PEERINGDB BOARD MEETING
Monday, 8 May 2023 1400h UTC
Teleconference

DRAFT MINUTES

<u>Attendees:</u>
Patrick W. Gilmore, Outgoing Director (non-voting), Admin Committee Chair
Aaron Hughes, President/Chair, Director
Rahul Makhija, Director
Christopher Malayter, Director
Stephen McManus, Product Committee Chair
Livio Morina, Director
Ben Ryall, Outreach Committee Chair
Job Snijders, Vice President, Director, Operations Committee Chair
Leo Vegoda, Product Manager

<u>Note Taker:</u>
Chris Caputo, Secretary/Treasurer

1. Aaron welcomed everyone at 1403 UTC.

2. Election of Officers.

   Discussion followed by decision to conduct election after Conflict of Interest disclosures are shared later in the meeting.

3. The Chair called the meeting to order at 1417h UTC.

4. Adoption of Meeting Minutes.

   It was moved by Job Snijders, and seconded by Christopher Malayter, that:

   "The PeeringDB Board adopts the July 29th, 2022 Board Meeting Minutes, as written."

   The motion carried with no objections.

5. Outgoing Directors Bijal Sanghani and Patrick Gilmore.

    It was moved by Christopher Malayter, and seconded by Job Snijders, that:

    "The PeeringDB Board thanks Bijal Sanghani and Patrick Gilmore for their years of dedication and service to the PeeringDB community serving as Directors and Board members. Their contributions of time and experience are invaluable and appreciated"

    The motion passed unanimously.

6. Committee Statuses.

    a. Outreach Committee.

        Ben, as chair of the Outreach Committee, gave an update.

        The committee has new members, and is hopefully gaining a member in the Asia-Pacific region shortly. They are going to have a meeting in May with the new team.

        [At this point, Patrick Gilmore joined the meeting.]

    b. Admin Committee.

        Patrick, as chair of the Admin Committee, gave an update.

        The committee has new members.

        Automation is progressing but it will not make as big of an impact in reducing workload as previously anticipated. Approximately 25% or less of the workload is expected to be automated.

        Patrick expressed interest in being replaced as chair of the committee. He confirmed he will continue in the role until replacement as long as there is a real effort find a replacement.

        Chris Caputo brought up the idea of a conflict of interest policy which was initially shared with the PeeringDB Governance (pdb-gov) mailing list in March. Discussion. Caputo welcomed the idea of the policy being applied just to cases of denials or delays. The discussion was informally postponed as an idea to be considered in the future if needed.

c. Product Committee.

Stephen, as chair of the Product Committee, gave an update.

Stephen expressed interest in being replaced as chair of the committee but will continue in the role for now.

d. Operations Committee.

Job, as chair of the Operations Committee, gave an update.

Job brought up the idea of commercially contracted system administration. Discussion.

7. Product Manager Update.

Leo gave an update. Details provided by Leo:

> We have a good set of processes for managing the backlog, agendas, and release notes.
>
> We can support contributions from multiple volunteer developers and have just found a new volunteer.
>
> We consistently have about 150 issues open.
> - About a third are either Ready for Implementation or Scheduled
> - A bit over a third are waiting for a decision
> - Almost a quarter are agreed in principle but need an implementation discussion
> - Almost a quarter of issues are focused on improving tools for the AC
>
> We complete about 100 issues a year.
>
> The `carrier` and `campus` objects deployed at the start of the year ought to be nicely integrated into the web user experience. This is a good opportunity to do a web refresh and we'll dedicate a significant set of resources to it in the second half of the year.
>
> We deployed Google Analytics to inform this work and now have some important information about our web users:
> - We see 4 times more traffic on business days than at the weekend
> - People stay for just over 2 mins
> - We have a roughly 4:1 split between desktop and mobile users
> - Our users map well to population and Internet penetration
> - The most popular pages on the site belong to big networks and IXPs
>
> One part will be work that happens under the hood. This won't change the look and feel at all but will make the site more responsive. Implementing Lazy Loading (#1367 –

https://github.com/peeringdb/peeringdb/issues/1367) is an example of this.

The other part will change what users see. In addition to integrating the `carrier` and `campus` objects into the site we could see things like:
- Refresh the look and feel, e.g. integrate maps and other visual aids, like small graphs showing the proportion of networks peering with the route server
- Change the site for mobile screens
- Help users get what they need from our web interface more efficiently

These depend on the decisions made by the PC.

8. Sponsorships.

   Chris Caputo gave an update.

   Chris referred to his April Member Meeting financial update:

   https://docs.peeringdb.com/gov/legaldocs/2023-04-13_PeeringDB_Member_Meeting_Minutes.pdf

   More sponsorships at any level are always welcome:

   https://docs.peeringdb.com/misc/PeeringDB_Sponsorship_Levels.pdf

9. Conflict of Interest form review.

10. Election of Officers.

    Unanimous votes as follows:

        President: Christopher Malayter
            (Job Snijders nominated and Rahul Makhija seconded)

        Vice President: Aaron Hughes
            (Christopher Malayter nominated and Job Snijders
            seconded)

    It was moved by Christopher Malayter, and seconded by Job Snijders, that:

    "Chris Caputo to remain Secretary/Treasurer until the Chair, with approval of the Board, names a replacement and the candidate accepts the offer. Chris Caputo's term will end and the new candidate's term will begin as Secretary/Treasurer on whatever date Mr. Caputo and the new candidate mutually agree."

    The motion carried with no objections.

11. Adjournment.

    The Chair entertained a motion to adjourn. Christopher Malayter moved to adjourn and it was seconded. The meeting adjourned at 1518h UTC with no objections.