

Team Contract

Members:

- Vivaan Wadhwa, 88889191
- Katelyn Thomas, 40530578
- Justin Lieu, 15032485
- Katie Archer, 84677194

Goals

What are our team goals for this project?

Successfully finish the project within the deadline.

What do we want to accomplish?

Develop a working model with good accuracy.

What skills do we want to develop or refine?

Working as a team and learning more about statistics.

Expectations

What do we expect of one another regarding attendance at meetings, participation, frequency of communication, quality of work, etc.?

Everyone does their fair portion of the work and asks teammates if there's parts that they don't understand. Also, helping each other by explaining confusing topics when needed.

Meet and work on the project at every tutorial session.

Respond timely to group chat messages when trying to coordinate meet-ups or propose plans for the project.

Communicate to other teammates if you can't fulfill your work on time (within reason of course) and if you're planning on missing the tutorial.

What are our internal deadlines?

Aim to have parts of assignment done a few days before deadlines to allow time to refine and edit if necessary.

Policies & Procedures

What rules can we agree on to help us meet our goals and expectations?

1. Communicate effectively
2. Finish work on time
3. Try not to miss tutorial sections

Consequences:

How will we address non-performance regarding these goals, expectations, policies and procedures?

Raise the issue to a TA or the professor after attempting to talk to the person (if not doing their share of the work) or trying to contact them through group chat messages (if consistently not showing up to class).