# MENTOR SYNC-UP SHEET: SESSION 01

**Date:** 20/12/2025

**Time:** 10:00 AM – 11:30 AM

**Meeting Mode:** Offline (Department Meeting Room)

**Student Name:** Vrushabh Jain

**Group ID:** 01

**Project Title:** Cognitive Graph Portfolio Optimizer (CGPO)

### 1. AGENDA OF THE SESSION

* Formal approval of Project Topic.
* Submission of Semester Timeline (Gantt Chart details).
* Validation of Logbook structure (63 pages).

### 2. WORK LOG (SINCE INCEPTION)

* **Topic Selection:** Finalized "Cognitive Graph Portfolio Optimizer" fusing Multimodal Data (Earnings Calls) with Graph Neural Networks.
* **Documentation:** Created initial Logbook and Minutes of Meeting templates.
* **Tools Setup:** Initialized GitHub repository and local folder structure.

### 3. ITEMS FOR APPROVAL (PRIORITY)

#### A. Project Roadmap (Non-Negotiable Dates)

The following schedule is submitted for mentor sign-off.

**I. Data & Design Phase (Dec '25 - Jan '26)**

* [ ] **28th Dec 2025 (Online):** Data Gathering Lecture & Review
* [ ] **30th Dec 2025 (Online):** Data Gathering Finalization
* [ ] **3rd Jan 2026 (Offline):** UI Design Submission

**II. Coding & Implementation Phase (Jan '26)**

* [ ] **10th Jan 2026 (Offline):** Coding Stage 1 (Data Pipeline)
* [ ] **17th Jan 2026 (Offline):** Coding Stage 2 (RL Agent)
* [ ] **24th Jan 2026 (Offline):** Coding Stage 3 (Optimization Logic)
* [ ] **31st Jan 2026 (Offline):** Coding Stage 4 (Integration)

**III. Testing & Closure Phase (Feb '26)**

* [ ] **7th Feb 2026 (Offline):** Testing Stage 1 (Unit/Functional)
* [ ] **14th Feb 2026 (Offline):** Testing Stage 2 (UAT/Stress)
* [ ] **21st Feb 2026 (Offline):** Blackbook Draft Approval
* [ ] **28th Feb 2026 (Offline):** Final Signing

#### B. Deliverables

* **Minutes of Meeting:** Format finalized (15 copies to be printed).
* **Logbook:** 63-page structure approved.

### 4. PLAN FOR NEXT SYNC-UP (28/12/25 - Online)

* **Task:** Begin data scraping from earnings call transcripts.
* **Deliverable:** survey\_app.py for preliminary data validation.

### 5. MENTOR REMARKS & SIGN-OFF

*(Mentor to confirm topic relevance and schedule feasibility)*

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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