

See below an example of BSB51107 Diploma of Business Management training plan(s) for core, stream, recommended and elective units, (if applicable) as per Grouping Requirements as offered by Work Skills

BSB51107 Diploma of Management

BSB51107 Diploma of Management

<u>Code</u>	<u>Unit Name</u>
<i><u>Group A Units</u> (Select 5 only)</i>	
BSBCUS501C	Manage quality customer service
BSBMGT502B	Manage people performance
BSBMGT515A	Manage operational plan
BSBWOR501B	Manage personal work priorities and professional development
BSBMGT516C	Facilitate continuous improvement
BSBWOR502B	Ensure team effectiveness
BSBPMG522A	Undertake project work

BSB51107 Diploma of Management

Group B Units (Select 3 and only 1 of the 3 may be at Certificate IV level)*

<u>Code</u>	<u>Unit Name</u>
BSBADM504B	Plan or review administrative systems
BSBADM502B	Manage meetings
BSBADM503B	Plan and manage conferences
BSBHRM405A*	Support the recruitment, selection and induction of staff*
<i>OR</i>	
BSBWHS401A*	Implement and monitor WHS policies, procedures and programs to meet legislative requirements*

*Please note this unit is at Certificate IV level and is permitted to be included in the training plan.
Only one certificate IV unit is permitted in this Diploma training plan.