## SUMMARY

I am a very organized and meticulous person. I like to make sure everything goes correctly in order to achieve success. However, I am a very easy going person and I work well with others. My biggest focus is communication with your peers and your superiors. I like to make sure everyone is on the same page and working to achieve a goal.

## TECHNICAL SKILLS

|  |  |  |  |
| --- | --- | --- | --- |
| Skill | Expertise Level | Skill | Expertise Level |
| Java | Intermediate | Microsoft Word | Advanced |
| HTML 5 | Intermediate | Microsoft PowerPoint | Advanced |
| CSS | Novice | Microsoft Excel | Novice |
| SQL / databases / MySQL | Novice | Windows 7, 8, 10 | Intermediate |
| JUnit Testing | Novice | NetBeans IDE | Intermediate |

## EDUCATION

### Mansfield University of Pennsylvania 2015 - Present

Bachelor of Computer & Information Science

## AWARDS, ACTIVITIES, and HONORS

• Intramural Soccer, Mansfield University - 2016 – Present

## EXPERIENCE

### Mansfield University of Pennsylvania – Mansfield, PA 2015 - Present

*Lab Monitor/Tutor*

I am responsible for keeping the lab clean, making sure updates are installed on all systems, filling printers, fixing basic PC problems, and helping anyone with questions in the lab. I am also there to assist/tutor any CIS freshman that have questions about programming or computer based problems.

## REFERENCES

Excellent references available on request.