

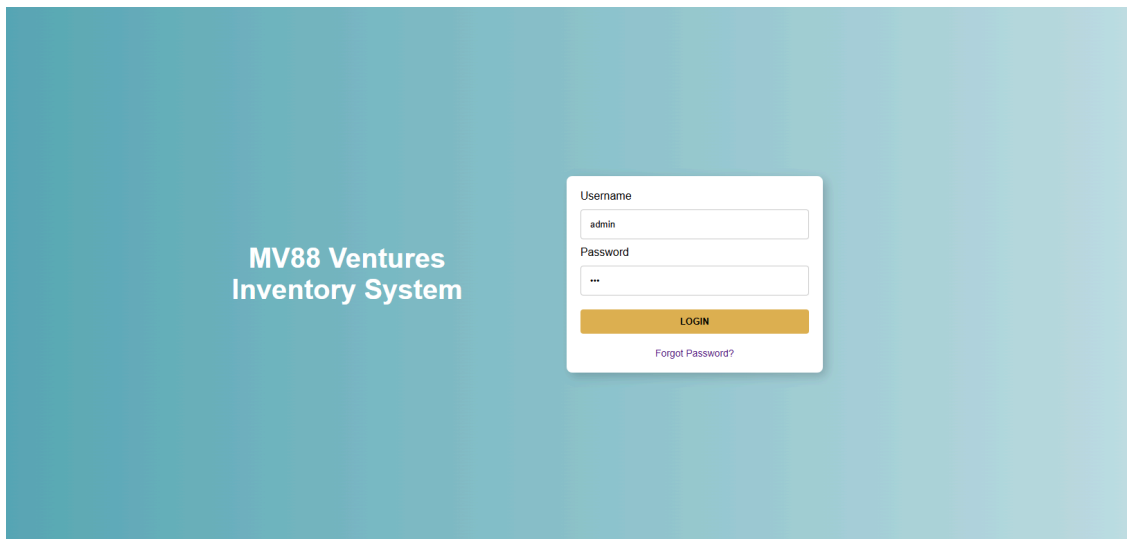
## MV88 Ventures Inventory System User Manual

### System Overview:

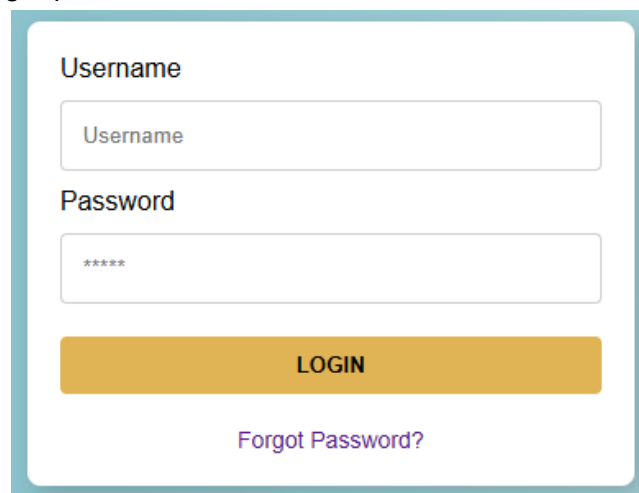
This project's main goal is to design, develop, and implement a simple yet effective inventory management system to help the company record and manage its inventory and hopefully optimize its day-to-day operations.

### Admin Side:

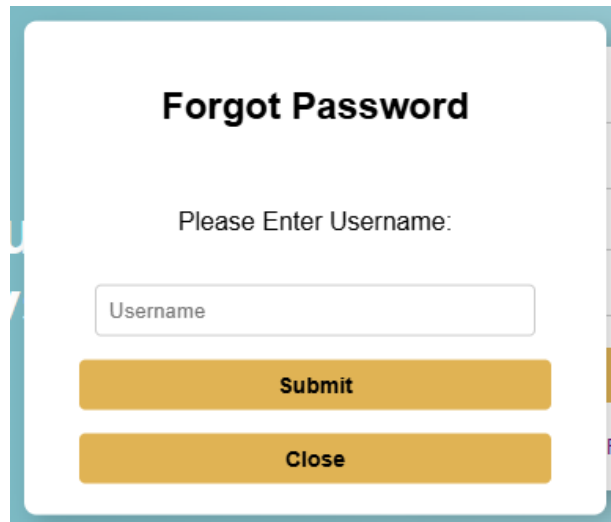
- **Login:**
  - A. Go to the website
  - B. Enter credentials



- C. Click login
- **Forgot Password:**
  - A. Click forgot password

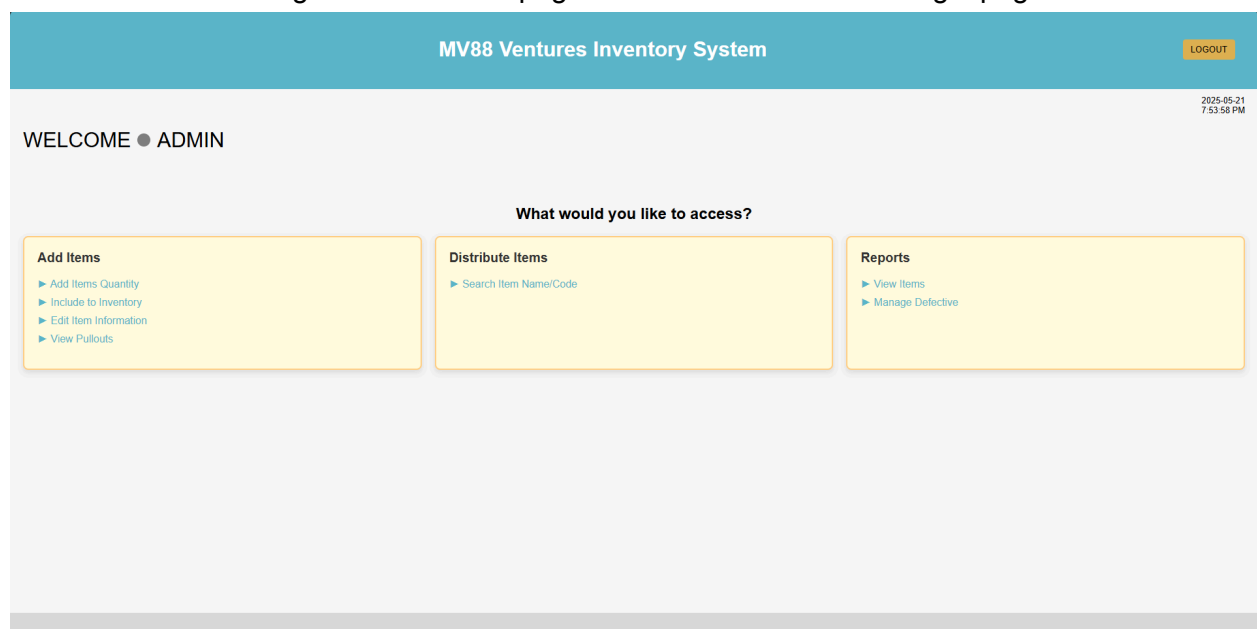


- B. Enter the username

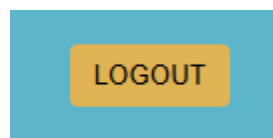


A modal dialog box titled "Forgot Password" with a white background and a blue border. It contains the text "Please Enter Username:" followed by a text input field labeled "Username". Below the input field are two orange buttons: "Submit" and "Close".

- C. Click submit
- **Logout:**
  - A. Click logout in the home page and be redirected to the login page



The home page of the "MV88 Ventures Inventory System". The header is blue with the system name and a "LOGOUT" button. Below the header, it says "WELCOME • ADMIN" and shows the date and time "2025-05-21 7:53:58 PM". The main content area is titled "What would you like to access?" and contains three yellow boxes: "Add Items" (with links: Add Items Quantity, Include to Inventory, Edit Item Information, View Pullouts), "Distribute Items" (with link: Search Item Name/Code), and "Reports" (with links: View Items, Manage Defective).



A blue rectangular button with the text "LOGOUT" in white capital letters.

- **Add Items Quantity:**
  - A. Click add items quantity in the add items tab from the home page

## Add Items

- ▶ Add Items Quantity
- ▶ Include to Inventory
- ▶ Edit Item Information
- ▶ View Pullouts

B. Click an item from the left tab

**MV88 Ventures Inventory System**

[← back](#)

Show **10** entries

Search:

Item Code	Item Name	Total Quantity
1	Cat Food	1143
2	Dog Food	500
3	Toy	300
4	Cat Tower	246
5	Leash	500
101	Ball	971

Showing 1 to 6 of 6 entries

Previous **1** Next

Item Details

Show **10** entries

Search:

Item Code	Item Name	Total Quantity
1	Cat Food	1143
2	Dog Food	500
3	Toy	300
4	Cat Tower	246
5	Leash	500
101	Ball	971

Showing 1 to 6 of 6 entries

Previous **1** Next

C. Enter the quantity you will add to the item

Item Details

Selected Item

Item Code: 1

Item Name: Cat Food

Total Quantity: 1143

Update Database

- D. Press update database
- **Include Item to Inventory:**
    - A. Click include to inventory in the add items tab from the home page

Add Items

- ▶ Add Items Quantity
- ▶ Include to Inventory
- ▶ Edit Item Information
- ▶ View Pullouts

- B. Enter the item details on the left tab

MV88 Ventures Inventory System

← back

Include Items

☐ Dog
 ☐ Cat
 ☐ Dog & Cat

1-Toys,Litter Boxes, Scratchers, and Cat




Add to List

Items to Include

No items added yet.

- C. Click add to list after entering the details

Add to List

D. Check the item details on the right tab

### Items to Include

**Item Code:** 10, **Item Name:** Cat Toy, **Category:** CODE1, **Pet Category:** Cat, **Quantity:** 500, **Critical Condition:** 100

Remove

Include Items to Database

E. Click remove to remove the item to the list of items to include in the database

F. Click include items to database to finish

- **Edit Item Information:**

A. Click edit item information in the add items tab from the home page

### Add Items

- ▶ Add Items Quantity
- ▶ Include to Inventory
- ▶ Edit Item Information
- ▶ View Pullouts

B. Click an item from the left tab

### Edit Product

[← back](#)

#### Available Items

Show  entries

Search

Item Code	Item Name	Item Category	Pet Category	Total Quantity	Critical Condition
1	Cat Food	CODE7	Cat	1930	450
2	Dog Food	CODE7	Dog	900	400
3	Toy	CODE1	Both	1500	200
4	Cat Tower	CODE1	Cat	5497	600
5	Leash	CODE6	Both	1060	250
101	Ball	CODE1	Both	1101	350

Showing 1 to 6 of 6 entries

Previous  Next

#### Selected Item

##### Batch List

Item Code	Item Name	Critical Condition	Item Category	Pet Category	Action
<div>Edit Items</div>					

## Available Items

Show  entries

Search:

Item Code ▲	Item Name ◆	Item Category ◆	Pet Category ◆	Total Quantity ◆	Critical Condition ◆
1	Cat Food	CODE7	Cat	1930	450
2	Dog Food	CODE7	Dog	900	400
3	Toy	CODE1	Both	1500	200
4	Cat Tower	CODE1	Cat	5497	600
5	Leash	CODE6	Both	1060	250
101	Ball	CODE1	Both	1101	350

Showing 1 to 6 of 6 entries

Previous  Next

### C. Edit the item information

#### Selected Item

Item Code: 1

Item Name: Cat Food

New Item Name:

Total Quantity: 1930

Critical Condition: 450

New Critical Condition:

Item Description:

Item Category:  ▼

☐ Dog ☐ Cat ☐ Both

#### Batch List

Item Code	Item Name	Critical Condition	Item Category	Pet Category	Action
-----------	-----------	--------------------	---------------	--------------	--------

D. Click add to batch to add the item to the list of things to edit

### Selected Item

Item Code: 1

Item Name: Cat Food

New Item Name:

Cat Food

Total Quantity: 1930

Critical Condition: 450

New Critical Condition:

400

Item Description:

This is a Cat Food

Item Category: 7-Food

☐ Dog ☒ Cat ☐ Both

Add to Batch

### Batch List

Item Code	Item Name	Critical Condition	Item Category	Pet Category	Action
1	Cat Food	400	CODE7	Cat	Remove

Edit Items

E. Click remove to remove from the list of items

F. Click edit items to finish

- **View Pullouts:**

A. Click view pullouts in the add items tab from the home page

### Add Items

- ▶ Add Items Quantity
- ▶ Include to Inventory
- ▶ Edit Item Information
- ▶ View Pullouts

B. Click a PO or Pullout Code from the Left Tab

View Pullouts

← Back

Pullout Receipts

Search:

PO Code	Delivery Date
PO-bacolod-0001	5/14/2025, 1:02:56 AM
PO-cebu-0001	5/14/2025, 12:03:14 PM
PO-cebu-0002	5/14/2025, 12:09:20 PM
PO-cebu-0003	5/14/2025, 12:10:03 PM
PO-olongapo-0001	5/14/2025, 12:00:48 AM
PO-tagaytay-0001	5/14/2025, 12:00:24 AM
PO-tagaytay-0002	5/14/2025, 12:47:16 AM
PO-tagaytay-0003	5/14/2025, 11:38:52 AM
PO-tagaytay-0004	5/14/2025, 12:14:22 PM
PO-tagaytay-0005	5/14/2025, 12:14:27 PM

Showing 1 to 10 of 18 entries

Previous

1

2

Next

Select a Pullout Code

## Pullout Receipts

Search:

PO Code	Delivery Date
PO-bacolod-0001	5/14/2025, 1:02:56 AM
PO-cebu-0001	5/14/2025, 12:03:14 PM
PO-cebu-0002	5/14/2025, 12:09:20 PM
PO-cebu-0003	5/14/2025, 12:10:03 PM
PO-olongapo-0001	5/14/2025, 12:00:48 AM
PO-tagaytay-0001	5/14/2025, 12:00:24 AM
PO-tagaytay-0002	5/14/2025, 12:47:16 AM
PO-tagaytay-0003	5/14/2025, 11:38:52 AM
PO-tagaytay-0004	5/14/2025, 12:14:22 PM
PO-tagaytay-0005	5/14/2025, 12:14:27 PM

Showing 1 to 10 of 18 entries

Previous

1

2

Next

C. The Details will be shown on the right tab

## Details for Pullout Code: PO-tagaytay-0013

Search:

Item Code	Item Name	Quantity	Reason
1	Cat Food	1	asd
4	Cat Tower	2	asd

Showing 1 to 2 of 2 entries

Previous

1

Next

- **Distribute Items:**

A. Click search item name/code in the distribute items tab from the home page



## Distribute Items

► Search Item Name/Code

B. Click an item from the left tab

Distribute Items

← back

Available Items

Show  entries Search:

Item Code	Item Name	Total Quantity
1	Cat Food	1143
2	Dog Food	500
3	Toy	300
4	Cat Tower	246
5	Leash	500
101	Ball	971

Showing 1 to 6 of 6 entries Previous  Next

Selected Item

Batch List

Item Code	Item Name	Quantity	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="button" value="Distribute Items"/>

### Available Items

Show  entries Search:

Item Code	Item Name	Total Quantity
1	Cat Food	1143
2	Dog Food	500
3	Toy	300
4	Cat Tower	246
5	Leash	500
101	Ball	971

Showing 1 to 6 of 6 entries Previous  Next

C. Enter the quantity to be distributed

### Selected Item

Item Code: 1

Item Name: Cat Food

Total Quantity: 1143

Add to Batch

### Batch List

Item Code	Item Name	Quantity	Action
-----------	-----------	----------	--------

Select Branch ▼

Distribute Items

- D. Click add to batch to add the item to the list of items to distribute
- E. Select a branch to distribute the items to
- F. Click distribute items

- **View Items:**

- A. Click view items in the reports tab from the home page

### Reports

▶ View Items

▶ Manage Defective

- B. The user is given for choices of reports to view (Report, Defective, Critical Condition, and Logs).

MV88 Ventures Inventory System

← back

View Reports

Report

Defective

Critical Condition

Logs

Branch Report

Select Branch:

Collated ▼

Generate Report

C. For report, select a branch to view and click generate report

#### Branch Report

Select Branch:

Collated

Generate Report

Date generated: Wednesday, May 21, 2025 at 8:50 PM

**Master Item Report**

Item Code	Item Name	Item Category	Pet Category	Item Description	Total Quantity
1	Cat Food	CODE7	Cat	Yummy Yummy Cat Food	1930
101	Ball	CODE1	Both	Its a toy	1101
2	Dog Food	CODE7	Dog	Dog Food	900
3	Toy	CODE1	Both	Just a toy	1500
4	Cat Tower	CODE1	Cat	Its a Cat Tower yadayadayada	5497
5	Leash	CODE6	Both	Leash for Dogs and Cats	1060

#### Branch Report

Select Branch:

Collated

Collated

Main Warehouse

Bacolod

Cebu

Marquee

Olongapo

Subic

Tacloban

Tagaytay

Urdaneta

D. For defective click generate defective report

#### Defective Items Report

Generate Defective Report

Date generated: Wednesday, May 21, 2025 at 8:51 PM

**Defective Items Report**

Defect Code	Item Code	Item Name	Cause	Quantity
DEF-0001	2	Dog Food	Expired	10
DEF-0002	101	Ball	Manufacturing defect	50
DEF-0003	101	Ball	Manufacturing defect	100
DEF-0004	2	Dog Food	Expired	400

E. For critical condition, select a branch and click generate critical report

#### Critical Condition Items

Select Branch:

Main Warehouse

Generate Critical Report

Date generated: Wednesday, May 21, 2025 at 8:51 PM

**Critical Items Report for: Malabon**

Item Code	Item Name	Critically Low	Total Quantity
4	Cat Tower	true	246

## Critical Condition Items

Select Branch:

Main Warehouse

Main Warehouse

Bacolod

Cebu

Marquee

Olongapo

Subic

Tacloban

Tagaytay

Urdaneta

F. For logs, choose what you want the filter to be and then click generate logs

Logs Report

Filter By:

All

Generate Logs

Date generated: Wednesday, May 21, 2025 at 8:52 PM

**Delivery, Pullout, and Sales Logs**

Receipt Type	Receipt Code	Item Code	Item Name	Branch	Date	Quantity
Distribute	DR-0001	1	Cat Food	tagaytay	2025-05-13 20:34:15	50
Distribute	DR-0002	1	Cat Food	tagaytay	2025-05-13 20:39:02	460
Distribute	DR-0003	1	Cat Food	bacolod	2025-05-13 20:39:54	90
Distribute	DR-0004	1	Cat Food	bacolod	2025-05-13 20:54:52	60
Distribute	DR-0005	1	Cat Food	urdaneta	2025-05-13 21:03:22	500
Distribute	DR-0005	101	Ball	urdaneta	2025-05-13 21:03:22	400
Distribute	DR-0005	2	Dog Food	urdaneta	2025-05-13 21:03:22	500
Distribute	DR-0006	1	Cat Food	olongapo	2025-05-13 23:47:07	100
Pullout	PO-tagaytay-0001	1	Cat Food	tagaytay	2025-05-14 00:00:24	10
Pullout	PO-olongapo-0001	1	Cat Food	olongapo	2025-05-14 00:00:48	50
Sales	S-tagaytay-0001	1	Cat Food	tagaytay	2025-05-14 00:09:12	150
Pullout	PO-tagaytay-0002	1	Cat Food	tagaytay	2025-05-14 00:47:16	150
Pullout	PO-bacolod-0001	1	Cat Food	bacolod	2025-05-14 01:02:56	30

Logs Report

Filter By:

All

All

Distribute

Pullout

Sales

- **Manage Defective:**
  - A. Click manage defective in the reports tab from the home page

**Reports**

- ▶ View Items
- ▶ Manage Defective

- B. Click an item from the left tab

MV88 Ventures Inventory System

← back

**Items List**

Show 10 entries Search:

Item Code	Item Name	Total Quantity
1	Cat Food	1143
2	Dog Food	500
3	Toy	300
4	Cat Tower	246
5	Leash	500
101	Ball	971

Showing 1 to 6 of 6 entries Previous 1 Next

**Mark Item as Defective**

### Items List

Show 10 entries Search:

Item Code	Item Name	Total Quantity
1	Cat Food	1143
2	Dog Food	500
3	Toy	300
4	Cat Tower	246
5	Leash	500
101	Ball	971

Showing 1 to 6 of 6 entries Previous 1 Next

C. Enter the details for marking the item as defective on the right tab

### Mark Item as Defective

**Item Code:** 4

**Item Name:** Cat Tower

**Total Quantity:** 246

**Cause of Defect:** -- Select Cause --

**Defective Quantity:** Enter quantity

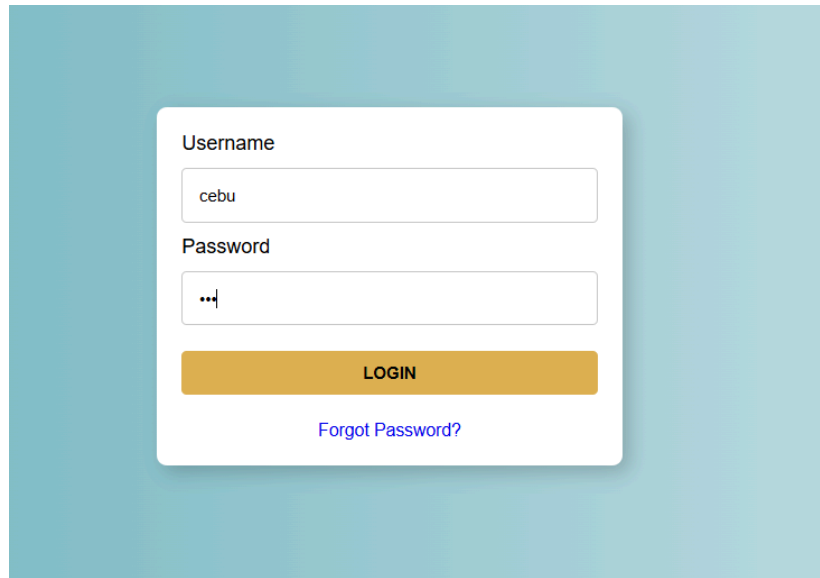
Update Defective Status

D. Click update defective status to finish

Staff Side:

- **Login:**
  - A. Go to Website

**B. Enter Credentials**



A login form on a light blue background. The form is white with rounded corners and a subtle shadow. It contains two input fields: 'Username' with the text 'cebu' and 'Password' with masked characters '...'. Below the fields is a yellow 'LOGIN' button and a purple 'Forgot Password?' link.

Username

cebu

Password

...

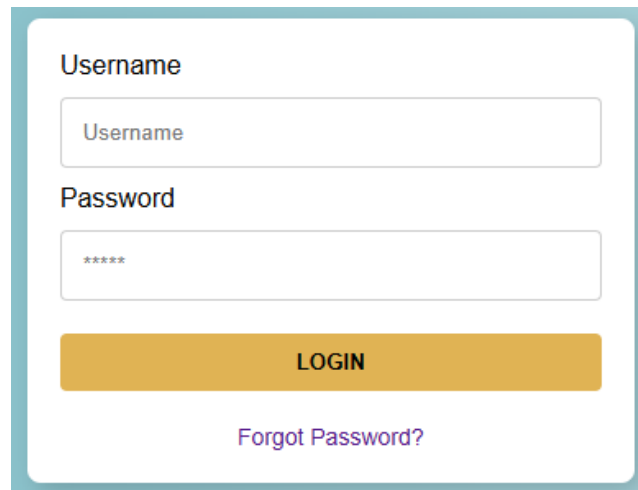
LOGIN

[Forgot Password?](#)

**C. Click Login**

- **Forgot Password:**

**A. Click forgot password**



A login form on a light blue background. The form is white with rounded corners and a subtle shadow. It contains two input fields: 'Username' with the text 'Username' and 'Password' with masked characters '\*\*\*\*\*'. Below the fields is a yellow 'LOGIN' button and a purple 'Forgot Password?' link.

Username

Username

Password

\*\*\*\*\*

LOGIN

[Forgot Password?](#)

**B. Enter the username**

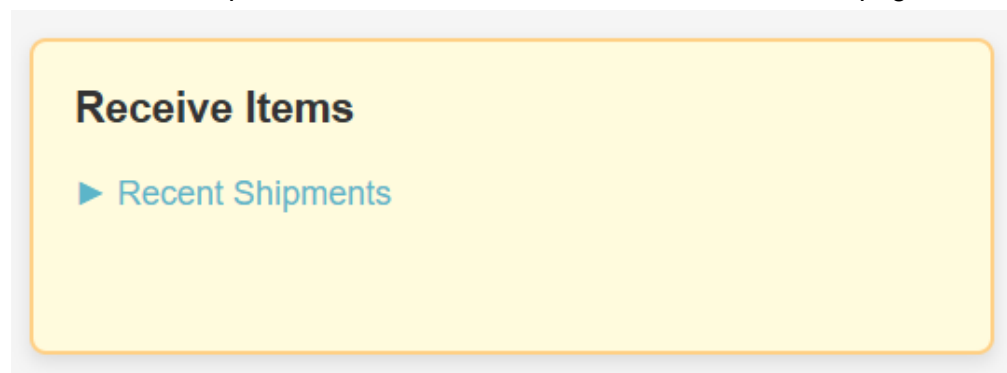
## Forgot Password

Please Enter Username:

Submit

Close

- C. Click submit
- Receive Shipments:
  - A. Click 'Recent Shipments' in the Recieve Items tab from the home page



- B. The User is shown the Delivery Receipts on the left with the exact date it was delivered. Clicking on a receipt will show the exact details.

## Receive Shipments

← Back

### Delivery Receipts

Search:

DR Code	Delivery Date
DR-0001	May 9, 2025 9:56:07 AM
DR-0002	May 9, 2025 9:57:44 AM
DR-0003	May 9, 2025 10:00:02 AM
DR-0009	May 14, 2025 2:56:17 PM

Showing 1 to 4 of 4 entries

Previous1Next

### Details for DR Code: DR-0001

Search:

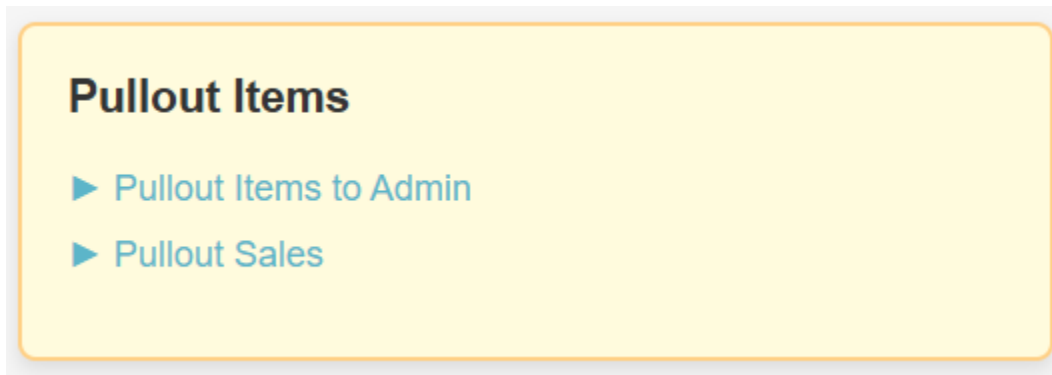
Item Code	Item Name	Quantity
123	Dog Food	235

Showing 1 to 1 of 1 entries

Previous1Next



- Pullout Items to Admin:
  - Click 'Pullout Items to Admin' option in the Pullout Items tab in the menu



- Select an item to pull out from the left tab

**Pullout Items**

← back

### Pull Out Items

Show  entries      Search:

Item Code	Item Name	Total Quantity
2	cat food	1220
3	fish bowl	24
123	Dog Food	235

Showing 1 to 3 of 3 entries      Previous  Next

### Pullout List

Item Code	Item Name	Quantity	Reason	Action
<input type="button" value="Submit Pullout"/>				

- On the right tab, enter the amount and the reason for the pullout

**Pullout Items**

← back

### Pull Out Items

Show  entries      Search:

Item Code	Item Name	Total Quantity
2	cat food	1220
3	fish bowl	24
123	Dog Food	235

Showing 1 to 3 of 3 entries      Previous  Next

### Selected Item

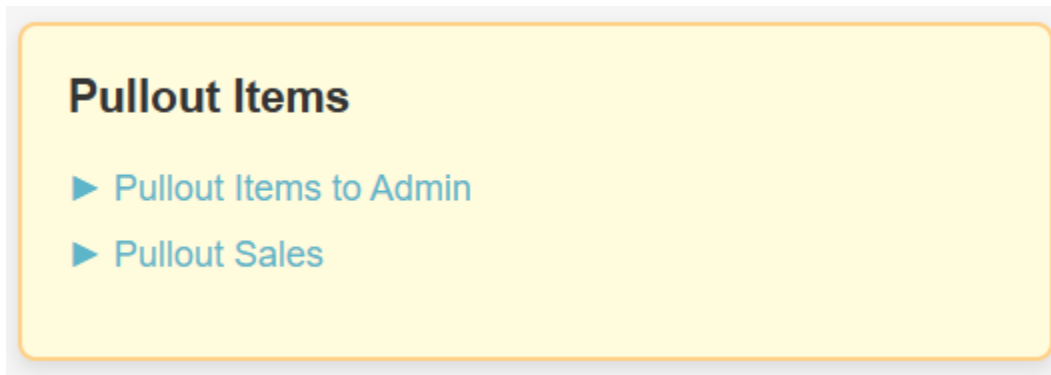
Item Code: 2  
Item Name: cat food  
Total Quantity: 1220

### Pullout List

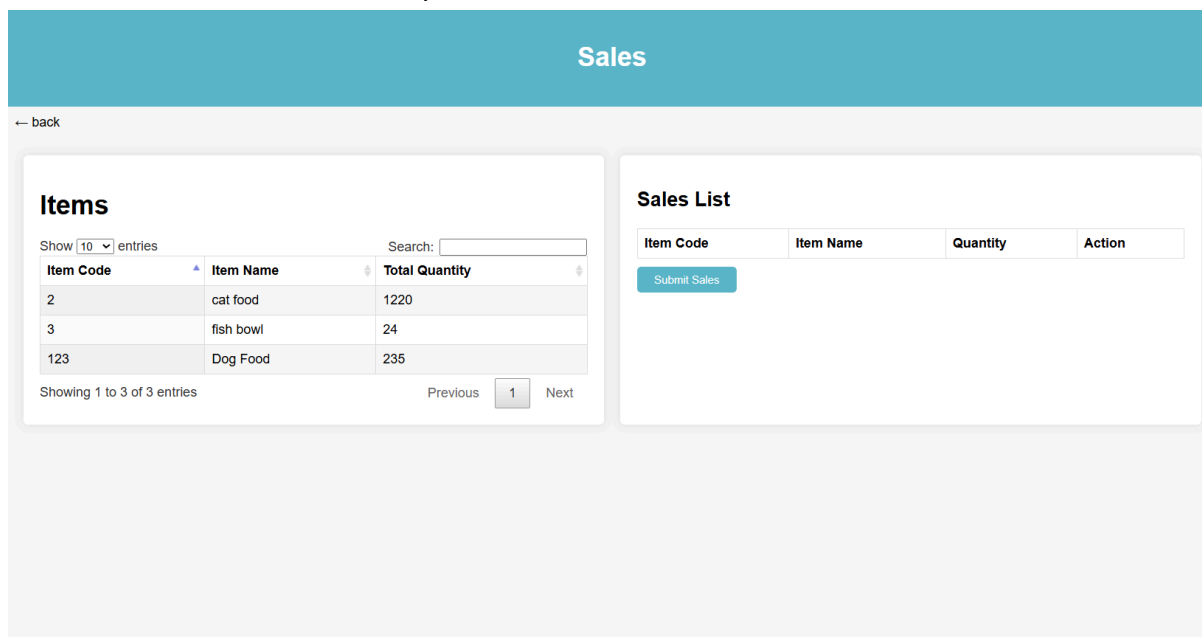
Item Code	Item Name	Quantity	Reason	Action
<input type="button" value="Submit Pullout"/>				

- User can opt to add more to the list or submit the pullout

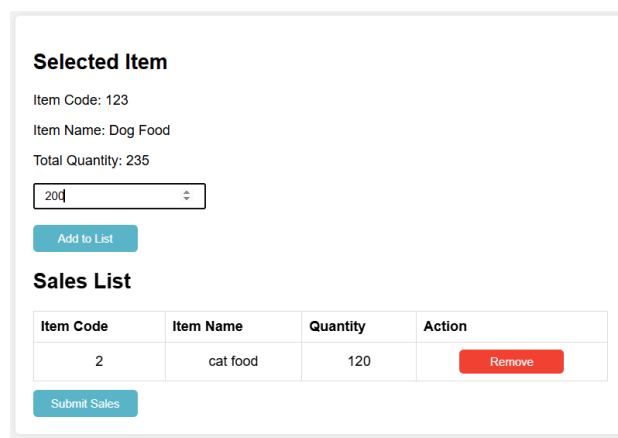
- Pullout Sales:
  - A. Click 'Pullout Sales' option in the Pullout Items tab in the menu



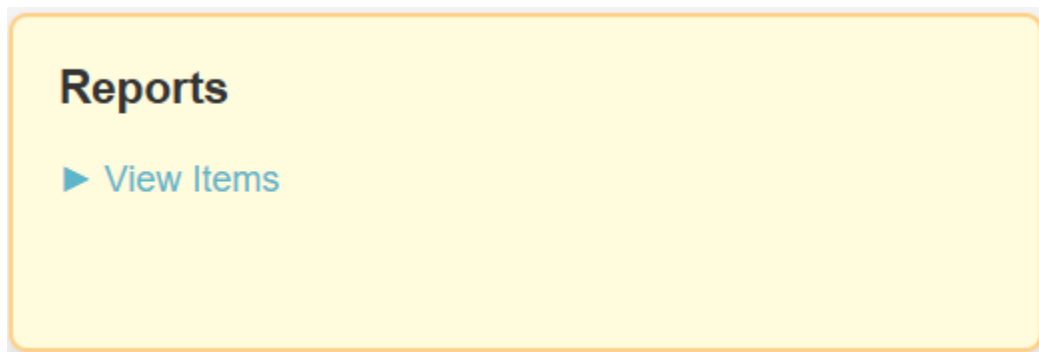
- B. Select an item to pull out from the left tab



- C. On the right tab, enter the amount to sell and click the 'Add to List' button to add to the list



- D. User can opt to add more to the list or submit the sales
- View Items:
  - A. Click 'View Items' option in the Reports tab in the menu





- B. Clicking the 'Report' button will show the branch report for that branch


### MV88 Ventures Inventory System

← back

#### View Reports

 Report  Critical Condition

#### Branch Report



1

Date generated: Wednesday, May 21, 2025 at 9:04 PM

#### Branch Report: Cebu

Item Code	Item Name	Critically Low	Total Quantity
123	Dog Food	false	235
2	cat food	false	1220
3	fish bowl	false	24

- C. Clicking the 'Critical Condition' button will show the items that are in critical condition in that branch

# MV88 Ventures Inventory System



← back




## View Reports

Report Critical Condition

### Critical Condition

Bviewcritical

1 / 1 | - 90% + |  

1

Date generated: Wednesday, May 21, 2025 at 9:04 PM

Critical Items Report for: Cebu

Item Code	Item Name	Critically Low	Total Quantity
-----------	-----------	----------------	----------------