

APPLICATION FOR ADMISSION

SUNWAY
INTERNATIONAL SCHOOLS



Campus : Kuala Lumpur

Iskandar Puteri

Programme : Ontario

IB

Cambridge (only available in KL)

Intake : 1

Grade : 9

(PLEASE USE BLOCK LETTERS THROUGHOUT)

SECTION A : STUDENT INFORMATION

Name : (Family Name) Na
 (First Name) Wonkyu

Preferred Name : Justin

NRIC No. :

Passport No. : M151V5299 Expiry Date : 03/02/28 (DD/MM/YY)

Date of Birth : 26/09/09 (DD/MM/YY) Nationality : S. Korea

Gender : Male Female Race : (For Malaysian Only)

Email Address : insanenwk@gmail.com

Contact No. : (Telephone) (Mobile) 82-10-6672-2926

Mailing Address : 512-504 Mokdongdongro 350 Yangcheongu Seoul

(Postcode) 07987 (State)

(Country) Korea

ATTACH
RECENT
PHOTOGRAPH

SECTION B : PARENT INFORMATION

FATHER

Name : (Family Name) Na
 (First Name) Dongman

NRIC No. :

Passport No. : M414M0772

Occupation : Researcher Company : KRIVET

Contact No. : (Telephone) (Mobile) P2-10-9670-0327

Email Address : Shoutndm@krivet.re.kr

Mailing Address : 512-504 Mokdongdongro 350 Yangcheongu Seoul

(Postcode) 07987 (State)

(Country) Korea

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MOTHER

Name : Primary Contact
 (Family Name) Park
 (First Name) Su Kyung

NRIC No. :

Passport No. : M61452968

Occupation : housewife Company : S. Korea

Contact No. : (Telephone) (Mobile) P2-10-6664-0713

Email Address : Sulcyung76@daum.net

Mailing Address : 512-504 Mokdongdongro 350 Yangcheon-gu

(Postcode) 07987 (State)

(Country) Korea

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SECTION C : GUARDIAN INFORMATION (Other than parents, if applicable)

Name : _____

NRIC No. : _____ - _____ - _____ Relationship : _____

Passport No. : _____ Occupation : _____

Mailing Address : _____
 (Postcode) _____ (State) _____ (Country) _____

Contact No. : _____ (Telephone) _____ (Mobile) _____ (Fax)

Email Address : _____

SECTION D : EMERGENCY INFORMATION (Person to be contacted in an emergency, if parent/guardian is not available)

CONTACT 1

Name : Sukyung Park Relationship : Mother
 Contact No. : (Telephone) 02-10-6664-0213 (Mobile) _____ (Fax) _____
 Email Address : sukyung76@daum.net

CONTACT 2

Name : Dongman Na Relationship : Father
 Contact No. : (Telephone) 02-10-9670-0327 (Mobile) _____ (Fax) _____
 Email Address : shoutndm@krivet.re.kr

SECTION E : SIBLING INFORMATION (To be completed only if sibling is studying/studied in any institution under SEG)

Name of Sibling : _____ Programme : _____
 Institution Name : _____ Student ID : _____
 Contact No. : _____
 Email Address : _____

SECTION F : STUDENT EDUCATION BACKGROUND (Please begin with the most recent)

Details Of School		Year Attended	Highest Level Achieved	Language of Instruction
(Name of School) <u>Yangchung middle school</u>	(City) <u>Seoul</u> (Country) <u>Korea</u>	(From) <u>2022</u> (To) <u>2024</u>	<u>3rd</u>	<u>Korean</u>
(Name of School) <u>Ewha woman's University elementary</u>	(City) <u>Seoul</u> (Country) <u>Korea</u>	(From) <u>2018</u> (To) <u>2021</u>	<u>6th</u>	<u>Korean</u>
(Name of School) <u>Kyungin Elementary school</u>	(City) <u>Seoul</u> (Country) <u>Korea</u>	(From) <u>2016</u> (To) <u>2018</u>	<u>3rd</u>	<u>Korean</u>

1. Has the student previously submitted an application? Yes (Please provide details) No
2. Has the student ever been asked to leave a school? Yes (Please provide details) No
3. Has the student ever been in English as a Second Language (ESL) programme? Yes (Please provide details) No
4. Any diagnosed prior learning conditions that might require extra support? Yes (Please provide details) No
5. Any diagnosed prior physical conditions that might require extra support? Yes (Please provide details) No
6. Any diagnosed developmental conditions that might require extra support? Yes (Please provide details) No
7. Any diagnosed mental health conditions that might require extra support? Yes (Please provide details) No
8. Do you suspect that your child might have special/ additional needs that might require extra support?
9. Please elaborate if you answered YES for question 4 - 8. Name of conditions (if any)

LANGUAGE PROFICIENCY (Please indicate Top 3, 1 being most fluent)

1) Korean 2) English 3) _____

APPLICATION CHECKLIST

<p><input type="checkbox"/> Preliminary Review Form</p> <p><input type="checkbox"/> Certified True Copies of Past 3 Years Academic Results/Final Report Card as applicable</p> <p><input type="checkbox"/> Student's Passport-Sized Photograph (2 copies)</p> <p><input type="checkbox"/> Parents' Passport-Sized Photograph (1 copy each)</p> <p><input type="checkbox"/> Registration Fee (partial, as required)</p>	<p><input type="checkbox"/> Student's Identity Card (1 copy) if applicable</p> <p><input type="checkbox"/> Student's Birth Certificate (1 copy)</p> <p><input type="checkbox"/> Parents' Identity Cards (1 copy each)</p>	<p><input type="checkbox"/> Student's Passport – Information & Visa page (1 copy) If applicable</p> <p><input type="checkbox"/> Student's Birth Certificate (1 copy) Endorsed by the Embassy</p> <p><input type="checkbox"/> Parents' Passport – Information & Visa page (1 copy each) If applicable</p> <p><input type="checkbox"/> Parents' Marriage Certificate/Divorce Certificate (1 copy) Endorsed by the Embassy</p> <p><input type="checkbox"/> School Leaving Certificate (For students who transfer from other international schools in Malaysia)</p>
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TERMS & CONDITIONS

All parents/guardians are advised to read the terms and conditions governing the admission to Sunway International Schools (the 'School') and the child's/ward's enrolment as a student of the School as stated below:

- Applicants will be considered as candidates for admission to the Schools when the Application Form is completed and returned to the Administration Office and the non-refundable/non-transferable Registration Fee (partial) paid. Admission is subject to the availability of a place and the applicant fulfilled the admission requirements stated at the time. The receipt of the Registration Fee by the School does not oblige the School to admit the child/ward. The School is not obliged to offer any justification for declining any application. The eligibility for admission of a child/ward is determined by the Principal's Office, and is final. The School is not obligated to entertain any appeals for admission, or justify any decision to decline an appeal.
- Upon receipt of Letter of Offer and Acceptance of Enrolment, parent/guardian is required to settle payment for the required balance of Registration fee, Deposit, Literacy Test Fee, Tuition fee and ancillary fees at the rate applicable for the semester for which the place is offered within and no later than the stipulated deadline as stated on the Letter of Offer. (Please refer to fee schedule for details). The Offer, and all payments made to date, is considered null and void if the full settlement of the required fees is not made by the first day of class.
- The School reserves the right to review and revise all fees annually. The fees indicated in the fee schedule is correct at the time of printing, and is valid for the duration stated in the Letter of Offer and all printed material published at time of issue.
- School fees for each semester must be settled **at least ONE WEEK** before the commencement date of each semester. The School reserves the right to take appropriate and necessary action in the event that full settlement of the fees is not made within the stipulated time frame given, which may include but is not limited to the student being barred from classes, examinations and access to school facilities.
- Registration fee is NOT refundable nor transferable.
- The portion of tuition fee refund, upon official withdrawal, is shown below:
 - 75% refund (by the 5th working day from the commencement of semester)
 - 50% refund (by the 6th – 8th working day from the commencement of semester)
 - No refund (after the 8th working day from the commencement of semester)
- The Deposit must be maintained throughout the tenure of the child's/ward's studies with the School and must not be treated as payment for any other fees or payments required to be paid.
- The Deposit shall be forfeited by the School upon occurrence of any of the following:
 - Where the student is not attending classes and/or not attending school and/or withdrawing enrolment after having accepted the offer.
 - Where the student terminates school without giving **SIX MONTHS PRIOR NOTICE IN**

DECLARATIONS (Parent / Guardian / Sponsor)

I am at least 18 years of age. I have read and agree to the Terms and Conditions. I have read your Personal Data Protection Notice under the Personal Data Protection Act 2010 ("Privacy Notice" accessible at http://edu.my/pdpa/notice_english). I consent to the processing of my personal data (including sensitive personal data) pursuant to the Privacy Notice and this Form. For the personal data of other individual(s) which I have provided to you in this Form, I confirm that the individual had read the Privacy Notice, and that:

- he/she consents to the Privacy Notice and this Form; or
- I have the legal authority to provide consent on that individual's behalf (where he/she is below 18 years of age or legally incapable of providing consent)

Personal data in this Form can be processed by or disclosed to you, the Sunway Entities and Business Partners for the Sales and Marketing of your products and services, and those of the Sunway Entities and the Business Partners.

"Sales and Marketing" means to carry out data analytics, and to send you marketing and promotional materials.

"Sunway Entities" means the entities stated in the Privacy Notice as being a Sunway entity.

"Business Partners" means the classes of third party entities (which is not a Sunway Entity) described in the Privacy Notice.

Name of Parent/Guardian/Sponsor : Sukyung Park

NRIC/Passport No. : M61452968

Relationship : Parent Guardian Sponsor

Notes

- Please note that your application will not be processed without above required documents.
- The completed form must be returned to Sunway International Schools Administration Office.
- Please DO NOT send CASH through the mail. Sunway International Schools will not be held responsible for the loss of the cash or any other eventualities arising from the mailing of cash. Cheques, to be made payable to **Sunway Education Group Sdn. Bhd.** for Kuala Lumpur Campus or; **Sunway International School (Johor) Sdn. Bhd.** for Iskandar Puteri campus.
- If boarding is required, the completed SIS House Application Form and application fee should be submitted upon the acceptance for a place in the school.



Signature of Parent/Guardian/Sponsor

Date : 03 JUN 24 (DD/MM/YY)

EDUCATION REPRESENTATIVE

Company Name	:			
Contact Person	:			
Mailing Address	:			
		(Postcode)	(State)	(Country)
Contact No.	:	(Telephone)	(Mobile)	(Fax)
Email Address	:			

FOR OFFICE USE ONLY

Counselled by : _____ Date : _____ (DD/MM/YY)
Channel : Walk-in / Call-in / SIS Event / Infosis / Info Centre / Representative / International Office / Others : _____
Readiness Assessment (Scheduled on _____ (DD/MM/YY))
Remarks : _____

VISA

<input checked="" type="checkbox"/> Student Pass	<input type="checkbox"/> Non-student Pass	
Remarks	:	Type
		Expiry Date

ACADEMIC OFFICE

Offer without Condition(s) Conditional Offer Decline

Signature of Officer

Date : _____ (DD/MM/YY)

Review of Conditional Offer :

Signature of Officer

Date : _____ (DD/MM/YY)