

JOB APPLIED FOR

Web Developer, Graphic Designer

## **WORK EXPERIENCE**

## 21 Jan 2019-Current

# Web Developer

Luum, Münster (Germany)

- Developing new projects based on custom solutions or wordpress
- Extending websites by customer requests
- Handling tickets on Magento-based stores, fixing bugs
- Optimizing developing processes of the team
- Teaching & introducing the team into any kind of development processes
- Creating documentations

# 4 Jan 2018-31 Dec 2018

# Secretary, Web-Designer & Frontender

Zatoshi, Riga (Latvia)

- Handled customer issues via phone calls, emails
- Web-page administrator
- Web and graphic designer
- Adjusted corporate identity and created new designs
- Frontend development on different projects (Cryptocurrency exchange, mixer, etc.)

# 14 Apr 2017-20 Sep 2017

# Web Designer

Vivaweb, Riga (Latvia)

- Business meetings with customers
- Designed the Web
- Adjusted graphic elements
- Adjusted UI & UX

# Part-time jobs

### Before 2017

- Took part in some exhibitions, offering and selling food. (for example, the international Green Week in Germany)
- Volunteering on Baltic Honeybadger 2017 (Bitcoin conference)
- Consulting, informing customers etc. for Mukomolka.ru (Paipalfarm SIA)

## **EDUCATION AND TRAINING**

## 1 Sep 2005-31 May 2017

# Main school education (12 years)

Rīgas Herdera Vidusskola, 1. Rīgas Vidusskola, Riga (Latvia)

#### General

- English, German (C1 ÖSD), Latvian, Russian languages
- Main school education (2005-2017)
- A half year education in Austria, Theresianum gymnasium (2014)

## Additional

- Psychology, acting, journalism courses "Mums pa celu" (2013, 2015)
- Experienced PC-user
- Freelancing graphic design since 2011 (photoshop, later figma)
- Creating vector graphics (illustrator)

## PERSONAL SKILLS

## Mother tongue(s)

## German

## Communication skills

- good communication skills gained through exhibitions and education in Austria
- excellent contact skills in Russian, German languages gained through my experience in own projects

# Organisational / managerial

- was leading a little group (5 ppl) in the school for organising Olympiads
- in the bitcoin conference mentioned before, i were leading the volunteer team and organizing tasks, schedules, visitor lists

## Job-related skills

- able to keep users freshly informed about any topic
- able to solve customers issues and troubles
- speech skills (gained in year 2013 visiting acting courses)
- calling people from the client base for sharing company's last offers
- work with php, js (and jquery), html5, css3, sass, twig, able to work with libraries, learning vue.js.
- web & graphic design

# Digital skills

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user

# Digital skills - Self-assessment grid

- good command on office suite (presentation software (powerpoint, prezi), spreadsheets excel, google sheets), word and other)
- photo editing, graphic creation, web design, ui&ux
- debugging, white hat hacking safety is very important to me
- can reinstall windows, find needed software, troubleshoot issues, repair a PC