



VAIBHAV SELUKAR

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Certified Professional Scrum Master | Senior Business Analyst | Agile-Scrum | Jira, Confluence, DevOps Basics
Domain Expertise – BFSI, NBFC, FinTech, EduTech

PROFESSIONAL SUMMARY

Business Analyst with 10+ years of experience in BFSI, NBFC, IT and ITeS sectors, specializing in finance, education, Product and SaaS projects. Proficient in business and functional requirements gathering, Agile methodologies, and cross-functional collaboration. Experienced in creating BRD, FSD, requirements matrix, validation rules, and use case documentation.

Skilled in managing client-facing communications, facilitating meetings, and delivering presentations and customer-facing reports. Hands-on with UAT, workflow modeling (MS Visio), and configuration of applications (non-programming). Adept in ensuring information security compliance, supporting US/UK time zones, and managing multiple clients/projects simultaneously.

ACHIEVEMENTS & AWARDS

- **Open House Spotlight 2022** – Improved delivery efficiency by 15% through Agile optimization.
 - **Super Squad 2021** – Recognized for stakeholder collaboration and Agile leadership.
 - **Emerging Face of the Year 2020** – Delivered BFSI project within scope, budget, and timelines.
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CERTIFICATIONS

- ✓ **Professional Scrum Master (PSM)** – Scrum.org (Sep 2024)
- ✓ **Project Management Professional (PMP)** – IMTF (Aug 2023)
- ✓ **Project Management Skills for Leaders (PMSL)** – PMI (Jun 2023)
- ✓ **SWAYAM Certified New Product Development (NPD)** – IIM-B (Dec 2023)
- ✓ **CBAP from Edvancer** – (In view)

EDUCATION

Bachelor's Degree in Electrical Engineering – Yeshwantrao Chavan College of Engineering, Nagpur (2005)

SKILLS SUMMARY

✓ Business Analysis & Technical Expertise

- Business & Functional Requirements Gathering
- BRD, FSD, Use Case Creation, Validation Rules
- Requirements Matrix Development
- Workflow Modeling (MS Visio, Lucidchart, MindMap)
- Test Case Review & System Evaluation
- Application Configuration (Non-development)
- Reports, Dashboards & Client Presentations
- UAT Coordination & Participation

✓ Agile & Project Management Tools

- Agile/Scrum, Sprint Planning, Sprint Metrics
- Jira, Confluence, Trello, Asana, Zoho Projects, DevOps (Basics)
- Sprint KPI Tracking, Burndown Charts
- Risk Management & Issue Resolution
- Requirements Prioritization with Stakeholders

✓ Communication & Collaboration

- Excellent Verbal & Written Communication
 - Client-Facing Presentation & Facilitation
 - Cross-Functional Team Collaboration
 - Stakeholder Engagement & Vendor Management
 - Conflict Resolution, Time Management, Decision-Making
 - Supporting US/UK Time Zones & Remote Communication
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PROFESSIONAL EXPERIENCE

Senior Consultant | Freelance

Jan 2024 – May 2025

- Gathered business and technical requirements across EduTech and Finance domains.
- Developed BRD, FSD, requirements matrix, and use case models.
- Facilitated Agile ceremonies and stakeholder meetings.
- Delivered customer-facing reports and ensured documentation updates.
- Participated in UAT, tracked issues, and coordinated post-implementation support.
- Configured systems as per implementation plan; no coding required.

Senior Consultant | PRAGMATYC (Formerly MAXIMESS)

Sep 2021 – Dec 2023

- Led NBFC-focused projects using Agile and Kanban methodologies.
- Created functional specifications, validation rules, and supported data migration planning.
- Collaborated with clients and solution architects to enhance business processes.
- Supported system configuration and end-user training coordination.

Senior Business Analyst | SimpleWorks Solutions Pvt. Ltd.

Dec 2020 – Sep 2021

- Acted as a Business Analyst + Scrum Master across BFSI applications.
- Developed workflow models using MS Visio.
- Ensured client satisfaction through proactive communication and consistent delivery.

Business Analyst | MAXIMESS (Now PRAGMATYC)

Aug 2018 – Dec 2020

- Created comprehensive requirement documentation for banking platforms.
- Managed backlog prioritization, facilitated meetings with clients and PMs.
- Supported cross-functional team alignment with technical requirements.

Previous Roles:

- **Business Analyst** – Walbro Software (*Oct 2017 – Mar 2018*)
 - **Business Owner** – Self-Employed (*May 2016 – Jul 2017*)
 - **Sr. Process Associate / Team Lead** – Principal Financial Group (*Dec 2006 – Dec 2015*)
 - **Support Lead** – IBM Daksh / Bharti Airtel (*Oct 2005 – Nov 2006*)
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PROJECT EXPERIENCE

Banking & Treasury Platform | BFSI | Agile Scrum

- Created BRDs, use cases, validation rules, and managed sprint metrics.
- Engaged in risk identification and issue escalation.
- Conducted UAT, facilitated implementation meetings and documentation handoffs.

EduTech / LMS / E-Commerce | Agile Scrum

- Supported product configuration and internal training rollouts.
 - Delivered reports, dashboards, and conducted sprint retrospectives.
 - Prioritized features with PMs and ensured smooth handoff to clients.
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ADDITIONAL PROJECT EXPERIENCE

- BFSI, NBFC, SaaS, and Financial Technology Implementations
 - Led Agile coaching, cross-functional mentoring, and psychological safety initiatives
 - Proven ability to work in globally distributed teams across US and UK time zones
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PERSONAL INTERESTS

- **Cricket & Volleyball** – Team strategy, leadership, adaptability
 - **Sketching** – Enhances focus, creativity, and detail orientation
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