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Easy Bill P Series- Foods n Beverages

Android Tablet Application

Quick Start Guide

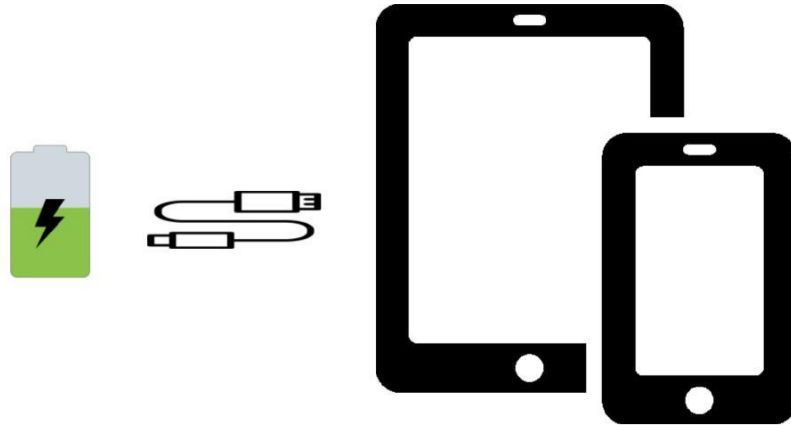
Version 1.0

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## 1 Taking care of your device

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Always keep your device charged. Plug in the charger for at least 2 hours.



## 2 Login

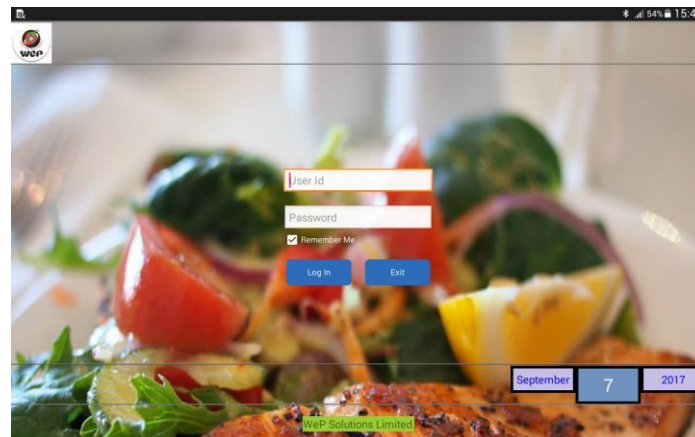
Login to system for the first time using default credentials.

Default Credentials are:

**Username: admin**

**Password: admin**

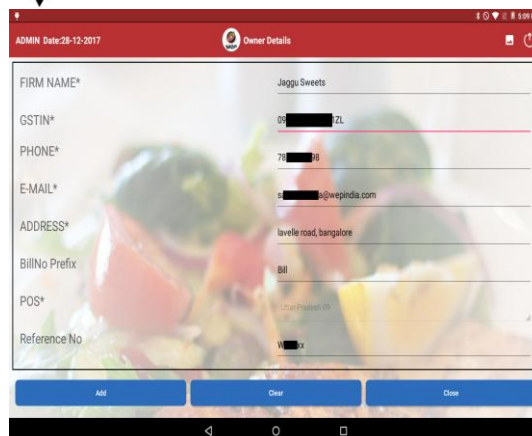
And click on “Log in” button



On Successful login you will land on Owner Detail Screen



Home Screen will be launched after saving owner details



Owner details screen will launch every time until, at least one bill is made. User has to enter details like firm name, GSTIN, email id, phone. Reference no is required when user uploads the GSTR data (through GST Genie app) to WeP Asp Panel. User can obtain the reference no by registering himself on below mentioned link. After successful registration, user will get reference no in sms on his mobile no, which he can update either in owner detail screen or in settings.

Link : [www.wepgst.com](http://www.wepgst.com)

ADMIN Date:28-12-2017 Settings

HEADER FOOTER PRICE OTHER GST OWNER DETAIL MACHINE PRINT

FIRM NAME\* Jaggu Sweets

PHONE\* 78 [REDACTED] 38

E-MAIL\* sa [REDACTED] @wepindia.com

ADDRESS\* lavelle road, bangalore

POS\* 09

GSTIN\* 09 [REDACTED] 1ZL

Reference No reference no

BillNo Prefix ABCD

Apply Close

Reference no can be configured in Owner Screen in Settings also

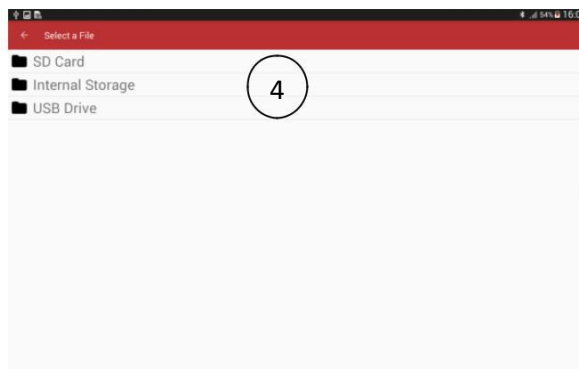
### 3 Add Items – From CSV File



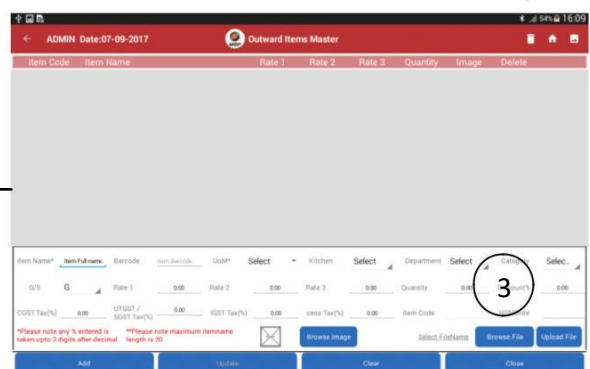
Click on "Masters"



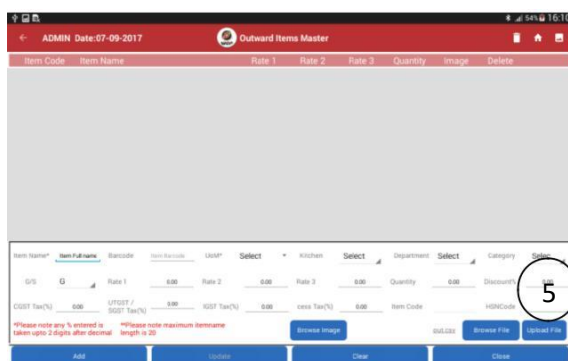
Click on "Outward Items Master"



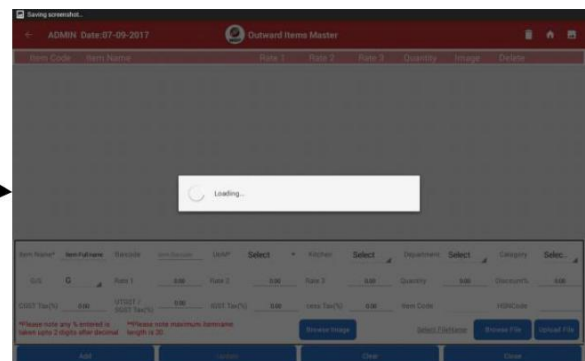
Navigate to the location where your CSV file is residing



Click on "Browse File" to select a CSV file



Click on "Upload File"



Data is being loaded



Data is loaded

## 4 Add Items – Manually

**1** Click on "Masters"

**2** Click on "Outward Items Master"

**3** Enter item details and click on "Add" to add the item

**4** Item is added into database

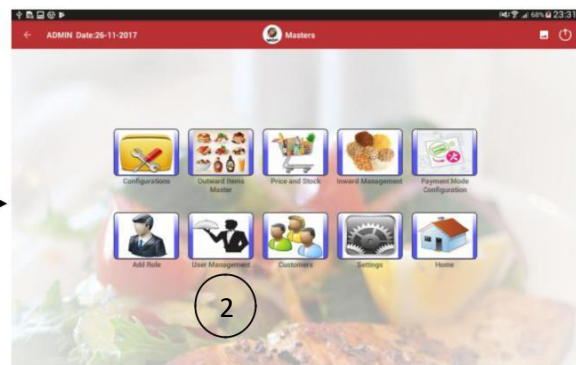
For using barcode of an item, user needs to configure barcode scanner to add line feed suffix. See Details in Section 3.6.2.1 of User Manual.

**Warning:** Without line feed user won't be able to add an item directly into KOT after scanning barcode rather, it will show the item in barcode search results and user has to select the item from there.

## 5 Add a New User



Click on "Masters"



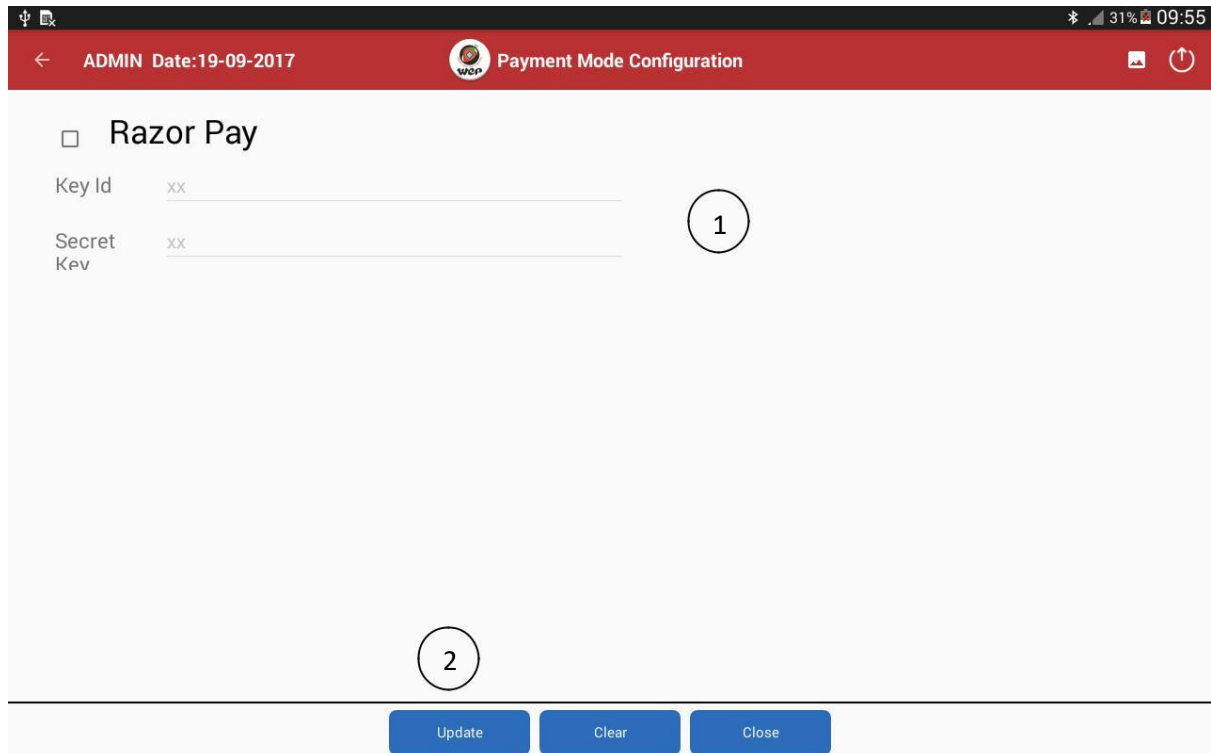
Click on "Waiter/Rider"

S.No	Name	Role
1	admin	Manager
2	Mahesh	Waiter
3	Muskan	Rider
4	Rakesh	Waiter
5	Pankaj	Rider
6	Vishal	Waiter
7	tina	Manager

Fill all the details and click on "Submit"

## 6 Payment mode configuration

User can configure Key Id & Secret Key for enabling the ability to make payments through Razor Pay. To generate Key Id & Secret Key, user needs to register on Razor Pay website. To register [Click Here](#) or visit <https://razorpay.com/>



The screenshot shows a mobile application interface for 'Payment Mode Configuration'. At the top, there is a red header bar with a back arrow, 'ADMIN Date:19-09-2017', a logo, and the title 'Payment Mode Configuration'. Below the header, there is a section titled 'Razor Pay' with a checkbox. Under this section, there are two input fields: 'Key Id' and 'Secret Key', both containing 'xx'. A circled '1' is placed to the right of these fields. At the bottom of the screen, there are three buttons: 'Update', 'Clear', and 'Close'. A circled '2' is placed above the 'Update' button.

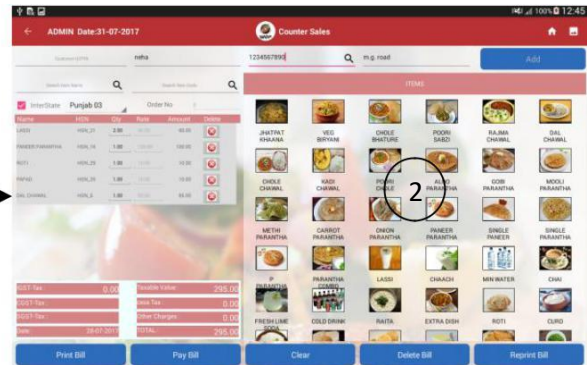
Get Key Id and Secret Key from Razor Pay website once you register then enter it here and click on Update button



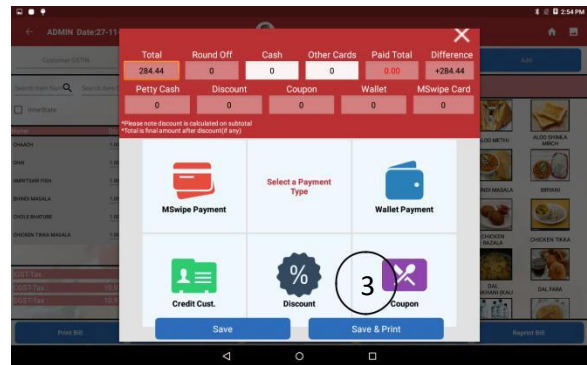
## 7 Billing Screen



Click on "Counter Sales"

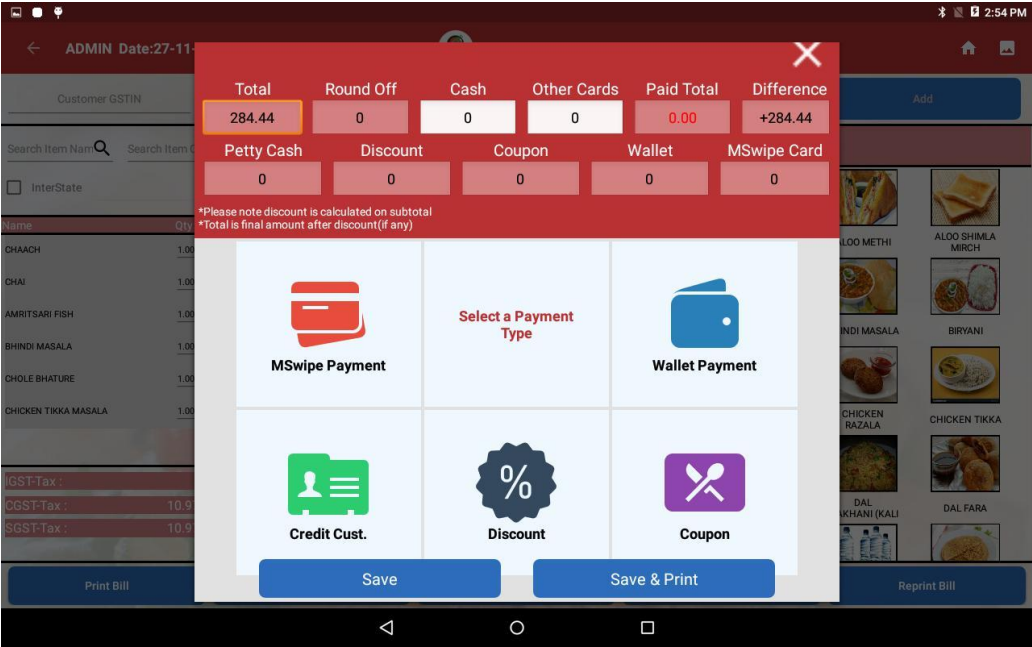


Select items for the order from items list

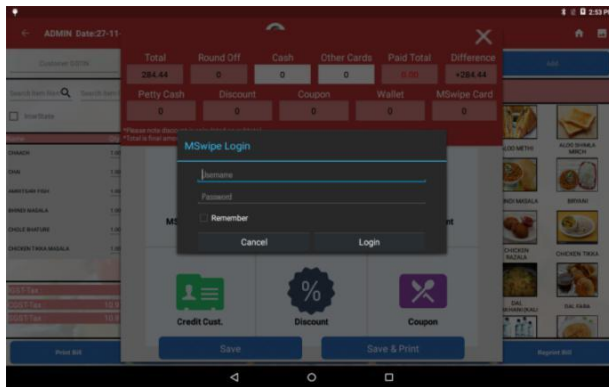


Choose a payment option and click on "Save" to save the bill or click on "Save & Print" to print the bill as well

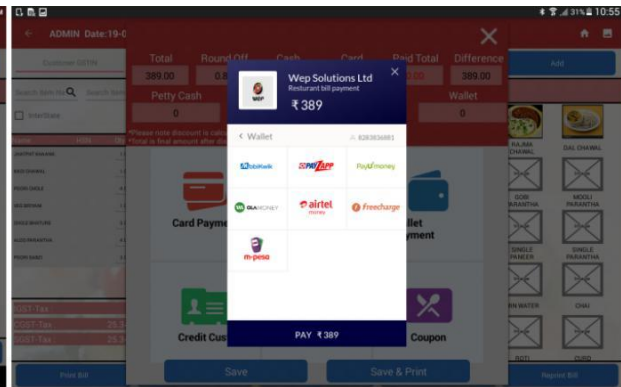
8 Making payments



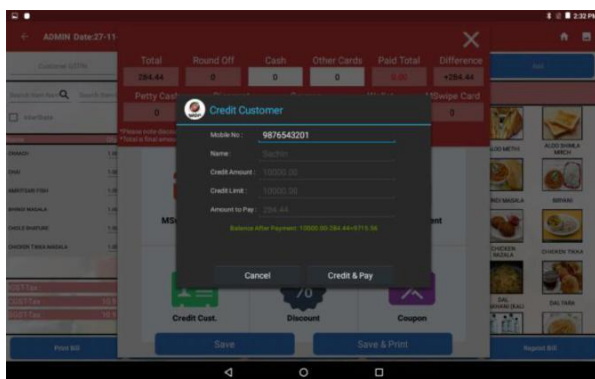
Our application provides various ways to make payments

Card Payments

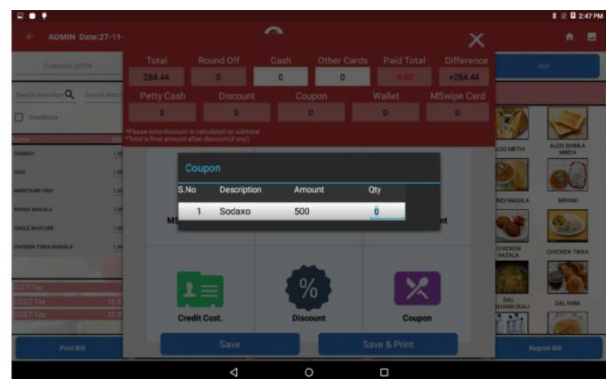
To make payments through cards you should be enrolled on mSwipe website to get your credentials.

Wallet Payments

Our application supports many different wallets through which user can make payments. Before you start making payments, make sure to get enrolled yourself on Razor Pay website and configure it on Payment mode configuration. (To see details go to section 3.6.5 of user manual)

Credit Customer

Pay through customers' credited amount.

Discounts & Coupons

User can avail his customer with amazing and exciting discounts and coupons. To configure discounts and coupons. (To see details go to section 3.6.1.5 & 3.6.1.6 in User Manual)

## 9 Support

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Give us a call on our toll free number: 1800 425 4453

Or you can drop us a mail on our email id: [gst.support@wepdigital.com](mailto:gst.support@wepdigital.com)

For more information visit us at: [www.wepdigital.com](http://www.wepdigital.com)