

Vivian Lee

EMAIL ❖ Phone Number ❖ Location

EDUCATION

University of California, San Diego

2022 –

Present

Bachelors of Arts, Interdisciplinary Computing and Arts with Cognitive Science Minor

San Diego, CA

- Provost Honors Recipient
- GPA: 3.700/4.000

Canyon High School

2018 – 2022

High School Diploma

Santa Clarita, CA

- 4 year Honors student
- GPA: 4.33/4.00
- Relevant Coursework: AP English Language, AP Calculus, AP Statistics, Yearbook, Photography and Design

WORK EXPERIENCE

Powerhouse Live Entertainment- Blackpink “Born Pink” North America Encore Tour

Aug. 2023

Project Logistics and Operations Coordinator

Los Angeles, CA

- In charge of logistics and operations including credential work, part-timers, payroll and assisting the Project manager.
- Assisted in helping the backstage managers and coordinators, along with translation work.
- Conducted in setting up all the backstage rooms along with working and contacting YG Production and 3G Production staff.

LEADERSHIP EXPERIENCE

UCSD Sun God Festival

May 2023

Volunteer

San Diego, CA

- Organized pop up performances throughout the festival.
- Assisted in setting up and breaking down performances and guest relations.

Canyon High School Yearbook

Aug. 2018 – Jun. 2022

Editor in Chief

Santa Clarita, CA

- Supervised all the yearbook staff and spread pages being created.
- Entrusted to take all sports events photographs, along with other school events. Also helped create spread designs.
- Designed the 2021-2022 Yearbook Cover page along with the inner spreads
- Wrote copy text for the sports and many other pages along with emails to teachers and staff.

SKILLS & INTERESTS

- **Skills:** Language: Korean (fluent), Technical: Microsoft Word, Excel, PowerPoint, Google Suites; Content Creation: Adobe suites, Canva, and iMovie.
- **Interests:** Amateur photographer/videographer, concert and music enjoyer, and basic coder.