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**VAIBHAV SELUKAR**

Email: [vaibhav.selukar@gmail.com](mailto:vaibhav.selukar@gmail.com) | LinkedIn: vaibhav-selukar | Mobile: 8805555263 | Nagpur, MH  
Certified PSM | Expertise in Agile-Scrum, Jira, Confluence | SaaS, BFSI, NBFC, EduTech, HRMS domain

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**PROFESSIONAL SUMMARY**

Business Analysis, Agile, and Scrum expert with a proven track record of driving high-performing teams to deliver exceptional software solutions. Leveraging expertise in Agile methodologies, Scrum frameworks, and collaborative servant leadership, I empower teams to innovate, adapt, and thrive in dynamic environments. Skilled in fostering cohesive teams with a strong focus on process improvement, customer satisfaction, and team growth, I excel at simplifying complex processes and delivering results-driven solutions that drive business success. Demonstrated experience in supporting and maintaining HRMS systems, ensuring data integrity, and improving HR operations through system configuration and reporting.

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**ACHIEVEMENTS/AWARDS**

- Open House Spotlight 2022 Award – for process improvements, resulting in a 15% increase in delivery efficiency.
  - Super Squad 2021 Award – for project delivery and collaborative leadership.
  - Emerging Face of the Year 2020 Award – for delivering high-quality SaaS projects.
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**CERTIFICATION**

- Professional Scrum Master Certification (PSM) – Scrum.org (Sep 2024)
  - SWAYAM Certified New Product Development – IIM-B (Dec 2023)
  - Project Management Professional (PMP) – IMTF (Aug 2023)
  - Project Management Skills for Leaders (PMSL) – PMI (Jun 2023)
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**SKILLS SUMMARY**

Category	Tools/Expertise
Scrum Master/Business Analyst	Agile, Scrum, Kanban, Waterfall
Project Management Tools	Jira, DevOps (Basic), CI/CD, ClickUp, Trello, Asana
Business Analysis Tools	MS Visio, Lucidchart, Balsamiq
HRMS Systems & Operations	Support & Maintenance, System Configuration, HR Operations
Data Analysis	Excel (Pivot Tables), Burndown Charts, Velocity Tracking

Category	Tools/Expertise
Collaboration Tools	Microsoft Teams, Zoom, Meet, Skype
System Support & Maintenance	Issue tracking, configuration, and data integrity checks
Documentation	Confluence, SharePoint, MS Word
Querying & Reporting	SQL (basic), Python (basic), Report generation for decision-making
Soft Skills	Analytical thinking, Problem-solving, Decision-making support, Written & verbal communication

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## PROFESSIONAL EXPERIENCE

### Sr. Consultant | Freelance | Jan 2024 – Apr 2025

- Led business analysis for Education and Finance projects, ensuring compliance with industry standards.
- Facilitated Scrum ceremonies, ensuring smooth sprint execution.
- Tracked sprint burndown charts and KPIs, optimizing team velocity.
- Collaborated with vendors and senior stakeholders to refine project requirements and drive business efficiency.
- Conducted system evaluations and product walk-throughs to enhance operational workflows.

### Sr. Consultant | RightZero Solutions Pvt. Ltd.

*Jan 2024 – Jul 2024*

- Served the team as a Scrum Master/Product Owner. Used Confluence to maintain documentation and ensured backlog readiness.
- Provided ongoing system support for internal HR and CRM platforms, troubleshooting technical issues, and ensuring data integrity.
- Led Agile process improvements, achieving 85% client satisfaction and higher adoption of features.
- Improved delivery efficiency through system configuration enhancements and process standardization.

### Sr. Consultant | PRAGMATYC (Formerly MAXIMESS)

*Sep 2021 – Dec 2023*

- Facilitated collaboration across stakeholders, including Development, IT, and COE for smooth project execution.
- Guided project teams using Agile methods. Oversaw planning, risk control, and aligned technical solutions with HR operations goals.
- Implemented process automation for HR and CRM domains, improving data quality and system performance.

**Sr. Business Analyst | SimpleWorks Solution Pvt. Ltd.**

*Dec 2020 – Sep 2021*

- Served as SPOC for CRM project implementation, acted as Scrum Master.
- Conducted requirement analysis and system configuration for HR modules, supporting customization and integration tasks.
- Created documentation and delivered training for HRMS end-users post-go-live.
- Ensured smooth sprint execution, compliance checks, and post-deployment support.

**Business Analyst | MAXIMESS (Now PRAGMATYC)**

*Aug 2018 – Dec 2020*

- Delivered SaaS and HRMS products using Agile frameworks.
- Conducted wireframe design, process documentation, and supported UAT sessions.
- Maintained HRMS modules, addressed tickets related to employee onboarding, leave management, and payroll settings.
- Led the AI/ML internship program and built guidelines for mentoring and reporting.

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**KEY PROJECTS DELIVERED (HRMS Domain Included)****Human Resources and SaaS – HRMS SaaS Platform**

- Developed a cloud-based HR process automation tool to streamline HR operations, data management, and compliance tracking.
- Collaborated with stakeholders to design workflows for onboarding, payroll, and attendance systems.
- Ensured post-deployment HRMS support and continuous optimization, addressing bugs, tickets, and performance feedback.
- Created user manuals and delivered HRMS training to internal teams.

**Finance-Tech Domain – Banking Platform**

- Managed compliance-focused platform for bonds, securities, and auctions.
- Facilitated backlog grooming and sprint execution, ensuring timely releases.

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**EDUCATION****Yeshwantrao Chavan College of Engineering**

Electrical Engineering – Nagpur, India

Aug 2000 – May 2005

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**INTERESTS & HOBBIES**

- Sports: Cricket, Volleyball, Chess, Badminton, Table Tennis
  - Hobbies: Sketching, Strategic Thinking, Continuous Learning
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