent if they require more specific information. For the most up to date information please refer to the Australian Government's Home Affairs website: **immi.homeaffairs.gov.au**

All information is accurate at the time of publication. Please be aware that the information in this brochure including HJ's policies, fees and course content are subject to change without notice. For the most current information, please visit our website.

Course commencement is dependent on sufficient enrolments, appropriate accreditation and registration requirements. Students are advised to check the terms and conditions in their Full Letter of Offer, including all course-specific information prior to accepting, in particular, course offerings, duration, mode, commencement, campus location, fees and entry requirements. Applications and enrolments are subject to HJ's Privacy Policy, which is available on our website at **www.hjaustralianinstitute.edu.au**

HJ Australian Institute

CONTACT

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**HOBART
CAMPUS**

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Australia