1. **Overview**
   1. This is software guide document template.
   2. It’s purpose is describe the method and settings of an application guide.
   3. The first part is the overview. This is the place to describe the application purpose.
   4. The overview explains the problem that the application is solving and the solution method.
   5. The font for the entire document is Calibri 12pt regular black not highlighted.
   6. The font for a script command is Calibri 12pt regular white highlighted black.
   7. The font for headers is **Calibri 12pt bold black not highlighted.**
   8. Illustrations will be placed below the text and numbered like in the example below:

illustration 1 – a sample illustration

* 1. The illustration and its description will be centered in the page but not part of the indented numbered text.
  2. Tables will follow a similar style to illustrations and will be numbered in a separate sequence than the illustrations.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Header1** | **Header2** | **Header3** | **Header4** | **Header5** |
| Data | Data | Data | Data | Data |
| Data | Data | Data | Data | Data |

Table 1 – a sample table

* 1. The table and its description will be centered in the page but not part of the indented numbered text.
  2. The total number of sections will be as in the template.
  3. Section **6 Document version history** will be managed according to following instruction:
     1. Every line [6.1, 6.2, 6.3] is a version [v1.0, v1.1, v1.2].
     2. The version number will be Calibri 12pt regular white highlighted black followed by a date stamp Calibri 12pt regular black not highlighted Created on YYYY-MM-DD.
     3. Every subsection [6.2.1, 6.2.2, 6.2.3] is the change description.
     4. See example in section 6 of this document.

1. **How to use**
   1. This section is a full description of application use methodology.
   2. Sometimes it will include a description of an external script and related file.
2. **Settings**
   1. If the software require extra settings in the settings file they will be described in this section in the following order:
   2. Key > Value (a line for each setting).
   3. If there are no settings, mark section 3.1 -N/A-
3. **Related files**
   1. This section is a description of related files.
   2. Every file related to the application is a related file aside from the following list of standard files:
      1. Application.exe (the name of the application)
      2. Application.py (and all imported files by it)
      3. Application.spec
      4. favicon.ico
      5. favicon.png
      6. help.docx
      7. help.pdf
      8. install.cmd
      9. settings.txt
      10. sync.bat
   3. Directories are also related files if the entire directory is required by the application.
   4. This section will have as many parts [4.1, 4.2, 4.3] as there are related files.
   5. Each related file description will be sub sectioned [4.1.1, 4.1.2, 4.1.3] if necessary.
   6. If the program creates an output file, it will be described in section **5 Output**, not here.
   7. If the related file is a scrip file see the example below of script description.
   8. Script.txt
      1. function1(argument0, argument1, argument2)
         1. **agrument0** is the first argument function1 requires, and this is its description.
         2. **agrument1** is the second argument function1 requires, and this is its description.
         3. **agrument2** is the third argument function1 requires, and this is its description.
      2. function2(argument0, argument1, argument2)
         1. **agrument0** is the first argument function2 requires, and this is its description.
         2. **agrument1** is the second argument function2 requires, and this is its description.
         3. **agrument2** is the third argument function2 requires, and this is its description. The description may be followed by an example as part of the same subsection.
   9. A .csv, or and other table file will be described according to the next section.
   10. Database.csv
       1. **header 1** – description of header 1
       2. **header 2** – description of header 2
   11. If there are no related files, mark section 4.1 -N/A-
4. **Output**
   1. This section is a line for each output file.
   2. Each section [5.1, 5.2, 5.3] is dedicated for an output file created by the application.
   3. If there are no output files generated by the application, mark section 5.1 -N/A-
5. **Document version history**
   1. v1.0 Created on 2025-01-08
   2. v1.1 Created on 2025-01-08
      1. In part **1 Overview** a section describing document version history control was added