

w. clark newell

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Education

- ◆ **Certified Associate Project Manager**
Project Management Institute
- ◆ **Web Development Immersive Certificate**
Galvanize + Hack Reactor
- ◆ **Bachelor of Arts in Music, German Minor**
University of Utah

Skills

- ◆ **Customer Relations** 27 Years
- ◆ **Leadership** 16 Years
- ◆ **Project Management** 7 Years
- ◆ **Web Development** 4 Years

Highlighted Experience

Customer Service Manager – Smith's Marketplace
Sept 2018 – Current

- Responsible for supervising a 170,000 sq. ft. superstore
- Supervise and direct front-end employee activities and protect substantial cash assets
- Ensure maintenance and operability of check-out technology including self-checkout robots and cash recycler
- Trained in grocery inventory ordering as well as selection and curbside delivery of online pickup orders

Software Development Intern – Red Pepper Software
Jan 2019 – Nov 2019

- Using Jira as the productivity tool with scrum methodology and agile workflow, assisted team with QA, pair programming, code review and full stack coding assignments building proprietary software for multiple clients
- While managing multiple tickets on strict tempo timers, switched between different tech stacks and languages
- Worked in frontend web and mobile development using HTML, CSS, Sass, JavaScript, TypeScript, PHP, Razor, Xamarin.iOS, and JS frameworks such as Angular
- Customized templates on e-commerce platforms like Shopify and blogsites such as WordPress and Magento
- Worked in backend development using C#, ASP.NET, Entity framework and SQL

Administrative Assistant – University of Utah
Dec 2007 – Jul 2014

- Former Assistant to the Director of the Center for Engineering Innovation in the Dept. of Electrical & Computer Engineering and Nanotechnology Institute of Utah
- Coordinated the design and development of websites, social media, and marketing materials for the center
- Coordinated multiple submissions of multi-million dollar, interdisciplinary grant proposals to NIH, NSF and DARPA
- Organized special events and conferences including venue selection, catering, promotion, sponsorship, media materials and event set-up
- Coordinated project and customer resource management using CRM tools such as Pipedrive and Zoho