

I am a Junior Data Analyst with a strong background in customer service and office administration.

My career goal is to leverage my analytical abilities and multilingual proficiency to contribute significantly to the field of data analysis. I aspire to EXCEL in roles that involve extracting insights from complex actionable business datasets, optimizing informed processes, and driving decision-making.

#### **TECH SKILLS**

- EXCEL
- MICROSOFT OFFICE
- ZUCCHETTI
- PYTHON
- POWER BI
- SQL
- TAX WIN
- TAX NEW
- TAX WEB

### **LANGUAGES**

Ucrainian Russian English

Italian

Chinese

## SOFT SKILLS

- FLEXIBILITY
- EMOTIONAL INTELLIGENCE
- LEADERSHIP

## FIND ME ONLINE



GitHub VitaliiaStavytska

# VITALIIA STAVYTSKA

Junior Data Analyst

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#### **EXPERIENCES**

#### Tax Refund SRL, Rome| 05/2017 - 05/2022

Tax Refund Agent

- Front-Back Office and Accounting Duties
- Multilingual Help Desk
- Staff Training and Collaboration
- Customs and Airport Duties

#### Palazzo Versace Dubai, Dubai | 03/2015 - 09/2015 Concierge

- Customer Assistance
- Local Expertise
- Reservation Management
- Local Expertise
- Problem Solving

#### **EDUCATION**

### Data Analyst | 12/2023 - 03/2024

**Epicode** 

- Fundamentals of Statistics and Probability
- Programming Languages: Python
- Data Manipulation and Cleaning: Excel, Power Query, Power Pivot
- Data Visualisation: Matplotlib, Seaborn
- SQL (Structured Query Language)
- Tools and Platforms: Jupyter Notebooks, Pandas, Humanize, NumPy, Scrapy, Visual Studio, Power BI, SQLServer

## Project Management 2 European - Base and Essentials | 09/2023 - 12/2023 Forma.Temp

- Project Lifecycle Phase
- Roles and Responsibilities
- Management Tools and Techniques
- Communication and Stakeholder Engagement
- Resource and Budget Management
- Risk Management

## Master's degree in Business Economics 110|110L | 2008 - 2013 KHTEI KNTEU

• Thesis or Final Project: "Formation and utilization of equity capital in enterprises of various ownership forms."

#### AUTHORIZATION FOR DATA PROCESSING

Ai sensi del Decreto Legislativo 101/2018 e dell'art. 13 del GDPR (Regolamento UE 2016/679) autorizzo il trattamento dei miei dati personali presenti nel curriculum vitae.