

HOWARD JIANG

1266 Brillinger St. Oakville, ON, CA L6M 3S5

+1 437 236 3934

mosiajiang@gmail.com

Dear Sir or Madam:

Please accept the attached resume for your search of Business Analyst. After reviewing the job description, I am confident that I would be an ideal fit for this role. My knowledge, skills, and previous experience would allow me to be a positive contributor to your team.

Through my employment and education experience, I was able to identify that my strongest passions and skills lay with analyst. In my role as business & data analyst/manager in a company listed in Fortune Global 500, from the data collection to the report writing, presentation and the advice on corporate strategy, I experienced the whole process and fully understood the logic and methodologies. Developed and implemented the operation system including the policies, procedures based on the business analysis. Provided strategic advice to the top management and assisted the subsidiaries to plan annual budgets. In addition to my skills, as a Ph.D. graduate, there are plenty of data analysis methods that were used in my research. I am convinced that these skills and attributes are essential in the Business Analyst with you.

My resume will further demonstrate that I possess the qualifications that are required to succeed in the role. Experience, confidence, and drive will enable me to make significant contributions to your goals. Thank you for your consideration. I am ready to put my energy and experience to work for you. I look forward to hearing from you soon.

Sincerely,

Howard Jiang