

# CURRICULUM VITAE (CV)

## PERSONAL INFORMATION

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Name:	Samuel Wai Okyere
Sex:	Male
Nationality:	Ghanaian
Tel:	+233 545154225 / 233 240875652
E-mail:	okyerewai3@gmail.com
Linkedin:	linkedin.com/in/samuel-wai-okyere

## Personal Profile / Career Objectives

I am a highly motivated and dedicated individual with a passion for technology and innovation. I am eager to leverage my technical skills for the achievement of excellent results. My strong analytical and problem-solving skills, combined with excellent communication and leadership abilities, have consistently led to successful project outcomes. My Career objective is to secure a challenging position in an industry where I can apply my skills and gain valuable experience while contributing to the success of the team and organization.

## Educational Background

YEAR	INSTITUTION	QUALIFICATION
Aug 2018-Nov 2022	University Of Cape Coast	BSc Computer Science - CGPA 3.3
Aug 2012 - May 2015	Obuasi Senior High Technical School	Diploma In General Science

## Professional development

June 2024 - August 2024	AWS	AWS Certified Cloud Practitioner
May 2024 - July 2024	ALX	AI Career Essentials
Nov 2023 -Dec 2023	Alison	Diploma in Website Development Using HTML and CSS
May 2023 - June 2023	Alison	Figma Design Basics and Features
Feb 2019 - April 2019	Alison	Microsoft Office 2010-Revised 2018

## Area Of specialisation

Computer Science (BSc) - Software and Hardware

## Major at University

A Degree in Computer Science

- Computer Architecture
- Cryptography and Network Security
- Software Suit
- Database Management
- Advanced Operating System
- Computer Hardware
- Human Computer Interface

## Added Skills

Html / CSS / JavaScript

UI/UX Design

Mobile Phone and Computer Hardware

Driving

Inventory Management & ERP

## Working Experience

DATE	STATUS	COMPANY
Nov 2022 - Nov 2023	Branch Supervisor / Warehouse and Dispatch Officer	African Resource Management

## Duties

- Managed warehouse operations of heavy-duty mining equipment and PPEs, achieving a 100% improvement in inventory accuracy through daily stock counts, daily morning warehouse reports, and participation in quarterly external stock counts.
- Facilitated timely packaging and delivery to mining clients such as ANGLOGOLD Obuasi mine, Sandvik, Geodrill and many others, achieving on-time delivery performance of 90% through proactive client communication.
- Led an outdoor sales campaign that emphasized client engagement, contributing to a significant increase in direct sales.
- Achieved 90% of the monthly sales target, demonstrating strong performance and strategic sales execution through improved customer relations through timely deliveries and effective problem-solving.
- Accomplished effective procurement and maintenance of the company assets with a focus on quality, thereby maintaining continuous business operation, while adhering to budget constraints and implementing strategic asset management.

**DATE**

July 2015 - August 2018

**STATUS**

Teacher

**COMPANY**

God Lives School

**Duties**

- Accomplished effective teaching of English language and Religious studies to junior high school students, achieving a 90% BECE pass rate in English and 98% in Religious studies over a span of 3 years.
- Integrated innovative teaching methods and educational technologies to enhance classroom learning and student engagement.
- Maintained effective communication with parents and guardians to ensure a supportive learning environment and promote student success.

**DATE**

May 2012 - June 2014

**STATUS**

Mechanic

**Duties**

- Achieved optimal safety and performance in vehicle maintenance as by efficient removal of worn-out brake pads and conducting thorough inspections
- Achieved a steady revenue growth by maintaining strong customer relations and providing exceptional service.

**Special Qualities**

- Result Oriented (Bottom line and output oriented, and able to push self and others steadfastly for results)
- Good Communication skills
- Analytical Thinking (Able to think Systematically and seek answers beyond the obvious)
- Technology Insight (Understand how technology is vital to Organizational success and knowledgeable on current technologies)
- Prepared to work varied hours to accomplish requirements

**Start - Up****DATE**

May 2020 - Present

**STATUS**Mobile Phone and Pc Repair  
Technician**COMPANY**

K.Wai Trading

**Duties**

- Developed and launched an online website to promote and sell products and services, resulting in a 30% increase in sales.
- Proficiently used and troubleshooted various operating systems, including Windows, Mac OS, and Linux, ensuring effective system performance and reliability.

- Set up and configured networks and devices, such as routers and modems.
- Maintained efficient time management by prioritizing tasks according to urgency and importance, resulting in a 100% completion rate of daily objectives.

## Social

DATE	STATUS	COMPANY
May 2015 - Present	Children's Ministry Instructor	Tutuka Freeman Methodist Church
July 2019 - October 2022	Male Organizing Secretary	Ghana Methodist Students Union (UCC LOCAL)

## Duties

- Successfully organized all church activities, ensuring smooth execution and high participation by coordinating volunteers, managing schedules, and overseeing event logistics.
- Effectively organized and trained teams to collaborate on complex tasks, leading to improved efficiency and successful project completion.
- Maintained and enhanced the union's assets, increasing their value and longevity through regular upkeep and strategic improvements.
- Spearheaded cost-effective asset procurement for the union, maintaining financial discipline while acquiring necessary resources to support organizational goals.
- Led the organizing team for the largest campus church program, overseeing planning and execution for an event attended by over 3,000 participants.

## Hobbies

Reading

Teaching

## References

Rev Dr Emmanuel A. Gyeabour  
Headmaster  
Glory land Academy  
Tel: 0240338433

Mr. Emmanuel Opoku  
Growth Steel - Asia (Ghana)  
Post Office Box BI 894  
Obuasi  
Ghana - West Africa  
Tel: +233 244373743  
Email: [Emmanuel.opoku1@gmail.com](mailto:Emmanuel.opoku1@gmail.com)

Felix Oyelade  
Bursar  
God Lives School  
Post Office Box 142  
Obuasi  
Ghana - West Africa  
Tel: 0264776784