

SEAN CEDRICK SOLIBEL ALVAREZ

INFORMATION TECHNOLOGIST

Welcome! I'm Sean Cedrick Solibel Alvarez, and I know I am not experienced as I am a fresh graduate, but I give you my word that I will be as twice as hardworking as your experienced employees to be even better as to what they currently are.



EXPERIENCE

On-the-job Training

National Capital Region Training Center
January - March 2019

- File Manager and Notary Public
I managed all the files all the cadets need or graduation. I certify those documents and check the legitimacy if it was falsified or not.
- Document Holder
I was also the one who was in charge of storing and sorting documents of the previous cadets.

Zonta International

Taguig Chapter
July 2018 - January 2020

- Committee of Laws, Values and Philosophy
Upholding the Laws, Values and Philosophy of an international organization was my one task, reminding the members of Zonta International of what we stand, fight, and live for.

PROFESSIONAL SKILLS

Hard Skills

Knows basic coding in C# programming language, Knows how to operate the tools in Office 365.

Interpersonal Skills

Analytical mind, Communication, People Person, Time management

MY CONTACTS



123 Anywhere Street,
Any City, State



@reallygreatsite



hello@reallygreatsite.com



+123-456-7890

EDUCATION

Taguig City University
Humanities and Social Sciences

Attended from August 2018 to
June 2020

Adamson University
Bachelor of Science in
Information Technology

Attended from August 2022 to
June 2026

LANGUAGE

English



Filipino

