

Isaac Harper

Tucson, Arizona • 602-315-9904 • IsaacHarper@email.arizona.edu

EDUCATION:

University of Arizona, Tucson, Arizona

Expected Graduation Date: *May 2022*

Bachelor of Science in the College of Science:

Major: Mathematics with Comprehensive Emphasis

Minor: Computer Science

EXPERIENCE:

Receptionist and Office Assistant

Harper Law, Gilbert, Arizona

May 2016 - August 2018

- Used customer service skills to greet clients and provided customer phone support.
- Completed various forms and paperwork on a daily basis.
- Scheduled in-house and on-phone consultations, and collected customer payment.
- Worked professionally in a working attorney's office.

Scholarship

University of Arizona, Tucson, Arizona

2018

- Awarded a \$10,000 tuition scholarship by the university for academic achievement in high school.

Senior Capstone Project

2018

Higley High School, Gilbert, Arizona

- Built a fully functioning 8-bit computer that is programmable and capable of performing simple computations from scratch.
- Worked with small detailed parts for over 40 hours.

Marching Knights Marching Band and Winter Drumline Member

Higley High School, Gilbert, Arizona

August 2014 - August 2018

- Used teamwork skills, while demonstrating personal mastery, attention to detail, and professionalism to perform at various sporting and community events while maintaining a positive environment.
- Consistently worked through 8+ hour rehearsals in extreme heat, remaining focused and energetic.
- Worked with hundreds of other students towards common goals using efficient communication.

Eagle Scout Project

Matthews Crossing Food Bank

2015

- Planned, implemented and completed a food collection plan for a local non-profit food bank.
- Able to donate over 1,030 pounds of food.

OTHER HELPFUL SKILLS & INTERESTS:

- Love providing excellent and polite customer service and a quick learner, eager to take on any task.