

FORM NO. 16

[See rule 31(1)(a)]

PART A

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. ALWYJNA	Last updated on 26-Jun-2021
Name and address of the Employer	Name and address of the Employee
BIRLASOFT LIMITED 35 & 36 RAJIV GANDHI, INFOTECH PARK, PHASE 1,, MIDC, HINJAWADI, PUNE - 411057 Maharashtra +(91)202-66525012 SIBY.JOSEPH@BIRLASOFT.COM	VIVEK KUMAR DIXIT SHINHAR DIXIT, BHATOULI GHATT, MIRZAPUR - 231001 Uttar Pradesh

PAN of the Deductor	TAN of the Deductor	PAN of the Employee	Employee Reference No. provided by the Employer (If available)
AAACK7308N	PNEK01954B	APAPD5867R	

CIT (TDS)	Assessment Year	Period with the Employer
The Commissioner of Income Tax (TDS) 4th Floor, .A. Wing, PMT Commercial Complex, Shankar Sheth Road , Swargate, Pune - 411037	2021-22	From 01-Apr-2020 To 31-Mar-2021

Summary of amount paid/credited and tax deducted at source thereon in respect of the employee

Quarter(s)	Receipt Numbers of original quarterly statements of TDS under sub-section (3) of Section 200	Amount paid/credited	Amount of tax deducted (Rs.)	Amount of tax deposited / remitted (Rs.)
Q1	QUGKLGIA	233717.00	0.00	0.00
Q2	QUGNHAPA	198556.00	0.00	0.00
Q3	QUHMAQBC	229557.00	0.00	0.00
Q4	QUKTYWBA	245531.00	41804.00	41804.00
Total (Rs.)		907361.00	41804.00	41804.00

I. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH BOOK ADJUSTMENT

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Book Identification Number (BIN)			
		Receipt Numbers of Form No. 24G	DDO serial number in Form no. 24G	Date of transfer voucher (dd/mm/yyyy)	Status of matching with Form no. 24G
Total (Rs.)					

II. DETAILS OF TAX DEDUCTED AND DEPOSITED IN THE CENTRAL GOVERNMENT ACCOUNT THROUGH CHALLAN

(The deductor to provide payment wise details of tax deducted and deposited with respect to the deductee)

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
1	0.00	-	07-05-2020	-	F
2	0.00	-	04-06-2020	-	F
3	0.00	-	06-07-2020	-	F
4	0.00	-	05-08-2020	-	F

Sl. No.	Tax Deposited in respect of the deductee (Rs.)	Challan Identification Number (CIN)			
		BSR Code of the Bank Branch	Date on which Tax deposited (dd/mm/yyyy)	Challan Serial Number	Status of matching with OLTAS*
5	0.00	-	07-09-2020	-	F
6	0.00	-	07-10-2020	-	F
7	0.00	-	04-11-2020	-	F
8	0.00	-	07-12-2020	-	F
9	0.00	-	06-01-2021	-	F
10	10806.00	6390340	05-02-2021	28021	F
11	30998.00	6390340	05-03-2021	29494	F
12	0.00	-	29-04-2021	-	F
Total (Rs.)	41804.00				

Verification

I, SIBY JOSEPH, son / daughter of JOSEPH VARKETY working in the capacity of SR DIRECTOR HR (designation) do hereby certify that a sum of Rs. 41804.00 [Rs. Forty One Thousand Eight Hundred and Four Only (in words)] has been deducted and a sum of Rs. 41804.00 [Rs. Forty One Thousand Eight Hundred and Four Only] has been deposited to the credit of the Central Government. I further certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.

Place	PUNE	
Date	28-Jun-2021	
		(Signature of person responsible for deduction of Tax)
Designation: SR DIRECTOR HR		Full Name:SIBY JOSEPH

Notes:

- Part B (Annexure) of the certificate in Form No.16 shall be issued by the employer.
- If an assessee is employed under one employer during the year, Part 'A' of the certificate in Form No.16 issued for the quarter ending on 31st March of the financial year shall contain the details of tax deducted and deposited for all the quarters of the financial year.
- If an assessee is employed under more than one employer during the year, each of the employers shall issue Part A of the certificate in Form No.16 pertaining to the period for which such assessee was employed with each of the employers. Part B (Annexure) of the certificate in Form No. 16 may be issued by each of the employers or the last employer at the option of the assessee.
- To update PAN details in Income Tax Department database, apply for 'PAN change request' through NSDL or UTITSL.

Legend used in Form 16

* Status of matching with OLTAS

Legend	Description	Definition
U	Unmatched	Deductors have not deposited taxes or have furnished incorrect particulars of tax payment. Final credit will be reflected only when payment details in bank match with details of deposit in TDS / TCS statement
P	Provisional	Provisional tax credit is effected only for TDS / TCS Statements filed by Government deductors. "P" status will be changed to Final (F) on verification of payment details submitted by Pay and Accounts Officer (PAO)
F	Final	In case of non-government deductors, payment details of TDS / TCS deposited in bank by deductor have matched with the payment details mentioned in the TDS / TCS statement filed by the deductors. In case of government deductors, details of TDS / TCS booked in Government account have been verified by Pay & Accounts Officer (PAO)
O	Overbooked	Payment details of TDS / TCS deposited in bank by deductor have matched with details mentioned in the TDS / TCS statement but the amount is over claimed in the statement. Final (F) credit will be reflected only when deductor reduces claimed amount in the statement or makes new payment for excess amount claimed in the statement

FORM NO. 16
PART B

Certificate under Section 203 of the Income-tax Act, 1961 for tax deducted at source on salary

Certificate No. ALWYJNA		Last updated on 26-Jun-2021	
Name and address of the Employer		Name and address of the Employee	
BIRLASOFT LIMITED 35 & 36 RAJIV GANDHI, INFOTECH PARK, PHASE 1,, MIDC, HINJAWADI, PUNE - 411057 Maharashtra +(91)202-66525012 SIBY.JOSEPH@BIRLASOFT.COM		VIVEK KUMAR DIXIT SHINHAR DIXIT, BHATOULI GHATT, MIRZAPUR - 231001 Uttar Pradesh	
PAN of the Deductor	TAN of the Deductor	PAN of the Employee	
AAACK7308N	PNEK01954B	APAPD5867R	
CIT (TDS)	Assessment Year	Period with the Employer	
The Commissioner of Income Tax (TDS) 4th Floor, .A. Wing, PMT Commercial Complex, Shankar Sheth Road , Swargate, Pune - 411037	2021-22	From 01-Apr-2020	To 31-Mar-2021

Details of Salary Paid and any other income and tax deducted

Whether opting for taxation u/s 115BAC		No	
1.	Gross Salary	Rs.	Rs.
(a)	Salary as per provisions contained in section 17(1)	907361.00	
(b)	Value of perquisites under section 17(2) (as per Form No. 12BA, wherever applicable)	0.00	
(c)	Profits in lieu of salary under section 17(3) (as per Form No. 12BA, wherever applicable)	0.00	
(d)	Total		907361.00
(e)	Reported total amount of salary received from other employer(s)		0.00
2.	Less: Allowances to the extent exempt under section 10		
(a)	Travel concession or assistance under section 10(5)	0.00	
(b)	Death-cum-retirement gratuity under section 10(10)	0.00	
(c)	Commuted value of pension under section 10(10A)	0.00	
(d)	Cash equivalent of leave salary encashment under section 10 (10AA)	0.00	
(e)	House rent allowance under section 10(13A)	126858.00	

(f)	Amount of any other exemption under section 10 [Note: Break-up to be filled and signed by employer in the table provide at the bottom of this form]		
(g)	Total amount of any other exemption under section 10	12000.00	
(h)	Total amount of exemption claimed under section 10 [2(a)+2(b)+2(c)+2(d)+2(e)+2(g)]		138858.00
3.	Total amount of salary received from current employer [1(d)-2(h)]		768503.00
4.	Less: Deductions under section 16		
(a)	Standard deduction under section 16(ia)	50000.00	
(b)	Entertainment allowance under section 16(ii)	0.00	
(c)	Tax on employment under section 16(iii)	0.00	
5.	Total amount of deductions under section 16 [4(a)+4(b)+4(c)]		50000.00
6.	Income chargeable under the head "Salaries" [(3+1(e))-5]		718503.00
7.	Add: Any other income reported by the employee under as per section 192 (2B)		
(a)	Income (or admissible loss) from house property reported by employee offered for TDS	0.00	
(b)	Income under the head Other Sources offered for TDS	0.00	
8.	Total amount of other income reported by the employee [7(a)+7(b)]		0.00
9.	Gross total income (6+8)		718503.00
10.	Deductions under Chapter VI-A	Gross Amount	Deductible Amount
(a)	Deduction in respect of life insurance premia, contributions to provident fund etc. under section 80C	141404.00	141404.00
(b)	Deduction in respect of contribution to certain pension funds under section 80CCC	0.00	0.00
(c)	Deduction in respect of contribution by taxpayer to pension scheme under section 80CCD (1)	0.00	0.00
(d)	Total deduction under section 80C, 80CCC and 80CCD(1)	141404.00	141404.00
(e)	Deductions in respect of amount paid/deposited to notified pension scheme under section 80CCD (1B)	0.00	0.00

(f)	Deduction in respect of contribution by Employer to pension scheme under section 80CCD (2)	0.00	0.00
(g)	Deduction in respect of health insurance premia under section 80D	11149.00	11149.00
(h)	Deduction in respect of interest on loan taken for higher education under section 80E	0.00	0.00
		Gross Amount	Qualifying Amount
(i)	Total Deduction in respect of donations to certain funds, charitable institutions, etc. under section 80G	0.00	0.00
(j)	Deduction in respect of interest on deposits in savings account under section 80TTA	0.00	0.00
(k)	Amount Deductible under any other provision (s) of Chapter VI-A [Note: Break-up to be filled and signed by employer in the table provide at the bottom of this form]		
(l)	Total of amount deductible under any other provision(s) of Chapter VI-A	0.00	0.00
11.	Aggregate of deductible amount under Chapter VI-A [10(d)+10(e)+10(f)+10(g)+10(h)+10(i)+10(j)+10(l)]	152553.00	
12.	Total taxable income (9-11)	565950.00	
13.	Tax on total income	25690.00	
14.	Rebate under section 87A, if applicable	0.00	
15.	Surcharge, wherever applicable	0.00	
16.	Health and education cess	1028.00	
17.	Tax payable (13+15+16-14)	26718.00	
18.	Less: Relief under section 89 (attach details)	0.00	
19.	Net tax payable (17-18)	26718.00	

Verification

I, SIBY JOSEPH, son/daughter of JOSEPH VARKETY .Working in the capacity of SR DIRECTOR HR (Designation) do hereby certify that the information given above is true, complete and correct and is based on the books of account, documents, TDS statements, and other available records.

Place	PUNE	(Signature of person responsible for deduction of tax)	
Date	28-Jun-2021	Full Name:	SIBY JOSEPH

2. (f) Break up for 'Amount of any other exemption under section 10' to be filled in the table below				
Sl. No.	Particular's of Amount for any other exemption under section 10 Rs.	Gross Amount Rs.	Qualifying Amount Rs.	Deductible Amount Rs.
1.				
2..				
3.				
4.				
5.				
6.				

10(k). Break up for 'Amount deductible under any other provision(s) of Chapter VIA 'to be filled in the table below				
Sl. No.	Particular's of Amount deductible under any other provision(s) of Chapter VIA Rs.	Gross Amount Rs.	Qualifying Amount Rs.	Deductible Amount Rs.
1.				
2.				
3.				
4.				
5.				
6.				

Place	PUNE	(Signature of person responsible for deduction of tax)	
Date	28-Jun-2021	Full Name:	SIBY JOSEPH

TAN of Employer: PNEK01954B

PAN of Employee: APAPD5867R

Assessment Year: 2021-22

2.(f) Break up for 'Amount of any other exemption under section 10' to be filled in the table below

Sr.No	Any other exemption under section 10	Gross Amount	Qualifying Amount	Deductible Amount
1	Sodexo Coupons	12,000	12,000	12,000

10(k). Break up for 'Amount of any other provision(s) of Chapter VIA' to be filled in the table below

Sr.No	Any other provision(s) of Chapter VIA	Gross Amount	Qualifying Amount	Deductible Amount

Digitally Signed By SIBY JOSEPH

Place: PUNE	<i>Signature of the person responsible for deduction of tax</i>
Date: 29-Jun-2021	Full Name: Siby Joseph

1. Gross Salary		Total(Rs.)
Earnings		
Basic		351,411
House Rent Allowance		175,704
Children Education Allow		1,200
Monthly Bonus		70,281
Additional Allowance		125,098
Shift Allowance		51,509
Sodexo Coupons		8,000
Variable Perf Incentive		85,740
Project Bonus		21,188
Ex gratia		1,716
Leave encashment		5,494
Tel. Reimbursement Taxabl		6,000
Arrears-Additional Allow		20
Arrears-Sodexo Coupons		4,000
Gross Salary		907,361

HRA Exemption Calculation

Period	Basic	Rent Paid		HRA Recd	Rent Paid Less	40/50% Salary	Least of
		Non Metro	Metro	(A)	10% Salary (B)	(C)	(A,B,C)
Apr-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
May-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Jun-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Jul-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Aug-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Sep-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Oct-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Nov-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Dec-2020	28,580	13,500	0	14,290	10,642	11,432	10,642
Jan-2021	31,397	13,500	0	15,698	10,360	12,559	10,360
Feb-2021	31,397	13,500	0	15,698	10,360	12,559	10,360
Mar-2021	31,397	13,500	0	15,698	10,360	12,559	10,360
Totals:	351,411	162,000		175,704	126,858	140,565	126,858

FORM NO. 12BA

[See Rule 26A(2)(b)]

Statement showing particulars of perquisites, other fringe benefits or amenities and profits in lieu of salary with value thereof

1. Name and address of employer :	BIRLASOFT LIMITED 35 & 36 Rajiv Gandhi Infotech Park, Phase 1, MIDC, Hinjawadi Pune 411057 PNEK01954B
2. TAN	
3. TDS Assessment Range of employer:	Dy. Commissioner Income Tax, PMT Building, Shankar Sheth Road, Swargate, Pune - 411037
4. Name, designation and PAN of employee:	Vivek Kumar Dixit - Test Specialist APAPD5867R
5. Is the employee a director or a person with substantial interest in the company (where the employer is a company):	NO
6. Income under the head 'Salaries' of the employee: (other than from perquisites)	907,361
7. Financial Year	2020-21
8. Valuation of Perquisites	

S.No.	Nature of perquisites (see rule 3)	Value of perquisite as per rules (Rs.)	Amount, if any, recovered from the employee (Rs.)	Amount of perquisite chargeable to tax (Rs.)
1	Total value of perquisites	0	0	0
2	Total value of profits in lieu of salary as per section 17(3)	0	0	0

9. Details of tax:

(a) Tax deducted from salary of the employee under section 192(1)	41,804
(b) Tax paid by employer on behalf of the employee under section 192(1A)	0
(c) Total tax paid	41,804
(d) Date of payment into Government treasury	as per Form-16

DECLARATION BY EMPLOYER

I, Siby Joseph, son of JOSEPH VARKETY working as SR DIRECTOR HR do hereby declare on behalf of BIRLASOFT LIMITED that the information given above is based on the books of account, documents and other relevant records or information available with us and the details of value of each such perquisite are in accordance with section 17 and rules framed thereunder and that such information is true and correct.

Digitally Signed By SIBY JOSEPH

Signature of the person responsible for deduction of tax

Place: PUNE
Date: 29-Jun-2021

Full Name: Siby Joseph
Designation: SR DIRECTOR HR