## Meeting 1 - March 18, 2024:

- Krit:
  - Accomplished: Merged pull requests and resolved merge conflicts.
  - Next: Add a splash page, and start working on UI.
  - Obstacles:
- Casper:
  - Accomplished: Updated how-to guides.
  - Next: Work on how-to guides.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Work on Translate functionality across all pages
  - Next: Finish working on translate functionality
  - Obstacles:
- Rachel:
  - Accomplished: Started text-to-speech and voice command features.
  - Next: Develop text-to-speech functionality.
  - Obstacles: Found expo does not directly support voice commands, will research more
- Vraj:
  - Accomplished: Added and improved navigation for all pages and started task documentation.
  - Next: Enhance navigation transitions, and continue documenting tasks.
  - Obstacles:

# Meeting 2 - March 19, 2024:

- Krit:
  - Accomplished: Worked on splash page
  - Next: Finish Splash Page and ensure no bugs
  - Obstacles: Navigation from Splash Page to Home Screen caused an error that was later resolved.
- Casper:
  - Accomplished: Updated how-to guides.
  - Next: Fix pages.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Continued working on translate functionality
  - Next: Implement backend functionality and bug fixes
  - Obstacles: Translate was not working on Home Screen
- Rachel:
  - Accomplished: Developed text-to-speech functionality with expo speech, and improved UI layout.
  - Next: Test the text-to-speech feature, and ensure it is working

- Obstacles: pause feature of tts breaking, but was able to fix with stop()
- Vraj:
  - Accomplished: Enhanced navigation transitions, and continued task documentation.
  - Next: Test navigation improvements, and finalize task documentation.
  - Obstacles:

## Meeting 3 - March 20, 2024:

- Krit:
  - Accomplished: Finished and pushed Splash Page
  - Next: Start UI enhancement
  - Obstacles:
- Casper:
  - Accomplished: Resolved module issues.
  - Next: Ensure smooth functionality.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Fixed Home Screen translation issue and finalized translation functionality.
  - Next: Complete backend functionality and incorporate new changes
  - Obstacles:
- Rachel:
  - Accomplished: Tested text-to-speech feature, and refined UI based on testing.
  - Next: Address any issues from testing, prepare for accessibility testing, work on voice commands.
  - Obstacles:
- Vraj:
  - Accomplished: Tested navigation improvements, and finalized task documentation.
  - Next: Review documentation with the team, and prepare for project review.
  - Obstacles:

## Meeting 4 - March 21, 2024:

- Krit:
  - Accomplished: Start working on UI, updated buttons on Home Screen
  - Next: Continue UI improvement
  - Obstacles:
- Casper:
  - Accomplished: Conducted User Testing.
  - Next: Conduct user testing, and gather feedback for further improvements.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Implemented backend functionality and bug fixes
  - Next: Coordinate with Krit and make necessary changes based on changes in UI.

- Obstacles:
- Rachel:
  - Accomplished: Addressed accessibility issues, and finalized text-to-speech feature.
  - Next: Prepare for accessibility testing, and ensure compliance with standards.
  - Obstacles: language options for text-to-speech different than standard for chinese language, addressed and fixed that problem
- Vraj:
  - Accomplished: Reviewed documentation with the team, and prepared for review.
  - Next: Finalize project documentation, and prepare for project handover.
  - Obstacles:

### Meeting 5 - March 22, 2024:

- Krit:
  - Accomplished: Finished all of Home Screen UI.
  - Next: Work on UI for different pages
  - Obstacles:
- Casper:
  - Accomplished: Gathered user feedback.
  - Next: Report any errors
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Updated backend and translate functionality
  - Next: Coordinate with Krit and start preparing for deployment.
  - Obstacles:
- Rachel:
  - Accomplished: Completed accessibility testing, ensured feature compliance, worked on voice commands through research (found eas build as the best option with Expo).
  - Next: Assist with final testing, continue working on voice commands, prepare for feature showcase in presentation.
  - Obstacles: eas build had lots of failures in installation, pod install, cocoapods, etc.
- Vraj:
  - Accomplished: Finalized project documentation, and prepared for a review meeting.
  - Next: Coordinate with the team for project review, and assist with presentation materials.
  - Obstacles:

#### Meeting 6 - March 23, 2024:

- Krit:
  - Accomplished: Worked on and finished UI update for Password Manager screen
  - Next: Add delete functionality for Password Manager.
  - Obstacles:
- Casper:

- Accomplished: Finalized content for how-to guides.
- Next: Address any concerns
- Obstacles:
- Yatin and Sabrina:
  - Accomplished: Updated backend and translate functionality
  - Next: Start working on the final deployment
  - Obstacles:
- Rachel:
  - Accomplished: Prepared for feature showcase, reviewed presentation materials, was able to fix installation and added trigger and language props to voice commands.
  - Next: Rehearse feature demonstration, ensure smooth presentation flow, continue working on voice commands.
  - Obstacles: Trying to figure out how to make the app press the component
- Vraj:
  - Accomplished: Assisted with presentation preparations, and reviewed project status.
  - Next: Attend review meetings, and provide insights on project development and documentation.
  - Obstacles:

## Meeting 7 - March 24, 2024:

- Krit:
  - Accomplished: Added and tested Delete functionality for Password Manager
  - Next: Push all changes and continue working on UI.
  - Obstacles:
- Casper:
  - Accomplished: Conducted Testing
  - Next: Conduct testing and report any issues
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Made changes to issues that arose due to changes in UI.
  - Next: Start working on deployment.
  - Obstacles:
- Rachel:
  - Accomplished: Showcased text-to-speech feature, received positive feedback, working on how to make triggers available with other components.
  - Next: Address any post-review feedback, and assist with user training materials.
  - Obstacles: eas build voice errors, have to erase simulator data and restart builds
- Vraj:
  - Accomplished: Presented project documentation, and received a positive review.
  - Next: Address any documentation updates, and assist with project closure tasks.
  - Obstacles:

#### Meeting 8 - March 25, 2024:

- Krit:
  - Accomplished: Worked on UI for Quick Tips, adjusted buttons, colors and spacing for a smooth and accessible experience
  - Next: Finish UI for the app.
  - Obstacles:
- Casper:
  - Accomplished: Implemented feedback changes.
  - Next: Conduct testing and report any issues
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Made changes to issues that arose due to changes in UI.
  - Next: Start working on deployment.
  - Obstacles:
- Rachel:
  - Accomplished: Addressed post-review feedback, finalized text-to-speech feature, was able to find a solution for the voice command triggers with forwardRef.
  - Next: Assist with user training materials, and prepare for project closure.
  - Obstacles: found that refs only work with button components, but implemented features were not written in button
- Vraj:
  - Accomplished: Updated project documentation, and assisted with closure tasks.
  - Next: Finalize project closure documentation, and prepare for handover.
  - Obstacles:

# Meeting 9 - March 26, 2024:

- Krit:
  - Accomplished: Finished UI by changing the How-To guides and corresponding sub pages for the same.
  - Next: Coordinate with the team for final checks, and ensure handover readiness.
  - Obstacles:
- Casper:
  - Accomplished: Reviewed project readiness.
  - Next: Ensure a smooth handover.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Worked with Rachel on issues arising for voice commands
  - Next: Ensure smooth functionality of the app overall.
  - Obstacles:
- Rachel:
  - Accomplished: Found solution to forwardRef buttons with voice commands, prepared user training materials, helped with merges and project closure.

- Next: Assist with user training sessions, ensure smooth transition and add voice command flexibility to other components.
- Obstacles: found that eas build only works on simulator on ios (need to pay apple developer to have the build run on a physical device)
- Vraj:
  - Accomplished: Finalized project closure documentation, and prepared for handover.
  - Next: Coordinate with stakeholders for project handover, and address any last-minute tasks.
  - Obstacles:

#### Meeting 10 - March 27, 2024:

- Krit:
  - Accomplished: Conducted thorough testing of the app and proposed bugs to teammates.
  - Next: Resolve merge conflicts from different branches and ensure the final project is tested and ready.
  - Obstacles:
- Casper:
  - Accomplished: Facilitated project handover.
  - Next: Work on project handover.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Pushed new changes and bug fixes.
  - Next: Conduct final testing.
  - Obstacles:
- Rachel:
  - Accomplished: Finished voice command components and started to add it to other components, conducted user training sessions, and facilitated project closure.
  - Next: Test voice commands, gather user feedback, and reflect on feature implementation.
  - Obstacles: Voice commands fragile with ios 17, will try another ios
- Vraj:
  - Accomplished: Completed project handover, and addressed final tasks.
  - Next: Reflect on project management, and gather feedback for future projects.
  - Obstacles:

#### Meeting 11 - March 28, 2024

- Krit:
  - Accomplished: Started working on presentation slides and video demo.
  - Next: Continue working on presentation slides and finalize the demo for submission.
  - Obstacles:
- Casper:
  - Accomplished: Facilitated project handover.

- Next: Provide post-handover support, and gather feedback for project review.
- Obstacles:
- Yatin and Sabrina:
  - Accomplished: Conducted final testing and addressed them where required
  - Next: Finalize project deliverables
  - Obstacles:
- Rachel:
  - Accomplished: Completed and tested voice commands (works smoothly in another ios), conducted user training sessions, and facilitated project closure.
  - Next: Help with presentation and demo.
  - Obstacles:
- Vraj:
  - Accomplished: Completed project handover, and addressed final tasks.
  - Next: Reflect on project management, and gather feedback for future projects.
  - Obstacles:

# Meeting 11 - March 29, 2024

- Krit:
  - Accomplished: Finalized deliverable documents and made final few tweaks to the app to ensure a smooth experience and coordinating with the team to address final issues
  - Next: Finish video demo for submission.
  - Obstacles:
- Casper:
  - Accomplished: Facilitated project handover.
  - Next: Gather feedback for project review.
  - Obstacles:
- Yatin and Sabrina:
  - Accomplished: Finalized project deliverables
  - Next: Help with presentation and demo.
  - Obstacles:
- Rachel:
  - Accomplished: Completed and tested voice commands, conducted user training sessions, and facilitated project closure.
  - Next: Help with presentation and demo.
  - Obstacles:
- Vraj:
  - Accomplished: Completed project handover, and addressed final tasks.
  - Next: Reflect on project management, and gather feedback for future projects.
  - Obstacles: