

# Opuene Jnr. Fiberesima

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## PROFILE/OBJECTIVE

A result-oriented business analyst with 2 years of experience in the logistics and education sector. Key competences include:

- |                            |                       |                               |
|----------------------------|-----------------------|-------------------------------|
| 1. Business Data Analytics | 4. Project Management | 7. Effective Communication    |
| 2. Financial Accounting    | 5. HR Management      | 8. Regulatory Compliance      |
| 3. Process Optimization    | 6. Quality Control    | 9. Team/Relationship Building |

## EDUCATION

- Financial Accounting, **Business Data Analytics** & Economics for Managers | **Harvard Business School**
- Full Stack Web Development | University of Toronto
- BA Social Science | Brock University

## CAREER EXPERIENCE

### Admissions Coordinator

June 2019 to Present

Trilogy Education Services, Toronto, ON

- Used salesforce to track and report admissions and enrolment data** to measure program success and graduate outcomes.
- Collaborated in creating programs and strategies for recruitment and applicant engagement.
- Actively worked with the recruitment and admissions team to help develop and execute **improved admissions processes** for applicant success.

### Management Coordinator

April 2018 to June 2019

Enterprise Rent-a-car, Hamilton, ON

- Increased branch profits by 50%** consistently across several months by setting daily/monthly sales goals and strategically executing sales targets with the team.
- Assisted in management of employees and operations of the branch including fleet maintenance, scheduling, and branch supervision.
- Maintained positive relationships with branch existing accounts while building relationships to foster new business.