

VITHUSHAN ESAN

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SUMMARY OF QUALIFICATIONS

- Developed excellent interpersonal and oral/written communication skills as an IIROC Licensed Investment Specialist
- Assisted with the preparation of CRA reports and analyzed financial documents as a CRA Appeals Officer
- Oversees production of a customized clothing brand while ensuring accuracy of every financial transaction at ME Customs
- Manages the finances and overall budget for ME Customs such as marketing, production costs and operating expenses
- Established objectives for the organization while working under pressure and meeting tight deadlines for JE investments
- Completed the Canadian Securities Course, Conduct and Practices Handbook, Derivatives and Fundamental Options Licensing Course

EDUCATION

Bachelor's degree in Business Administration Waterloo, ON
Wilfrid Laurier University September 2015 – August 2019

- Graduated with an Accounting Major and Economics Minor, with knowledge of Financial Management, Auditing, Organizational behavior, Marketing, Intermediate Accounting, Taxation, Economic Development and Statistics
- Placed as a finalist in the IKEA Sustainability Challenge by financially examining the annual reports of the company

Full Stack Flex Coding Bootcamp Toronto, ON
University of Toronto January 2021 – Present

- Three-month program which emphasize on developing the skills to become a full stack web developer
- Learnt languages: HTML/CSS, JavaScript, jQuery, NodeJS, MySQL, MongoDB, ReactJS, Bootstrap, GitHub, Python

RELEVANT EXPERIENCE

TD Wealth Financial Planning Toronto, ON
Financial Planning Associate April 2020 – October 2020

- Supported two Premier Financial Planners who each manage a multimillion-dollar investment portfolio
- Executed trades for clients on various mutual funds and GICs to meet their investment objectives
- Provided exceptional customer service to clients by addressing their concerns regarding their investment accounts

Bank of Montreal Toronto, ON
IIROC Licensed Investment Specialist, BMO Investorline June 2019 – March 2020

- Executed trades on a variety of investment products such as stocks, bonds, options, mutual funds & GICs
- Proactively pursued sales opportunities and closed \$13 million in sales over two fiscal quarters
- Consistently provided exceptional customer service which resulted in achieving perfect scores on customer surveys

Canada Revenue Agency Toronto, ON
GST/HST Appeals Officer (Summer Intern) May 2018 – August 2018

- Applied the Excise Tax Act to appeal CRA's audit decisions on claimants' New Housing Rebates
- Conducted interviews with taxpayers and their representatives to finalize an appeal decision
- Created detailed reports, letters and working papers which allowed for a strong case in each appeal decision

ADDITIONAL EXPERIENCE

M.E Customs Toronto, ON
CEO & Co-Founder March 2020– Present

- Oversees the production of a customized clothing brand to cater towards each individual customer preference
- Formulated and approved promotional campaigns and overall human resource planning to meet company objectives

JE Investments Toronto, ON
CFO & Co-Founder August 2017 – April 2020

- Demonstrated accurate judgement when pursuing potential investment projects which led to a \$50,000 investment portfolio
- Established financial and administrative controls to ensure resources were used to implement organizational initiatives