Instructions for parkrunPortable

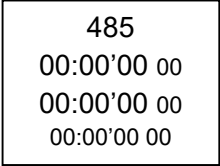*Password "bushypark"   URL: park.run (or 192.168.2.1)*

Before first download

You need to use a browser that lets you download and upload files other than photos (ie .txt). You may need to change settings to check this works or use a specific browser. The following have been tested and work:

- For **Google Nexus**, use Chrome as the browser
- For **Samsung Galaxy**, use Opera as the browser
- For **iPhone, iPad**, use iCab as the browser
  - Change settings for browser to use internal file store
    iCab settings > Network > uploads > uploads via iCab Mobile (not iOS)

Downloading Results from Scanner and Stopwatch to parkrunPortable

1. Turn on parkrunPortable by holding down On button until green and blue lights are on. An orange light means you need to charge parkrunPortable	
2. In WiFi settings on Laptop / Tablet / PC / Phone, connect to parkrunPortable. Password is "bushypark"	
3. Open browser (eg: iCab) and go to the parkrunPortable Home page at URL park.run (or 192.168.2.1)	
4. Check all old files have been deleted from your parkrunPortable. Click "Delete Downloaded Data" If there are files on parkrunPortable from earlier events, tick all files then "Delete Selected Files"	

5. If there are no old files, or if you have deleted them, the screen will look like this: Click > "Main Menu"	
6. Plug in barcode scanner	
7. Click menu option > "Read barcodes" The screen message will confirm how many records were read. In example, "20 read' which is 10 athlete ID / finish position combination records. Ignore the geek message.	

8. If more than one barcode scanner:
    Click > "Main menu"
    Plug in next barcode scanner
    Repeat step 7 for each scanner	

9. Plug in stopwatch Junsd The stopwatch must have results "stored" not just the timer stopped. The Race clock with show a display similar to below, where the number at the top is free records left (not result records recorded)	485 00:00'00 00 00:00'00 00 00:00'00 00

10. Click > "Main menu" (or refresh home page) This tests that the stopwatch is detected. Your screen should confirm stopwatch detected.	
11. Whilst on the Home page, press "Mode" button on stopwatch until it says "Upload All". Then press the "ST./SP." button on the stopwatch. The stopwatch will eventually say "Upload End". parkrunPortable will listen for the stopwatch to send results data. This can take about 60 seconds.	
12. To confirm the results have been received, click on "Download Files" to confirm a stopwatch results file is there. If no file, repeat steps 9, 10 & 11 and repeat. Click on "../" next to 1. to return to the Home page	
13. Download each file using the technique relevant for your device / browser combination. For example, with an iPad, iPhone, click and hold on the first file, select "Download", click "Ok"	
14. Disconnect from parkrunPortable wifi or Turn off parkrunPortable	

Processing results on WebFMS

   i.   Go to https://webfms-production.parkrun.com in your Browser (that allows uploads of non-photo files) and login. Note: you need your WiFi to be disconnected from parkrunPortable.

   ii.   Go to the results wizard like normal, but switch to old version

   iii.   Process results as normal

   iv.   Once results have been submitted, complete steps 1 – 4 to delete files from parkrunPortable

   v.   Delete downloaded files from your laptop / table / phone / PC as well so you are all set for next week

   vi.   Periodically charge parkrunPortable
Note: an orange light means you need to charge parkrunPortable