

## MINUTES OF THE MEETING

- **Tasks (T)** - has an Owner and a deadline
- **Decisions (D)**
- **Information (I)** - everything else of interest
- Date: 23-01-23
- Time: 7:15PM
- Topic: First Client Meet
- Goal: To get acquainted with the project and the various non-tech aspects involved in it, i.e., have knowledge about Non – Fungible Tokens and Blockchains
- Attendees: Team Members –Mitansh Kathayawal, Swayam Agarwal, Yashaswi LN Pasumarthy , Vrinda Agarwal.

With client Bhaskar A and TA Sanchit Arora

| Type | Description   | Owner                          | Deadline |
|------|---|--------------------------------|----------|
| D    | Tech Stack-MERN   |                                |          |
| T    | Brushing up MERN stack  | Bhaskar A and all team members | 2 weeks  |
| D    | Building an interface “Hire Truck” which provides services to the truck drivers/owners to minimise fuel/financial wastages faced upon their empty return journey. |                                |          |
| D    | Regular communication and management through a Google doc.  |                                |          |