



# MARINA VUKOJE

## SUMMARY

I've had the desire to improve my data analysis skills for a very long time. Finding ways to challenge myself throughout my career, working in roles that required accuracy and attention to even the smallest details, has brought me to this point. My specific goal, based on a firm decision, is to pursue a career in Quality Assurance, which will allow me to expand my experience and knowledge.

## EDUCATION

### Master studies - Faculty of organizational sciences

2012 – 2015, Program - Management and Organization, Modul - Project and investment management

**Faculty of organizational sciences**, 2008 – 2012, University of Belgrade, Study program – Management

**High school - X Beogradska gimnazija „Mihajlo Pupin”**, 2004 – 2008

## WORK EXPERIENCE

### TX SERVICES (IT industry)

#### Cloud ERP Planning Consultant

##### January 2022- Present

- Responsible for maintaining master data, user management and other required tasks in Workday Adaptive Planning, the Planning Module of the state-of-the-art Workday ERP system
- Implementation and testing of changes in Workday Adaptive Planning Integrations (e.g. Integrations from Adaptive to/from other Systems, Dimension Loaders, Data Loaders)
- Working closely with Finance stakeholders to understand business requirements and reflect them in the Workday Adaptive Planning
- Resolving daily JIRA tickets related to Dimensions, Accounts, Dimension Attributes, Cube and Model Sheets, Levels etc
- Maintain Business Logic, Models within a system
- Closely working with consultant(s) to improve system processes (such as Export from Workday Planning to Workday)
- Loading of new FTE Actuals, Outlook, Price tags
- Loading Routine from Adaptive to Workday (Exporting through reports, transforming to EIB, Loading to Workday, Reconciliation)
- Support Controlling/HR with Data Loads in the System
- Daily Load of Financial Actuals from Workday during month end closing (Adaptive Integration)
- Running of Consolidation during Planning Events

## CONTACT

PHONE: +38169678209

DATE OF BIRTH: 18.01.1989.

ADDRESS: DrIvana Ribara 18, Belgrade, Serbia

EMAIL:  
marina\_vukoje@yahoo.com

## SKILLS AND COMPETENCIES

GIT HUB link: [Project\(s\)](#)

Java Selenium  
IntelliJ  
Azure DevOps  
JIRA  
Agile Scrum methodology  
Workday Adaptive Planning  
Workday  
Power BI  
MS Office

### LANGUAGES - ENGLISH: FLUENT

A logical and enquiring mind, strong attention to details and being accurate. Actively proactive and having sense for assessing the situation. Thinking positive and being focused on providing solutions and result. Have holistic perspective.

## CERTIFICATES

Business Excel and Master Excel for Analysts certificates

Power Query and Power BI certificates

Driving license : B category

## TX SERVICES

### Senior HR Data Analyst

**September 2021- January 2022**

- Responsible for FTEs and Personnel cost in Workday Adaptive Planning (front end of the system)
- Ensure integrity and robustness of planning and actual data
- Preparation, data processing and implementation of Budget cycles; and Forecasts and Mid-term planning in Workday Adaptive Planning
- Deviation analysis and ad hoc evaluations in Power BI
- Support in the ongoing development and further automation of people analytics reporting so as to generate
  - a) input data for planning
  - b) insights for decision-makers

### CETIN (Telco industry, ex Telenor)

#### HR Analyst

**2018 - August 2021**

- Responsible for preparing Forecast of Personnel costs cross country (Serbia, Bulgaria and Hungary)
- Driving and executing compensation and benefit related projects: Salary Review and Annual Bonus review
- Working closely with CFO and CHRO with resolving all complex analytic needs and dashboards, as well as manage all annual and ad hoc reporting requirements
- Participating in developing, maintaining and supporting a variety of reports or queries utilizing appropriate reporting tools and consults with business users to fully understand their reporting needs, generating simple to semi-complex queries and reports and performing specialized analyses of employee data
- Single point of contact for Workday (before switching to SAP)
- Responsible for Data Migration from Workday to SAP

### Johnson & Johnson (Pharma industry)

**2016 - 2017**

### Orion Telekom (Telco Industry)

**2012 - 2016**