SPAI Human Resources	STAFFERS PROVIDER OF ASIA, INC.	OFFICIAL BUSINESS FORM			
		FR-HRD-22rev08			
	(To be submitted 3 day	ys before the scheduled OB			
	Training	Plant Visit	√ Others ∂		
Name	DEVIN CORAZA	epartment/ Position HR / HR COORDINATOR	Date Filed 5/22/2024	Date of OB 5/22/2024	
L. PURPOSE	OCULA	R VISIT - SPX SOC 4 BULACAN	нив		
Contact Person /	Destination:	Destination : SPX SOC 4 BULACAN HUB		OUT 5:00 PM	
2. PURPOSE					
Contact Person / Contact No:	Destination:		IN	OUT	
DEVIN CORAZA Employee's Signa	Authorized by: JIROUS DE GUZMAN Department Head	Approved by: EUFROCKIAMATURAN President		DELA CRUZ of Staff	
		BUSINESS REPORT			
	(To be filled out	before submitting OB Form			
ITEMIZED ACTIVITIES		RESULTS (Done or Pendin		SIGNED BY CONTACT PERSON	
OCULAR VISIT - SPX SOC 4 BULACAN HUB		DONE			
Aug ne					
Note: Failure to accom	plish this form completely and correctly and will not be	shall mean non-payment of ar honored as official.	ny goinses indurret	by the employe	
Immediate S	upervisor:	Noted by:	gran !		