

# Privacy Policy

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SquadInTouch Ltd ("We") are committed to protecting and respecting your privacy.

This Privacy Policy (together with our Terms of Website Use and any other documents referred to on it) sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us.

All definitions in Our Terms of Website Use apply to this Privacy Policy.

Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting [www.SquadInTouch.com](http://www.SquadInTouch.com) you are accepting and consenting to the practices described in this policy. For the purpose of the Data Protection Act 1998 ("the **Act**"). The data controller is SquadInTouch Ltd (company number 09657481) of Pacific House, 382 Kenton Road, Harrow, Middlesex, HA3 8DP.

## 1 Information we may collect from you

We may collect and process the following data about you:

**Information you give us.** You may give us information about you by filling in forms on our Website or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register to use our Website and Services, participate in discussion boards, blogs or other social media functions on our Website. The information you give us may include your name, address, e-mail address and phone number, financial and credit card information (if applicable), personal description and photograph.

**Information we collect about you.** With regard to each of your visits to our Website we may automatically collect the following information:

- Technical information, including the Internet protocol (IP) address used to connect your computer to the Internet, your login information, browser type and version, time zone setting, browser plug-in types and versions, operating system and platform;
- Information about your visit, including the full Uniform Resource Locators (URL) clickstream to, through and from our site (including date and time); products you viewed or searched for; page response times, download errors, length of visits to certain pages, page interaction information (such as scrolling, clicks, and mouse-overs), and methods used to browse away from the page and any phone number used to call our Us.

## 2 Cookies

Our Site uses cookies to distinguish you from other Members. This helps us to provide you with a good experience when you browse our Website and also allows us to improve our Website. For

detailed information on the cookies we use and the purposes for which we use them see our **Cookie Policy**.

### **3 Uses made of the information**

We use information held about you in the following ways:

**Information you give to us.** We will use this information:

- to carry out Services and to provide you with the information and other services that you request from us;
- to notify you about changes to our Services;
- to ensure that content from our Website is presented in the most effective manner for you and for your computer.

**Information we collect about you.** We will use this information:

- to administer our Website and for internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
- to improve our Website to ensure that content is presented in the most effective manner for you and for your computer;
- to allow you to participate in interactive features of our Services, when you choose to do so;
- as part of our efforts to keep our Website safe and secure;

**Information we receive from other sources.** We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

### **4 Disclosure of your information**

#### **Disclosure of information to other Members**

We may disclose the following:

- Your user profile. You may share your profile with other Members.
- Your posts – including fixtures, results, photographs etc.. Your posts may be shared with Parent Members, School Members and Coach/Teacher Members.

#### **Disclosure of information to other third parties**

We may share your personal information with any member of our group, which means our subsidiaries, our ultimate holding company and its subsidiaries, as defined in section 1159 of the UK Companies Act 2006.

We may share your information with selected third parties including:

- Business partners, suppliers and sub-contractors for the performance of our Website and Services.
- Advertisers and advertising networks that require the data to select and serve relevant adverts to you and others (if applicable).
- Analytics and search engine providers that assist us in the improvement and optimisation of our Website.

We may disclose your personal information to third parties:

- In the event that we sell or buy any business or assets, in which case we may disclose your personal data to the prospective seller or buyer of such business or assets.
- If we are under a duty to disclose or share your personal data in order to comply with any legal obligation, or in order to enforce or apply our Terms of Website Use and other agreements; or to protect the rights, property, or safety of Pupils, Members, or others.

Unauthorised use of your personal information by third parties

Whilst we take every care to safeguard your personal information in full compliance with the Act, we do not accept liability for any unauthorised use of your personal information by third parties unless such use arises as a direct result of our failure to comply with our obligations in relation to your personal information under the Act.

## **5 Where we store your personal data**

The data that we collect from you may be transferred to, and stored at, a destination outside the European Economic Area ("EEA"). It may also be processed by staff operating outside the EEA who work for us or for one of our suppliers. By submitting your personal data, you agree to this transfer, storing or processing. We will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with this Privacy Policy.

All information you provide to us is stored on our secure cloud based servers. Where we have given you (or where you have chosen) a password which enables you to access certain parts of our Website, you are responsible for keeping this password confidential. We ask you not to share a password with anyone.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our Website; any transmission is at your own risk. Once we have received your

information, we will use strict procedures and security features to try to prevent unauthorised access.

## **6 Your rights**

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting us at SquadInTouch Ltd, Pacific House, 382 Kenton Road, Harrow, Middlesex, HA3 8DP or by email [squadintouch@gmail.com](mailto:squadintouch@gmail.com).

Our Site may, from time to time, contain links to and from the websites of the Registered Schools and our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

## **7 Access to information**

The Act gives you the right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

## **8 Changes to our privacy policy**

Any changes we may make to our Privacy Policy in the future will be posted on this page. Please check back frequently to see any updates or changes to our Privacy Policy.

## **9 Contact**

Questions, comments and requests regarding this Privacy Policy are welcomed and should be addressed to SquadInTouch Ltd, Pacific House, 382 Kenton Road, Harrow, Middlesex, HA3 8DP or by email [squadintouch@gmail.com](mailto:squadintouch@gmail.com).

This Privacy Policy was last updated on 10<sup>th</sup> May 2016.