General Issue

Report a general issue, bug, or request

# Overview

This document outlines the form fields and options for the "General Issue" template.   
Each field is numbered and includes information about its type, available options, and instructions for completion.  
  
Template Information:  
• Name: General Issue  
• Labels: ['cmip7', 'general']  
• Total Fields: 7  
• Required Fields: 4

# Form Fields

## General Issue Report  
  
Please provide details about your issue, bug report, or feature request.

1. Issue Type \*

*Field Type: Dropdown | Field ID: issue\_type*

Description: What kind of issue are you reporting?

Available options:

• Bug Report

• Feature Request

• Documentation Issue

• Data Quality Issue

• Process Improvement

• Other

**How to fill: Select one option from the dropdown list. This field is required and must be filled.**

2. Affected Areas \*

*Field Type: Multi-Select | Field ID: affected\_areas*

Description: Which parts of WCRP-universe does this issue affect?  
  
\*Select multiple if applicable\*

Available options (multiple selections allowed):

• Controlled Vocabularies (CVs)

• Documentation

• GitHub Actions/Workflows

• Data Files

• Scripts/Tools

• Issue Templates

• General Repository Structure

• All/Multiple Areas

**How to fill: Select multiple options from the list (hold Ctrl/Cmd to select multiple). This field is required and must be filled.**

3. Description \*

*Field Type: Textarea | Field ID: description*

Description: Provide a clear and detailed description of the issue.  
  
For bugs: What happened? What did you expect to happen?  
For features: What would you like to see added/changed?

Placeholder text: "Describe your issue in detail...\n\nInclude any relevant context, examples, or use cases."

**How to fill: Enter multiple lines of text. This field is required and must be filled. Use the placeholder as guidance: 'Describe your issue in detail...\n\nInclude any relevant context, examples, or use cases.'.**

4. Expected/Desired Behavior

*Field Type: Textarea | Field ID: expected\_behavior*

Description: What should happen instead? What would you like to see?

Placeholder text: "The system should..."

**How to fill: Enter multiple lines of text. This field is optional. Use the placeholder as guidance: 'The system should...'.**

5. Steps to Reproduce (for bugs)

*Field Type: Textarea | Field ID: steps\_to\_reproduce*

Description: If reporting a bug provide step-by-step instructions to reproduce the issue.

Placeholder text: "1. Go to...\n2. Click on...\n3. See error..."

**How to fill: Enter multiple lines of text. This field is optional. Use the placeholder as guidance: '1. Go to...\n2. Click on...\n3. See error...'.**

## Metadata

6. Priority \*

*Field Type: Dropdown | Field ID: priority*

Description: How urgent is this issue?

Default value: 2

Available options:

• Critical - Blocking work

• High - Important issue

• Medium - Should be addressed

• Low - Nice to fix

**How to fill: Select one option from the dropdown list. This field is required and must be filled.**

7. Help Needed

*Field Type: Multi-Select | Field ID: help\_needed*

Description: Do you need help with this issue?

Available options (multiple selections allowed):

• I can work on this myself

• I need help implementing a solution

• I'm just reporting this issue

**How to fill: Select multiple options from the list (hold Ctrl/Cmd to select multiple). This field is optional.**

# Additional Information

Completion Guidelines:  
• Fields marked with an asterisk (\*) are required  
• For dropdown fields, select the most appropriate option  
• For multi-select fields, you may choose multiple options  
• For text fields, provide clear and concise information  
• If unsure about a field, refer to the description provided  
  
For technical support or questions about this template, please refer to the project documentation or contact the development team.