Minutes for the first group meeting for **GROUP 2**

DATE: 08/10/2015

TIME: 09:00 -11:00

ROOM: Clipstone, 5.110

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| PRESENT: | ABUBAKER, HARSH, MARTIN, ROMINA, NIRAL |
| MEMBER TAKING NOTES: | ABUBAKER |
| APOLOGIES: | TULGA |

| Item no. | Item | Action |
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| 1 | Group Roles – Each member has been assigned a group role, this was done by allowing members to choose what roles they would like to assume. Any roles that were left were given to members of the team that weren’t in attendance. We also decided that members in the team should be able to help others to perform their roles effectively, this will involve members interchanging roles in order to achieve completion | Team Members:   * Harsh – Software Engineer * Niral – GUI Designer * Martin – Lead Programmer * Abubaker – Group Leader * Tulga – Software tester * Romina- Chief System architect   Completed |
| 2 | Theme chosen | Expert System -(Network/Performance Monitor) |
| 3 | Discussion on the specific topic within the theme for the tutorial (record briefly the discussion and the decision) | Discussed about what type of system we will be making. Finalised on a network/ performance monitor. E.g. (Nagios, Windows Task Manager) |
| 4 | Next week’s Objectives | Initial requirements and features. Meet up as a group |

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| Group Member Name | Group contribution by members present | Effort (Out of 100%) |
| Abubaker | Assigned Role of group leader, confirmed choice of expert system to create. | 100% |
| Harsh | Assigned Role of software Engineer, confirmed choice of expert system to create. | 100% |
| Martin | Assigned Role of lead programmer, confirmed choice of expert system to create. | 100% |
| Niral | Assigned Role of GUI designer, confirmed choice of expert system to create. | 100% |
| Romina | Assigned Role of chief system architect confirmed choice of expert system to create. | 100% |