

Process Analytics - Groupwork

Chair of Digital Industrial Service Systems

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The group presentation makes up more than half of your final grade

Course grading

Component	Weight
Final Exam	30%
Group Presentation	70%

Final Exam
(30%)

Group Presentation
(70%)

Students are collectively responsible for their presentation as a group

Group responsibilities

- Each team itself is responsible for its presentation and the organization behind it.
- If a team member does not contribute (for whatever reason), this must be recognized and problematized at an early stage.
- The presentation is a **group effort** and will be graded as such.
- If given content is missing, then the **grading of the entire group will be affected!!!**



It is crucial for teams to define common goals that they work towards

Goal setting



- Teams that set specific and high-goals perform better.
- Make sure you set achievable and time-bound goals as a team that you work towards.

Teams should assign responsibilities for each member early on to encourage accountability

Responsibility assignment matrix

- Define who is responsible for which work
- Assigned individuals are held accountable for the accomplishment of assigned work
- You could use P to designate primary responsibility and S to indicate support

Deliverable	Alice	Bob	Charlie	David	Erin
Presentation Layout	P				S
Data Cleaning	S		P		
Conformance Checking		x			x
Variants	x		x		
Resource allocation		P		S	
PPI			x	x	
...					

Information sharing and communication can be facilitated using online tools

Collaboration and communication

