

Mary Ann Maloloy-on

WGI

PRI

WHI - HO WLI

CCC MRDC SPAI

Subsidiaries and Affiliates®

WHI Carmona

FMPI/FMTCC

PBI

Others:

| Larm | 1 1+ | 0. |
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| Form | 1 11 | |
| | | - |

Name:

OFFICIAL BUSINESS FORM

| **** | TO BE SUBMITTED 1 DAY BEFORE TH | BY: | |
|------|---------------------------------|--------------|--------------|
| | Department: | Date Filed: | Date of OB: |
| | BCD | June 4, 2024 | June 4, 2024 |

| 1. Purpose: Check Pick-up at Splash Corporation; Deposit check at WCC-Security Bank | | | | | | | |
|---|--|------------------------------------|---------------------|---|--|--|--|
| Contact Person / Contact No. | Janice G. Buenviaje / (02)(08)7714500 loc 1312 | Destination: W Highstreet | Time In: 10 - 17 Am | Time Out: | | | |
| 2. Purpose: | | | | | | | |
| Contact Person / Contact No. | 14.1 | Destination: | Time In: | Time Out: | | | |
| 3. Purpose: | | | | | | | |
| Contact Person / Contact No. | 27.53 | Destination: | Time In: | Time Out: | | | |
| 4. Purpose: | | | | | | | |
| Contact Person / Contact No. | | Destination: | Time In: | Time Out: | | | |
| Prepared by | Ann W/V/24 | Approved by: Jazznine Go / Angela | Noted b | y: | | | |
| Employee's Signature Signature over Printed Name/Date | | Immediate/Head / Head of Busin | ness Unit H | HR Analyst - Timekeeping Signature over Printed Name/Date | | | |

| | OFFICIAL BUSINESS REPORT (Itemized Activities to be filled out before submitting OB Form) | | | | | | |
|--|---|------------------------------|--------------------------|--|--|--|--|
| | ITEMIZED ACTIVITIES | RESULTS (DONE OR PENDING) | SIGNED BY CONTACT PERSON | | | | |
| | Check Pick-up at Splash Corporation | DANE | isto Mauren | | | | |
| TO STATE OF THE ST | | | 0 | | | | |
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| | | | 51,810 (Gg) (2) | | | | |
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Note: OB Form must be submitted 2 days after with attached report/minutes. Failure to accomplish this form completely shall mean non-payment of any expenses incurred by the employee and shall not be honored as official.

| | Approved by: | |
|---|--|--------|
| 4 | Ms. Emelita P. Ligan | |
| A | Immediate Head / Head of Business Unit | |
| | | D 4 14 |

| | Varela, Eduard (| 1052) | 1.9.E8 100 | uzeni | 41241 2115 | 5:9:09 | 12:9 E RSE | Jaenni09 | DagEs in | i duckione: |
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| | DT421WAW15/SESTER | PM25 | MIT IMA | PMZ | กเพลงกับรัฐรา | CS PB12512/1 | AM 19.Tu | PM ²⁵ | EMINEQU | PM |
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| F. 4:23 AVA | AM278.7 | PMOBILE | | PM | PARSAM. | 7.75 | AM2251.7 | PM 167 | | PM |
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| 5:06 AM | 12/2/2019 Mo | 3:11 // | AFW STO | 3:11 | 6:06 AM | | 6:06 | 3:11 | | 3:11 |
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| 9:41 PIA | 12/3/2019 Tu | | | | 9:41 PM | | 9:41 | | | |
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| orel ARI | 12/9/2019 Mo | 12.22 | | | 6.41 AM | | 6:41 | 12:22 | | 12:22 |
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| | 17/15/2010 5 | | | | | 12:58 | | 12:58 | 9:38 | |
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| | 12/15/2019 Su | 7101 | | | 0.38 714 | -AM | | AM | AM | |
| 0.38 A// | 12/15/2019 Su | 7162 016 | | | 9:38 AM | 7:02 PM | | AM 7:02 PM | AM | |