

Query User's Guide

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Introduction

The Standard Procurement System Query application is designed to allow both SPS and non-SPS users to review the status of contract documents throughout the procurement process.

User Interface

SPS Query Search Page

The **SPS Query Search** Page (see *Figure 1: SPS Query Search Page*) is the default page for the Query application. This page contains a form field in which the user can enter one of several different types of document numbers. This form field automatically strips out special characters and auto-formats document numbers that are entered without dashes (example: N6893608D0016). Users can enter partial documents numbers to obtain a list of like numbers (see *Figure 3: Wild-Card Search List Data Panel*). Upon submission of a valid document number, the application will redirect the user to the appropriate information display page.



Figure 1: SPS Query Search Page

Panel Display Page

The **Panel Display Page** (see *Figure 2: Panel Display Page*) is the main information display page of the Query application. Every view of this page contains the Navigation Bar, the database location of the currently displayed document, the Document Type and Document Number identifiers, and a form field for searching new documents. Additionally, every view of the Panel Display Page lists the location of the currently displayed document.

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Contracts Home Query PR Search CHLK Database Connected

Menu bar

Query

Award Status
N68936-08-D-0016

Document Type and Document Number

Database Location Of the Document

Related Documents

New Query: Search Search a New Document

| Purchase Requests | Solicitations | Awards | Delivery Orders |
|-------------------|------------------|------------------|-----------------|
| 1300010922 | N68936-07-R-0014 | See Line Items | 0001 |
| | 0001 | N68936-08-D-0016 | 000101 |
| | 0002 | P00001 | 000102 |
| | 0003 | P00002 | 000103 |
| | 0004 | P00003 | 000104 |

PD2 Location of the Selected Document

Current Location
RS\Old Contracts\N68936-08-D-0016\N68936-08-D-0016 STARS\ Section F - Basic\ F01 Contract Award\ STARS II\

Data Panels: Vary Depending on the Type of Document

| Award Status Panel | Vendor Information |
|---|---|
| Current Status: Released | Name: JACOBS TECHNOLOGY INC. |
| Description: STARS II | Cage: 03QT6 |
| Cur. SPS User: John D Watkins | POC Name: DALE GATES |
| SPS User Title: CONTRACTING PROCURING OFFICER | POC Phone: 760-446-1549 |
| SPS User Phone: (760) 939-8158 | Issuing Office |
| SPS User FAX: (760) 939-8329 | CDR NAWCWD CODE 210000D |
| SPS User Email: john.watkins@navy.mil | ATTN: D. WINFIELD (760) 939-9661 429 E BOWEN RD - STOP 4015 |
| Ko Name: Sandra Scharn-Stevens | CHINA LAKE CA 93555-6108 |
| Ko Phone: (760) 939-3382 | Administering Agency |
| Award Date: 1/2/2008 | 210000D |
| Effective Date: 1/2/2008 | CDR NAWCWD CODE 210000D |
| Retention Date: Unavailable | ATTN: D. WINFIELD (760) 939-9661 429 E BOWEN RD - STOP 4015 |
| Destruction date: Unavailable | CHINA LAKE CA 93555-6108 |
| Accession No: | Paying Agency |
| Location: | N50120 |
| Box Number: | NAVY ERP |
| Shipped Date: | NAVY ERP ENTERPRISE RES PROGRAM OFC SUITE 2100, 21ST FLOOR |
| Details | 1700 N MOORE STREET |
| Request Date: | ARLINGTON VA 22209-5000 |
| Returned Date: | |

Document Status Stamp: Click to Remove

RELEASED

Figure 2: Panel Display Page

Document Types

The Query application home page contains a form field in which the user may enter the document (see Figure 1: SPS Query Search Page) number for which they wish information. The document numbers entered will be one of the following search types:

- i. Wild-card search
- ii. Purchase Request
- iii. Purchase Request Modification
- iv. Solicitation

- v. Solicitation Amendment
- vi. Award
- vii. Award Modification
- viii. Delivery Order
- ix. Delivery Order Modification
- x. SAP PO Number

Wildcard Search

A wild-card search allows the user to enter a partial or complete document number followed by a wild-card character, or the user can simply type in a partial or complete document number and click the search button. SPS Query will enter the wildcard character automatically if the user does not enter it following a partial number. In SPS Query the wild-card character used is the “%” symbol.

Example: N68936-08-D-0016%, 13003753%

Upon entry of a document number and wild-card character the application is to be directed to the “**Wild-card Search**” page that will display a table with all related documents (*see Figure 3: Wild-Card Search List*).

Purchase Request

A Purchase Request document number consists of ten numbers usually starting with 1300. Upon entry of a full purchase request number, the user is to be redirected to the “**Purchase Request Status**” page.

Example: “1300375371”

The Purchase Request page displays the **Purchase Request Status Panel** (*see Figure 4: Purchase Request Status Panel*) and the **Workload Assignment Panel** (*see Figure 11: Workload Assignment Panel*).

Purchase Request Modification

A Purchase Request Modification consists of fifteen characters. A ten-digit document number followed by a hyphen and four more digits. Upon entry of a full purchase order modification number, the application is redirected to the “**PR Modification Status**” page.

Example: “1300375371-0001”

The Purchase Request Modification page displays the **PR Modification Status Panel** (*see Figure 5: PR Modification Status Panel*) and the **Workload Assignment Panel** (*See Figure 11: Workload Assignment Data Panel*).

Solicitation

Solicitation document numbers follow the following format:

Example: N68936-08-T-0001

Solicitation document types are either enumerated with a type “T” or with an “R”. Upon entry and submission of a solicitation number, the user will be redirected to the “**Solicitation Status**” page. The Solicitation Status Page displays the **Solicitation Status Panel** (*see Figure 6: Solicitation Status Panel*).

Solicitation Amendment

Solicitation amendments follow the same format as the Solicitation document number, but they have an additional four-digit number appended to the end of the solicitation number.

Example: "N68936-08-T-0001-0001"

Upon entry and submission of a solicitation number, the user will be redirected to the "**Solicitation Amendment Status**" page. This page contains the **Solicitation Amendment Status Panel** (see *Figure 7: Solicitation Amendment Status Panel*).

Award

Award document numbers follow the same format as solicitation document numbers. The document type enumerations are "P", "F", "C", "D", "G", "H", and "A".

Example: "N68936-08-D-0016"

Upon entry and submission of an award number, or selection of an award number from the related documents list, the user will be redirected to the "**Award Status Page**". This page contains the **Award Status Panel** (see *Figure 8: Award Status Panel*) and the **Vendor Information Panel** (see *Figure 12: Vendor Information Panel*).

Award Modification

Award modifications can follow the same format as awards, with an additional six characters appended to the end for each award modification.

Example: "N68936-08-D-0016-P00001"

Upon entry and submission of a modification number, or selection of a modification number from the related documents list, the user will be redirected to the "Modification Status page". This page contains the **Modification Status Data Panel** (see *Figure 9: Modification Panel*), the **Vendor Information Data Panel** (see *Figure 12: Vendor Information Panel*), and the **Workload Assignment Data Panel** (see *Figure 11: Workload Assignment Panel*).

Delivery Order

Delivery Orders follow the same format as Awards with an additional four characters for each Delivery Order.

Example: "N68936-08-D-0016-0001"

Upon entry and submission of a Delivery Order number, or upon selection of a Delivery Order number from the related documents list, the user will be redirected to the **Delivery Order Status page**. This page contains the **Delivery Order Status Panel** (see *Figure 9: Delivery Order Status Panel*) and the **Vendor Information Panel** (see *Figure 12: Vendor Information Panel*).

Delivery Order Modification

Delivery Order Modifications follow the same format as Delivery Orders, but have an additional 2 characters appended to the end for each Delivery Order Modification for each Delivery Order.

Example: "N68936-08-D-0016-000101"

Upon entry and submission of a Delivery Order Modification number, or upon selecting the Delivery order Modification number from the related documents list, the user will be redirected to the Delivery Order Status Page. This page contains the **Modification Status panel** (see *Figure 10: Modification Status Panel*), the **Vendor Information Panel** (see *Figure 12: Vendor*

Information Panel), and the **Workload Assignment Panel** (see Figure 11: Workload Assignment Panel).

SAP PO Number

SAP PO numbers are ten digit numbers that begin with the numbers “453”.

Example: “4530077316”

Upon entry of a SAP PO number or upon selection of a SAP PO number link within the Award Status, or Modification Status Data Panels, the user will be redirected to the SAP PO Number Display page. This page displays the **SAP Related Documents List Panel**.

Data Panels

Wild-Card Search List

The Wild-Card Search List Data Panel (see Figure 3: Wild-Card Search List) is accessed by entering a partial or complete document number followed by the percentage symbol (%) into the form field. Upon submission, the application will display documents that start with the entered number.

Contracts Home Query PR Search

CHLK Test Database Connected

Query

Wild-Card Search: 13003753%%

New Query:

| Document Number | Owner | Status | Description | Type |
|---------------------------------|--------------------|----------|--|------|
| 1300375311 | Faith L Lagore | Approved | Existing Contract #: NEW ORDER 1. Cont | REQ |
| 1300375311-0001 | Faith L Lagore | Released | Existing Contract #: NEW ORDER. AMENDMEN | REQ |
| 1300375323 | Mary K. Jacobs | Approved | TYBRIN N68936-10-D-0034, TRSS TASK ORDER | REQ |
| 1300375328 | Faith L Lagore | Approved | Existing Contract # : New Order 1. Con | REQ |
| 1300375337 | Caroline G. Walker | Approved | Existing Contract#:N68936-12-D-0015 TO H | REQ |
| 1300375353 | John J. Faria | Approved | Contract number N68936090040 Task Order | REQ |
| 1300375359 | Faith L Lagore | Approved | NEW ORDER 1. Funding provided to purcha | REQ |
| 1300375371 | Faith L Lagore | Approved | NEW ORDER 1. Purchase of 32 MAGOPS TAU | REQ |
| 1300375371-0001 | Faith L Lagore | Released | PR Mod | REQ |

Figure 3: Wild-Card Search List

Purchase Request Status Panel

The **Purchase Request Status Panel** (see Figure 4: Purchase Request Status Panel) displays basic information about the Purchase Request.

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| <i>Purchase Request Status Panel</i> | |
|---|--|
| Current Status: | Approved |
| Request Date: | 7/16/2008 |
| Description: | \$263,193 PROVIDED FOR INCREMENTAL FUNDIN |
| Current User: | John D Watkins |
| User Title: | CONTRACTING PROCURING OFFICER |
| User Phone: | (760) 939-8158 |
| User Fax: | (760) 939-8329 |
| User Email: | john.watkins@navy.mil |
| Comments: | \$263,193 PROVIDED FOR INCREMENTAL FUNDING/AWARD OF STARS II CONTRACTN68936-08-D-0016, TASK ORDER 0001, CLIN 0001.POP 8/1/08 - 9/30/10 POC/RECPOC/ALT: DARYL MOLINE, 412100D, (760)939-5886, DARYL.MOLINE@NAVY.MIL FSC: D399, CWP#: 208062418013123,INTERIM IT |

Figure 4: Purchase Request Status Panel

PR Modification Status Panel

The **PR Modification Status Panel** (see Figure 5: PR Modification Status Panel) provides basic information about the Purchase Request Modification.

| <i>PR Modification Status Panel</i> | |
|--|---|
| Current Status: | Released |
| Release Date: | 9/12/2013 |
| Request Date: | 9/12/2013 |
| Description: | PR Mod |
| Current User: | Faith L Lagore |
| User Title: | PROCURING CONTRACTING OFFICER |
| User Phone: | (760) 939-0852 |
| User Fax: | (760) 939-3095 |
| User Email: | faith.lagore@navy.mil |
| Comments: | NEW ORDER 1. Purchase of 32 MAGOPS TAU CASES 2. DARLENE MCGONAGLE, darlene.mcgonagle@navy.mil, 760-939-2350 3. STEPHAN VARGA, stephan.varga@navy.mil, 760-428-3533/760-677-5384 4. n/a 5. n/a 6. TBD 7. NON-SEVERABLE 8. NO 9. N/A 9b.N/A |

Figure 5: PR Modification Status Panel

Solicitation Status Panel

The **Solicitation Status Panel** (see Figure 6: Solicitation Status Panel) provides the user with basic information about the selected Solicitation document.

| <i>Solicitation Status Panel</i> | |
|---|-------------------------------|
| Current Status: | Released |
| Issue Date: | 9/13/2013 |
| Closing Date: | 9/20/2013 |
| Description: | For Numbering Purposes Only |
| Current SPS User: | FAITH L LAGORE |
| SPS User Title: | PROCURING CONTRACTING OFFICER |
| User Phone: | (760) 939-0852 |
| User Fax: | (760) 939-3095 |
| User Email: | faith.lagore@navy.mil |

Figure 6: Solicitation Status Panel

Solicitation Amendment Status

The **Solicitation Amendment Status Panel** (see *Figure 7: Solicitation Amendment Status Panel*) provides basic information about the selected Solicitation amendment.

| <i>Solicitation Amendment Status Panel</i> | |
|---|--|
| Current Status: | Released |
| Issue Date: | 5/25/2007 |
| Closing Date: | 7/16/2007 |
| Description: | 07-R-0014-0001 Clarification |
| Current SPS User: | JOHN WATKINS |
| SPS User Title: | CONTRACTING PROCURING OFFICER |
| User Phone: | (760) 939-8158 |
| User Fax: | (760) 939-8329 |
| User Email: | john.watkins@navy.mil |
| Applied Date: | 5/29/2007 |
| Effective Date: | 5/29/2007 |
| Amendment: (From SF-30 Block 14: | 1. The purpose of this amendment is to clarify the title of the final Request for Proposal. |

Figure 7: Solicitation Amendment Status Panel

Award Status Panel

The **Award Status Panel** (see *Figure 8: Award Status Panel*) provides basic information to the user about the selected Award.

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| <i>Award Status Panel</i> | |
|----------------------------------|-------------------------------|
| SAP PO Number: | <i>Unavailable</i> |
| Current Status: | Released |
| Description: | STARS II |
| Cur. SPS User: | John D Watkins |
| SPS User Title: | CONTRACTING PROCURING OFFICER |
| SPS User Phone: | (760) 939-8158 |
| SPS User FAX: | (760) 939-8329 |
| SPS User Email: | john.watkins@navy.mil |
| Ko Name: | Sandra Scharn-Stevens |
| Ko Phone: | (760) 939-3382 |
| Award Date: | 1/2/2008 |
| Effective Date: | 1/2/2008 |
| Retention Date: | |
| Destruction date: | <i>Unavaila ble</i> |
| Accession No: | |
| Location: | |
| Box Number: | |
| Shipped Date | |
| Details | |
| Request Date: | |
| Returned Date: | |

Figure 8: Award Status Panel

Delivery Order Status Panel

The **Delivery Order Status Panel** (see *Figure 9: Delivery Order Status Panel*) provides basic information to the user about the selected Delivery Order document.

| <i>Delivery Order Status Panel</i> | |
|---|-------------------------------|
| SAP PO Number: | 4530077316 |
| Current Status: | Released |
| Description: | F/A-18 S/W eng & proj plan |
| Cur. SPS User: | John D Watkins |
| SPS User Title: | CONTRACTING PROCURING OFFICER |
| SPS User Phone: | (760) 939-8158 |
| SPS User FAX: | (760) 939-8329 |
| SPS User Email: | john.watkins@navy.mil |
| Ko Name: | LEA ANN DAVIS |
| Ko Phone: | (760) 939-8197 |
| Award Date: | 8/1/2008 |
| Effective Date: | 7/28/2008 |
| Retention Date: | |
| Destruction date: | <i>Unavaila ble</i> |
| Accession No: | |
| Location: | |
| Box Number: | |
| Shipped Date | |
| Details | |
| Request Date: | |
| Returned Date: | |

Figure 9: Delivery Order Status Panel

Modification Status Panel

The **Modification Status Panel** (see *Figure 10: Modification Status Panel*) displays basic information about an Award Modification or a Delivery Order Modification.

| Modification Data Panel | |
|-------------------------------------|---|
| SAP PO Number: | Unavailable |
| Current Status: | Released |
| Description: | P00001 - Post Award Updates |
| Current SPS User: | John D Watkins |
| SPS User Title: | CONTRACTING PROCURING OFFICER |
| SPS User Phone: | (760) 939-8158 |
| SPS User Fax: | (760) 939-8329 |
| SPS User Email: | john.watkins@navy.mil |
| Ko Name: | Lea Ann Davis |
| Ko Phone: | (760) 939-8197 |
| Basic | Modification |
| Award Date: | 1/2/2008 6/11/2008 |
| Effective Date: | 1/2/2008 4:23:07 PM 6/11/2008 |
| Change: (From SF-30 Block 14) | The purpose of this modification is to incorporate the updates and changes as shown herein. |
| Retention Date: | Unavailable |
| Destruction Date: | Unavailable |
| Accession No: | |
| Location: | |
| Box Number: | |
| Shipped Date: | |
| Details | |
| Request Date: | |
| Returned Date: | |

Figure 10: Modification Status Panel

Workload Assignment Data Panel

The **Workload Assignment Panel** (see *Figure 11: Workload Assignment Panel*) provides basic information on the status of the assigned workload tasks and to whom they were assigned. The Workload assignment panel displays on the Purchase Request Status Page, The Modification Status Page, and the Delivery Order Modification Status page.

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| Workload Assignment Panel | | | |
|--|--------------------|-------------------------|-----------|
| Description: N68936-13-P-0740 9/30 Urgent | | | |
| Workload Status: Completed | | | |
| Assigned To: | Sarah M. Herbert | Completion Date: | 9/26/2013 |
| Assigned By: | LeAnn F McCullough | PALT: | SAP-020 |
| Master Doc: | Yes | Action Type: | Award |
| Master Doc#: 1300375311 | | | |
| Workload History Notes | | | |
| Assigned N68936-13-P-0740 9/30 Urgent to herberts by mccullo at 8/25/2013 5:55:39 PM | | | |
| Reassigned N68936-13-P-0740 9/30 Urgent to herberts by mccullo at 8/25/2013 5:55:39 PM | | | |
| Completed N68936-13-P-0740 9/30 Urgent to herberts by mccullo at 9/26/2013 11:20:06 PM | | | |

Figure 11: Workload Assignment Panel

Vendor Information Data Panel

The **Vendor Information Panel** (see *Figure 12: Vendor Information Panel*) provides information about the vendor that is associated with the contract or document.

| Vendor Information |
|--|
| Name: JACOBS TECHNOLOGY INC. |
| Cage: 03QT6 |
| POC Name: DALE GATES |
| POC Phone: 760-446-1549 |
| Issuing Office |
| 210000D CDR NAWCWD CODE 210000D ATTN: D. WINFIELD (760) 939-9661 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555-6108 |
| Administering Agency |
| 210000D CDR NAWCWD CODE 210000D ATTN: D. WINFIELD (760) 939-9661 429 E BOWEN RD - STOP 4015 CHINA LAKE CA 93555-6108 |
| Paying Agency |
| N50120 NAVY ERP NAVY ERP ENTERPRISE RES PROGRAM OFC SUITE 2100, 21ST FLOOR 1700 N MOORE STREET ARLINGTON VA 22209-5000 |

Figure 12: Vendor Information

SAP PO Number Data Panel

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The **SAP PO Number Data Panel** (see Figure 13: SAP PO NUMBER Data Panel) displays a list of documents that are related to the entered SAP PO Number.

| Document Number | Owner | Status | Description | Type |
|-------------------------|----------------|----------|--------------------------------|------|
| N68936-08-D-0016-0001 | John D Watkins | Approved | F/A-18 S/W eng & proj plan | DEL |
| N68936-08-D-0016-000101 | John D Watkins | Approved | 0001 01 Incremental Funding | DOM |
| N68936-08-D-0016-000102 | John D Watkins | Approved | Revised QASP | DOM |
| N68936-08-D-0016-000103 | John D Watkins | Approved | 0001 03 Incremental Funding | DOM |
| N68936-08-D-0016-000104 | John D Watkins | Approved | 0001 04 Incremental Funding | DOM |
| N68936-08-D-0016-000105 | John D Watkins | Approved | deobligate funding | DOM |
| N68936-08-D-0016-000106 | John D Watkins | Approved | decrease LOE, cost and funding | DOM |
| N68936-08-D-0016-000107 | John D Watkins | Approved | Deobligation | DOM |

Figure 13: SAP PO Number Data Panel

Related Documents Data Panel

The Related Documents Panel (see Figure 14: Related Documents) contains four sub-panels that list all document numbers that are related to the user entered document number. All listed document numbers are hyper-linked to the appropriate page. Upon selecting one of these links, the user will be relocated to the appropriate page that will display information about the selected document number.

Purchase Requests

The Purchase Requests sub-panel lists all related Purchase Requests and Purchase Request Modifications (see Figure 14: Related Documents-Purchase Requests).

Solicitations

The Solicitations sub-panel lists all related solicitations and solicitation amendments (see Figure 14: Related Documents-Solicitations).

Awards

The Awards sub-panel lists all related awards and related basic modifications (see Figure 14: Related Documents-Awards).

Delivery Orders

The Delivery Orders sub-panel lists all related delivery orders and related delivery order modifications (see Figure 14: Related Documents-Delivery Orders).

| Purchase Requests | Solicitations | Awards | Delivery Orders |
|-------------------|------------------|----------------|-----------------|
| 1300010922 | N68936-07-R-0014 | See Line Items | 0001 |
| | 0001 | P00001 | 000101 |
| | 0002 | P00002 | 000102 |
| | 0003 | P00003 | 000103 |
| | 0004 | P00004 | 000104 |

Figure 14: Related Documents Data Panel

Document Location Panel

The **Document Location Panel** (see Figure 15: Document Location Panel) lists information about the location of the selected document number within the PD2 system.

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| Current Location | |
|---|--|
| STARS\ STARS N68936-08-D-0016\ Section F - Basic\ F01 Contract Award\ STARS III | |

Figure 15: Document Location Panel

Line Item Description Panel

The **Line Item Description Panel** (see *Figure 16: Line Item List Panel*) general information and a listing of all line items associated with a particular document. The Line Item Description Panel is found on the Line Item page and is accessed by selecting the “See Line Items” link from the Related Documents Panel.

| CLIN | SAP PR NO CLIN PR NO | SAP CLIN | REQ Code | SAP CHG OBJ | APPN SUBH COST CODE | Description | Total Cost | Total Funding | CLIN Type |
|------|----------------------------|----------|-------------|----------------|--------------------------|--------------------|---------------|------------------|--------------|
| 0001 | 1300159252 | 00001 | 51D000D | Not Availab | Unavailab Unavailable | Unfunded MATHWORKS | \$500,000.00 | \$0.00 | Priced |

Figure 16: Line Item List Panel

Line Item Detail Panel

The **Line Item Detail Panel** (see *Figure 17: Line item Detail Panels*) provides detailed information about the individual line item related to the document. The Line Item Detail Panel is located on the Line Item Detail Page and can be accessed from the line Item Description Panel by selecting the CLIN Number link in the CLIN Column.

| Line Item Detail Panel | | | | | |
|----------------------------|-----------------------|--|---------------|----------------------|--------------------|
| Contract Line Item Number: | | 0001 | | Description | Unfunded MATHWORKS |
| Extended Desc: | | Unfunded, POP: Date of Award through 12/31/10. | | | |
| PR Number: | | 1300159252 | | MFG Part Number: | Unavailable |
| Federal Supply Code: | | 7030 | | MDAP/MAIS Code: | 000 |
| NAICS Code: | | 511210 | | Program Code: | C9E |
| National Stock Number: | | Unavailable | | Contract Type: | FFP |
| Fob: | | Destination | | Additional Markings: | Unavailable |
| | | | | | |
| Additional Information | | | | | |
| Delivery Date | Period of Performance | | Shipping INFO | | |
| | Start Date | End Date | POC Name | POC Phone | POC Address |
| 9/30/2010 | Not Applicable | Not Applicable | Unavailable | Unavailable | Unavailable |

Figure 17: Line Item Detail Panels

Funding Summary Panel

The **Funding Summary Panel** (see *Figure 18: Funding Summary Panel*) is located on the Line Item page. This panel gives a summary of the total funding for the Contract and related CLINS. By selecting the Total Funding Amount that is hyperlinked, the user can view the funding detail for each CLIN (see *Figure 16: Funding Detail List*).

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| | |
|-------------------------------------|------------------|
| Total Funding Amount: | \$0.00 |
| Funding This Action: | \$0.00 |
| Total Contract Base Amount: | \$177,390,542.00 |
| Total Contract Options Amount: | \$20,545,769.00 |
| Total Contract Amount with Options: | \$197,936,311.00 |
| Total Contract Amount Exercised: | \$197,936,311.00 |

Figure 18: Funding Summary Panel

The above table is displayed for Solicitations, Solicitations Amendments, Awards, Award Modifications, Delivery Orders, and Delivery Order Modifications. For Purchase Requests, only the Total Funding Amount is displayed.

Funding Detail Panel

The **Funding Detail panel** (see *Figure 19: Funding Detail List*) lists detailed information about funding for each CLIN. This panel is located on the Line Item Detail page. It is accessed by selecting the hyperlinked number from the Funding Summary Panel.

| CLIN | Contract ACRN | Funding Strip | Cost Code | CIN Number | Funding Amount | Funds/Work Expiration Date |
|------|---------------|---------------------------------|--------------|-----------------|----------------|----------------------------|
| 0001 | Unavailable | 97X4930 NH2C 260 77777 0 050120 | A00001882864 | 130037537100001 | \$71,627.84 | 2013-09-30 |

Figure 19: Funding Detail List

Errors

Users are redirected to the **Error Page** (see *Figure 20: Error Page*) when a document is not located within any of the Contracts databases. The document number entered will be displayed in the color red. If then document number is incorrect, enter the correct document number in the provided form field. If you believe that redirection to this page is an error, please contact the BSO Helpdesk by submitting an online ticket (see *Figure 21: Help Desk Ticket*).



Figure 20: Error Page

Help Desk Ticket Submission

The **Help Desk Ticket Submission** (see *Figure 21: Help Desk Ticket*) page is a web form that allows users to submit a ticket to the BSO Help Desk regarding documents or web page errors. Use this page to report problems with SPS Query or PR Search or to make suggestions for improvements of the SPS Query application

[Contracts Home](#) [PR Search](#)[WD Contracts 2.0](#)

Online Help Desk

SPS Ticket Submission

What kind of online help ticket would you like to submit?

☒ QUESTIONS ☐ SUGGESTIONS ☐ TECH SUPPORT ☐ OTHER

*Enter your comments below: 250 Characters Remaining

Tell us how to get in touch with you:

*Name:

*Email:

*Phone:

Figure 21: Help Desk Ticket

BSO Contact Information

BSO Helpdesk
Phone: (760) 939-3292
Email: M_CHLK_NW-2.0-HELPDESK_UD@navy.mil