Vitaliy Vitanskyy

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Education

The University of Illinois at Chicago - B. A of Economics & Minor in Italian Studies

Skills

- Python, SQL, STATA
- Salesforce, MS Word, Excel,
- Data Modeling

- Strong communication skills
- Client relationship management
- Fluent in Italian, Ukrainian, Russian

Work Experience

BNY Mellon Pershing

Cost Basis Analyst

April 2023 - October 2023

- Performed operational tasks, processing updates to client accounts, and interpreted exceptions.
- Specialized in cost basis, assisting over 20 clients daily with related questions.
- Investigated and corrected errors in client accounts.
- Conducted reconciliations, including cash breaks and position differences, while compiling data.

J.P Morgan Securities LLC

August 2022 – December 2022

Investment Professional

- Assisted 15+ clients daily through inbound and outbound calls.
- Supported clients with account questions, trade placement, and transferred requests to designated teams.
- Built client relationships, generating referrals for financial advisors.
- Facilitated lead generation, contributing to client satisfaction.

Morgan Stanley (E* TRADE)

January 2022 - May 2022

Associate Financial Services Representative

- Engaged in direct client interaction, handling incoming calls and providing expert guidance on brokerage accounts.
- Educated clients comprehensively on a range of banking products and investment options, ensuring a clear understanding of available opportunities.
- Assisted clients in executing various financial transactions, including placing trades, facilitating money transfers, and guiding them through account opening and closing procedures.
- Cultivated a customer-centric approach by creating a welcoming environment during interactions, prioritizing client satisfaction as the ultimate goal at the conclusion of each call.

Lufian Media

July 2020 - November 2020

Marketing Director Intern

- Established a lead generation pipeline through cold calling and social media advertising.
- Strengthened brand relationships and negotiated contracts for magazine placement.
- Achieved a 10% increase in incoming leads, expanding the brand's outreach.