



Reservation Rules /Pub

1. The /Pub can only be booked by email. A completed registration form, which can be found on the website of the /Pub, is also mandatory for every reservation and must be confirmed by the /Pub Board.
 - (a) Events of the study associations CH and ETV that are discussed during meetings are no longer subject to the obligation of a registration form.
2. When booking the /Pub, a "first come, first served" policy applies.
 - (a) Whoever requested a certain date for reserving the /Pub first, will be assigned the date.
 - (b) There is no priority for any event.
3. Reservations for the /Pub can be made no later than two (2) weeks before the desired date to be requested.
4. It is not possible to exclusively reserve the /Pub during the regular opening hours of the /Pub (Wednesdays and Thursdays from 16:00).
 - (a) Major events from the study associations CH and ETV can take place once a month after consultation from 19:00 on Wednesday or Thursday.
5. The closing time of the /Pub is 00:00. This is the time when each event must end and visitors must leave the room. This time does not include cleaning, which can still happen after this.
 - (a) A later closing time is only possible in consultation with the faculty. This must be requested two (2) weeks in advance.
6. Reservations must be known to the other Board members by means of: the reservations overview which can be found on the Drive (called 'Jaaroverzicht') or via the calendar that can also be found on the website. Important events should be mentioned in the Board meeting.
7. Cancellations for the /Pub can be requested no later than five (5) working days before the desired date.
 - (a) If this happens at a later stage, costs for the event that have been made by the Foundation up to that point, will be charged to the organizer.
8. Should the situation arise that the Foundation /Pub has to cancel a reservation, an attempt will always be made to do this two (2) weeks before the relevant date. Costs incurred by the Foundation will in this case be paid by the Foundation.
 - (a) In case of force majeure, the Foundation Board reserves the right to cancel a reservation at a later date.