

Training Your Staff

At Work Skills We deliver trade qualifications as well as short professional development training courses that can be customised to your needs.

Companies that have a healthy training culture report the following benefits:

- Improved quality
- Increased productivity
- Greater commitment from staff
- Reduced insurance premiums
- Less wastage
- Reduced maintenance and repair costs
- Higher staff retention rate
- Improved morale
- Greater flexibility and responsiveness to change

Perhaps the most important benefit of a healthy training culture is that the skills of your staff are formally recognised and that your employees feel that their contribution to the company is valued. Work Skills is committed to delivering a learning experience that produces beneficial change for both your people and your organisation. We focus on listening to our clients and thus learning what your needs are. By doing this, we ensure that the training we design and deliver is both appropriate and specific. We aim to develop programs that have measurable effects, not only our client's people and their performance but on the bottom line results of the company.

We achieve this by:

- Customising the training to suit your business needs and culture.
- Conducting the training sessions when and where it suits you and the trainee through flexible on the job training.
- Offering a broad scope of registration offering traineeships across all primary industries.
- Developing flexible educational programs.

Apprenticeships and Traineeships

Training your staff through an Apprenticeship or Traineeship

Employing an Apprentice or Trainee in your workplace will be a rewarding opportunity for your organisation. You will have the opportunity to help someone gain real skills in your workplace through both informal and formal training activities. The employer may be eligible to receive incentive payments from the Federal Government and training subsidies from the State Government.

- When you employ an Apprentice or Trainee, you enter into a training contract; this is a legally binding document which is lodged with the Department of Education and Training and Employment (DETE).
- You will need to have a Supervising Registered Training Organisation to help you work through the traineeship. That's where Work Skills comes into it.

- Work Skills is a Registered Training Organisation delivering amongst other courses and qualifications, a Queensland Government User Choice Contract. We deliver quality training and outcomes throughout Queensland.
- A Traineeship is a qualification that is delivered over a 12-24 month period while an apprenticeship is a qualification is generally delivered over a 24 to 48 month period.

